



NAPMW BOARD OF DIRECTORS MEETING  
July 8, 2015  
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

**National Board Members Present**

Kelly Hendricks ..... National President  
Nikki Bell ..... National President Elect  
Judy Alderson..... National Treasurer  
Windee Falla ..... National Secretary  
Cathy Kantrowitz, CME ..... National Vice President  
Laurel Knight ..... National Vice President

**Parliamentarian and Administrators Present**

Frances Reinhardt, GML, Past National President      Parliamentarian  
Vince Valvo, Agility Resources      Executive Director

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed by President Kelly Hendricks. With notice of the meeting having been duly given, President Hendricks called meeting to order at 4:02pm central time.

**B. Welcome and Acknowledgement of Guests**

**Guests**

Christine Pollard, PNP  
Jill Kinsman, PNP  
Candace Smith, PNP, CMI, CME  
Mary Ellen Heathcote, PNP, MML CME CMI  
Maureen McKovich, PNP  
Laurie Abshier, PNP  
Paula Berg  
Christina Stalling, Atlanta  
Lauren Layman, OKC  
Katheryn Farrell, National By-Law Committee Chair/Leadership & Procedures Chair  
Jeanne Evans  
Glenda Mooney

**C. Agenda Approval:** The agenda was approved as presented.

**D. The June 10th General Session Minutes:** Minutes were approved and shall be filed as amended.

**E. Designation of Minutes Review Committee:**

- I. National Secretary Windee Falla
- II. Parliamentarian Frances Reinhardt
- III. Treasurer Judy Alderson

II. **Financial Reports:**

- A. **Monthly Financial Reports:** As presented. No changes.
- B. **Year End Reporting:** As of the July General Session only 2-3 associations have submitted end of the year reports. Regions were not yet complete either. President Hendricks encouraged the NVP's to reach out to locals. The National end of year was submitted to the past board for review, once review was completed it will be submitted to file 990.
- C. **Status of Bank Accounts**
  - I. National Accounts-Bank of America has been updated and Wells Fargo is in process.
  - II. Region Accounts-Western Region and Northwest Region will add either NVP's or Treasurer Judy Alderson.
  - III. Local Accounts-NVP or National Treasurer to be added to local accounts

III. **ADMINISTRATIVE TEAM REPORTS**

- A. **Agility Resources:** National Administrator Vince Valvo stated that website transition will take place around the 3<sup>rd</sup> week of July. The marketing pieces for LEAP will be added and the content for the newsletter. Membership reports for locals are available. Agility continues to answer daily strategies for NAPMW.

IV. **WORKS IN PROGRESS | UNFINISHED BUSINESS**

- A. **2015 Conference:** Survey results regarding conference will be sent to Conference Committee and National Board once complete.
- B. **Ultimate Mortgage Expo:** The Membership booth and meet and greet for any NAPMW local or attendee was well received. This provided positive exposure to attendees and the opportunity to meet the Greater New Orleans Association. There was interest in virtual locals as well as corporate sponsorship. The list of attendees using the NAPMW code will go to Jill Kinsman once complete.

V. **NEW BUSINESS:**

- A. Corporate Address: Accept recommended change to corporate mailing address to Agility in Connecticut.  
**Motion by President Elect Nikki Bell. I move to proceed with change of corporate mailing address to Agility Resources. Motion Seconded. Motion Carried.**
- B. Document Retention: No actual space. Policy AdHoc Committee to deal with items such as Cloud Storage and location on website. Currently, we have 5 sites-1 National 4 Region. Not effected by web services.  
**Motion by President Elect Nikki Bell. I move to adopt the document retention policy as presented. Motion Seconded. Motion Carried.**
- C. Trademark-current status-prepare to discuss in fall logo maintenance renewal.

VI. **COMMITTEE REPORTS:**

- A. **Bylaws and Operating Procedures:** Katheryn Farrell has submitted Bylaws and Operating Procedures and they are being reviewed by attorney at this time. Katheryn submitted the AIB. No membership summaries were pulled. Katheryn will work with Vince to pull.
- B. **Education: Working on Committee. Report Accepted as Presented**

- C. **Potential Extensions:** Nothing new to report. Possible Amarillo and working on Virtual Local. **Report Accepted as Presented.**
- D. **Financial Administrator: Report Accepted as Presented**
- E. **Membership:** Jill Kinsman, PNP – Current membership is 680 members. Working on a coupon code to provide locals once minutes are presented to request a discount to membership. Presented templates. **Report Accepted as Presented**
- F. **Education Conference:** Nothing to report
- G. **Credentials:** Nothing to report.
- H. **Ethics:** Nothing to report.
- I. **Internal Audit:** Nothing to report.
- J. **Leadership Programs:** LEAP will utilize digital chalk to get access. Launch date is coming and currently marketing. At this time 36 members interested. **Report Accepted as Presented**
- K. **Services and Resources:** Nothing to report.
- L. **National Archives:** Nothing to report.
- M. **Nominating:** Nothing to report.
- N. **Marketing & Publicity: Report Accepted as Presented**
- O. **IML: Report Accepted as Presented.** Requested Advertisement in next newsletter for volunteers to committee. Including the following motions:  
**Motions by IML Committee Chair Maureen McKovich, PNP GML**
- I move that NAPMW recognize all currently held Master of Mortgage Lending (MML) and Certified in Mortgage Ethics (CME) designations in perpetuity and that the programs leading to these designations be eliminated from the Institute of Mortgage Lending effective immediately.  
Motion Seconded. Motion Carried.**
- I move that any continuing education component of the Graduate of Mortgage Lending (GML) and Certified Mortgage Instructor (CMI) programs be discontinued immediately.  
Motion Seconded. Motion Carried.**
- If there was action taken by any previous National Board that stripped designations from those who were no longer NAPMW members, I move that it be immediately revoked.  
Motion Seconded. Motion Carried.**
- I move that the IML Committee be authorized to seek out all prior GML designees to clarify their ongoing status as GML designees.  
Motion Seconded. Motion Carried.**

- P. **Technology and Communication Administrator:** Nothing to Report.
  - Q. **Awards:** Nothing to report.
  - R. **Partners in Progress:** No Report
  - S. **Corporate Membership Ad Hoc:** No Report
- VII. **ANNOUNCEMENTS:**  
A. Next board meeting will be August 12<sup>th</sup> at 4:00 cst
- VIII. **RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 5:10 pm cst.
- IX. **RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to General session at 6:13 pm cst
- X. **ADJOURNMENT:** Having no other business, President Hendricks adjourned the meeting at 6:15pm cst.

**Windee Falla**  
**NAPMW National Secretary**