



NAPMW BOARD OF DIRECTORS MEETING
March 14, 2018
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Cathy Kantrowitz, CME National President
Laurel Knight-Keane National President Elect
Judy Alderson..... National Treasurer
Glenda Mooney National Secretary
Rolanda Legg..... National Vice President
Susan Kerr National Vice President

Parliamentarian and Administrators Present

PNP Candace Smith Parliamentarian until Lynne Sparks joins
Lynne SparksParliamentarian *Joined 17:15

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01 Eastern Time

B. Welcome and Acknowledgement of Guests

Guests

Candace Smith PNP Tobi Libbra Jill Miller (IMPACT)

C. Agenda Approval: The agenda was filed as presented

D. The February 5, 2018 General Meeting Minutes: Filed as amended

E. Designation of Minutes Review Committee:

- I. National Secretary Glenda Mooney
- II. National Treasurer Judy Alderson
- III. National Vice President Rolanda Legg

II. **Financial Reports**

A. Monthly Financial Reports: Filed as amended.

III. **COMMITTEE REPORTS:**

- A. Bylaws and Operating Procedures:** No report
- B. Extensions:** No report
- C. Finance:** No additional
- D. Ethics:** No report
- E. Internal Audit:** Working on getting Bluepay to one account due to cost.
- F. Leadership Programs:** Currently working on President training and next year for leadership.

- G. Nominating:** As presented
 - H. Ad Hoc - Conference:** As presented
- IV. **Work in Progress:**
- a. Dates for voting
Voting will open Monday March 19, 2018 and close Wednesday March 28, 2018
 - b. IMPACT transition
Jill Miller will be setting up calls weekly for the next several weeks and then evaluate the need going forward. Tobi Libra will forward the program and all attachments.
- V. **Status of Struggling Associations**
- a. Olympia
 - b. Columbia Basin
 - c. Mid-Atlantic Charter has been turned in
 - d. Central New York Update to follow
- VI. **Status of Association on Probation**
- VII. **Associations of Suspension**
- VIII. **Status of Associations with Surrendered Charters**
- IX. **New Business**
- President Elect Laurel Knight-Keane requested follow-up for Carol Clark email “red flag” questions. Kelly Byers is following up on the reimbursement of funds for one-night stay by one member and one 2017 Annual Conference registration fee.
- Motion by National Secretary Glenda Mooney “I move we ratify the Email Motion by National Elect Laurel Knight-Keane dated February 27, 2018”**
- Email Motion by National President Elect Laurel Knight-Keane “I move to approve Impact as our new management company starting with the basic package and to have President Kantrowitz sign the contract.”**
- Motion Seconded by National Vice President Susan Kerr**
- Motion Passed**
- X. **Next Meeting:**
March Board of Directors Meeting April 7, 2018
- XI. **RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 18:13 Eastern Time

Glenda Mooney
NAPMW National Secretary

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Subject: RE: amended motion

From: president@napmw .org

Date: Sun, Mar 04, 2018 8:19 am

To: "NAPMW" <nvp1@napmw .org>, "Lynne Sparks" <lsparks@skwrlaw .com>

Cc: "preselect@napmw .org" <preselect@napmw .org>, "Laurel" <NVP2@napmw .org>, "nattreasurer@napmw .org" <nattreasurer@napmw .org>, "Glenda Mooney" <natsecretary@napmw .org>

Motion carried.
Thank you everyone!

Cathy Kantrowitz
National President
2017-2018
president@napmw.org
845-522-1764

----- Original Message -----

Subject: Re: amended motion

From: NAPMW <nvp1@napmw.org>

Date: Wed, February 28, 2018 2:30 pm

To: Lynne Sparks <lsparks@skwrlaw.com>

Cc: "preselect@napmw.org" <preselect@napmw.org>, Kelly Hendricks <president@napmw.org>, Laurel <NVP2@napmw.org>, "nattreasurer@napmw.org" <nattreasurer@napmw.org>, Glenda Mooney <natsecretary@napmw.org>

Yes

Susan L. Kerr
Vice President
Residential/Consumer Lending
NMLS# 698692
Access National Bank
Cell 703-200-6200

Please excuse typos sent from my iPhone

On Feb 27, 2018, at 12:26 PM, Lynne Sparks <lsparks@skwrlaw.com> wrote:

Need a vote. Please respond with yes or no.

Lynne Sparks

Senior Partner • Sparks|King|Wa. s|Reddick

3475 Dallas Highway Bldg 300, Suite 320

Marietta, Georgia 30064

P:678.872.9000 x10611

F:770.874.9665

<Bird_c4e25caa-1dcb-4384-a652-c3400c19c1cf.jpg>



www.skwrlaw.com

<Upload_NEW_4e638206-8dff-49d4-9fcb-755466106860.jpg>

FUNDS REQUIREMENTS: All closing funds must be in the form of a wire transfer only. We will not accept funds in the form of personal checks, official or certified checks, cashier's checks or ACH transfers. Failure to wire funds may result in a delay of closing. Please contact our office with any questions.

FRAUD ALERT: If you receive an email or any other communication that appears to be generated from our office containing new, revised or altered bank wire instructions, consider it suspect and call our office at a number you trust for confirmation. Our bank wire instructions seldom change.

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From: preselect@napmw.org [<mailto:preselect@napmw.org>]

Sent: Tuesday, February 27, 2018 12:06 PM

To: NAPMW <nvp1@napmw.org>

Cc: Kelly Hendricks <president@napmw.org>; Laurel <NVP2@napmw.org>; nar_easurer@napmw.org; Glenda Mooney <natsecretary@napmw.org>; Lynne Sparks <lsparks@skwrlaw.com>

Subject: amended moon

I move to approve Impact as our new management company starting with the basic package, and to have President Kantrowitz sign the contract.

----- Original Message -----

Subject: Re: Impact

From: "NAPMW" <nvp1@napmw.org>

Date: 2/26/18 7:11 pm

To: preselect@napmw.org

Cc: "Kelly Hendricks" <president@napmw.org>, "Laurel" <NVP2@napmw.org>, nar_easurer@napmw.org, "Glenda Mooney" <natsecretary@napmw.org>, "Lynne Sparks" <lsparks@skwlawfirm.com>

I second the motion to approve Impact as our new management company and to have President Kantrowitz sign the contract.

Susan L. Kerr

Vice President

Residential/Consumer Lending

NMLS# 698692

Access National Bank

Cell 703-200-6200

Please excuse typos sent from my iPhone

> On Feb 26, 2018, at 3:01 PM, preselect@napmw.org wrote:

>

> I move to approve Impact as our new management company starting with the basic package, and to have President Kantrowitz sign the contract.

>

> Laurel

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