



NAPMW BOARD OF DIRECTORS MEETING  
May 11, 2016  
GENERAL SESSION MINUTES

**I. CALL TO ORDER**

**National Board Members Present**

Kelly Hendricks ..... National President  
Cathy Kantrowitz, CME ..... National President Elect  
Judy Alderson..... National Treasurer  
Glenda Mooney ..... National Secretary  
Laurel Knight ..... National Vice President  
Susan Kerr ..... National Vice President

**Parliamentarian and Administrators Present**

Frances Reinhardt, GML, Past National President      Parliamentarian  
Vince Valvo, Agility Resources      Administrator

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Kelly Hendricks. With notice of the meeting having been duly given, President Hendricks called meeting to order at 4:01 pm. CST

**B. Welcome and Acknowledgement of Guests**

**Guests**

Christina Pollard, PNP  
Jeanne Evans, CME  
Candace Smith, PNP, CMI, CME  
Jill Kinsman PNP  
Kelly Byers

**C. Agenda Approval:** The agenda was approved and shall be filed as amended

**D. The April 13th General Session Minutes:** Minutes were approved and shall be filed as presented.

**E. Designation of Minutes Review Committee:**

- I.** National Secretary Glenda Mooney
- II.** National Vice President Laurel Knight
- III.** National Vice President Susan Karr

**II. Financial Reports**

**A. Monthly Financial Reports:** filed as presented

**B. Proposed 2016-2017 National Budget:**

**Motion by National Treasurer Judy Alderson:** "I move to ratify the 2015-2017 budget as amended be approved May 11<sup>th</sup>, 2016.

**Motion Seconded by Cathy Kantrowitz, CME**  
**Motion Carried**

**Motion by National Treasurer Judy Alderson: “I move to approve the 2016-2017 budgetary guidelines as amended with the date at the bottom changed to 2016-2017 be approved May 11<sup>th</sup>, 2016.**

**Motion Seconded by Cathy Kantrowitz, CME  
Motion Carried**

**C. Year End Financials – Local Reports** Majority reports are in but a few associations are missing reports for year-end audit. President Hendricks encouraged the NVP’s to reach out to local presidents.

### III. ADMINISTRATIVE TEAM REPORTS

**A. Agility Resources:** National Administrator Vince Valvo stated that all local presidents should receive a survey to complete with updated 2016-2017 board members, with goal to update the national website by the end of June. NAPMW Annual 2016 attendance was roughly 220 with revenue just over \$100,000. Cost of \$58,000 with estimated net of \$42,000, 2016 NAPMW Annual, was a great success. 2017 NAPMW Annual contract with Luxor Hotel has been sent to the board for review.

### IV. WORKS IN PROGRESS | UNFINISHED BUSINESS

**A. Apex Meeting:** Notice for Apex meeting for July 11, 2016 in New Orleans has been sent to local presidents and president elect as save the date and sign up. Not all have signed up yet. President Hendricks asked National Vice Presidents to reach out to local presidents to encourage attendance. All NAPMW members can register for free admission to the Ultimate Mortgage Expo on July 12, 2016.

### V. New Business

None at this time

### VI. COMMITTEE REPORTS: 2015-2016 Annual Committee Reports

- A. **Bylaws and Operating Procedures:** As presented
- B. **Education:** As presented
- C. **Extensions:** As presented
- D. **Finance:** As presented
- E. **Membership:** As presented
- F. **Education Conference:** As presented President Hendricks thanked Lyman King CME, CMI and Executive Director Vince Valvo for their hard work and a successful 2016 NAPMW Annual
- G. **Credentials:** As presented.
- H. **Ethics:** As presented
- I. **Internal Audit:** As presented
- J. **Services and Resources:** As presented
- K. **National Archives:** As presented
- L. **Nominating:** As presented
- M. **Marketing & Publicity:** As presented
- N. **Institute of Mortgage Lending:** As presented President Hendricks will be reaching out to fill this committee
- O. **Technology and Communication Administrator:** As presented
- P. **Awards:** As presented
- Q. **Partners in Progress:** As presented

**VII. OTHER BUSINESS:**

None at this time

**VIII. ANNOUNCEMENTS:** Next board meeting will be June 8<sup>th</sup> at 4:00 cst.

**IX. RECESS TO EXECUTIVE SESSION:** President Hendricks recessed the board to Executive Session at 4:28 p.m. CST.

**X. RECONVENE TO GENERAL SESSION:** President Hendricks reconvened the meeting back to general session at 5:33 p.m. CST.

**Motion by President Elect Cathy Kantrowitz, CME: "I move we bring all action items approved in the Executive Session forward to the General Session."**

**Motion Seconded. Judy Alderson**

**Motion Carried**

**EXECUTIVE SESSION MOTIONS:**

**Motion by National President Elect Cathy Kantrowitz, CME**

**"I move to accept the surrendered Charter of Local Association Tulsa Green Country as of May 11, 2016.**

**Motion Seconded by Judy Alderson**

**Motion Carried**

**XI. ADJOURNMENT:** Having no other business, President Hendricks adjourned the meeting at 5:33 pm CST.

**Glenda Mooney  
NAPMW National Secretary**