



NAPMW BOARD OF DIRECTORS MEETING  
October 11, 2017  
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

**National Board Members Present**

Cathy Kantrowitz, CME ..... National President  
Laurel Knight-Keane ..... National President Elect  
Judy Alderson..... National Treasurer  
Glenda Mooney ..... National Secretary  
Rolanda Legg..... National Vice President arrived at 17:08  
Susan Kerr ..... National Vice President

**Parliamentarian and Administrators Present**

Lynne Sparks .....Parliamentarian  
Vince Valvo, Agility Resources ..... Executive Director

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm Eastern Time

**B. Welcome and Acknowledgement of Guests**

**Guests**

Jill Kinsman PNP	Candace Smith PNP	Gina Wall	Katie McCollum
Carol Clark	Kelly Byers	Jack Scanlon	David Harpster
Vivien LaFevers	Ellie Wade	Richard Alvarado	Lorin Jurgensen
Lauren Layman	Dave Jackson	Eve Janis	Sharon Trischler
Tobi Libbra	Robin Hart		

**D. Agenda Approval:** The agenda filed as presented

**E. The September 13, 2017 General Meeting Minutes:** Minutes will be filed as presented

**F. Designation of Minutes Review Committee:**

- I. National Secretary Glenda Mooney
- II. National President Elect Knight-Keane
- III. National Vice President Susan Kerr

II. **Financial Reports**

**A. Monthly Financial Reports:** as presented  
Discussion on outside of NAPMW fraudulent activity on NAPMW asset accounts and steps being taken to prevent future acts.

III. **ADMINISTRATIVE TEAM REPORTS**

**A. Agility Resources:** None

IV. **COMMITTEE REPORTS:**

- A. **Bylaws and Operating Procedures:** None
  - 1. **Extensions:** National President Elect Knight-Keane announced Snohomish County has 13 members and should request charter soon. National Kantrowitz thanked the committee and is excited to see the activity.
- B. **Finance:** As presented
- C. **Ethics:** None
- D. **Internal Audit:** As presented and on NAPMW website
- E. **Leadership Programs:** No report
- F. **Nominating:** No report
- G. **Ad Hoc – 2018 Conference:** Report filed.
- H. **Ad Hoc – Management Company:** Report filled.

V. **UNFINISHED BUSINESS:** None

VI. **New Business:** None

VII. **ANNOUNCEMENTS:**

National Board Q & A – November 1, 2017 7pm EST  
November Board of Directors Meeting Wednesday, November 8, 2017

VIII. **RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 17:36 Eastern Time

IX. **RECONVENE TO GENERAL SESSION:** President Kantrowitz reconvened the meeting back to general session at 18:12 Eastern Time.

X. **ADJOURNMENT:** Having no other business, President Kantrowitz adjourned the meeting at 18:13 Eastern Time.

**Glenda Mooney**  
**NAPMW National Secretary**