Launch Page

Access the training program from your desktop or mobile device at nasao.org/page/training or through the Education tab on the NASAO.org homepage.

**Feature 1** is the Launch Button. Tap this button to access the training program. If you are not already signed into NASAO.org, you will be prompted to enter your Member Login credentials.

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**Take Flight!**

NASDAQ is Excited to Announce the Launch of Its

Aviation Training Program!

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About the Aviation Training Program

The National Association of State Aviation Officials (NASAO) is excited to provide this introductory training program to state aviation employees across the country. We have designed an educational program to allow employees to gain a basic understanding of the aviation industry as well as to provide an orientation to the complex world of airports.

The NASAO program offers more than 30 courses! The modules are:

1. Being Aware of the Airport Environment
2. Appreciating Key Partners
3. Aviation Planning 101
4. Environmental Planning 101
5. Engineering 101
6. Essentials of Project Funding
7. 1-800 Citizen Hotline
8. Modules 1 & 2 Available November 28, 2018

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**DASHBOARD**

*Feature 1* is the **User Resources**. Students may access this to return to the home page, access account preferences, access help resources and sign off. Program messages can be viewed with the “bell” icon on the right.

*Feature 2* is the **Recommended Courses**. This section provides a listing of three featured courses to start the training program. These Recommended Courses will change periodically.

*Feature 3* is the **Course Tracker**. The In Progress tab allows you to quickly access courses that you have started but not yet completed. The Recently Completed tab allows you to access courses for which you have earned a Certificate of Completion.

*Feature 4* is **Quick Links**. These include the Reference Library, Aviation Glossary, Course Catalog, and User Status.

*Feature 5* is the **Sidebar Navigation Pane** that is present on every page of the website. It includes links to the Dashboard, the Course Catalog and the My Learning page (used to access your full transcript).

*Feature 6* are links to **NASAO social media** profiles including Facebook, Twitter, YouTube and LinkedIn.
**COURSE CATALOG**

*Feature 1* provides Search Options including key words and a predefined list of module names to assist you in narrowing course options.

*Feature 2* lists all courses based upon the selected search options identified in Feature 1. These can be sorted by either *Name*, *Most Viewed* and *Recently Added* (see Feature 2a)

*Feature 3* provides quick access to course information and course launch.
COURSE DETAILS

*Feature 1* include detailed course information including an abstract of the course and a course description.

*Feature 2* is a [Launch](#) button which allows the student to start the course.
LAUNCH

*Feature 1* is the *Navigation Pane* that is used throughout the different components of the course. It is always visible to the left of the screen.

This course will introduce the student to the basic delegation of airspace responsibility the FAA uses across the United States. It also covers several representative examples of aviation information readily available to anyone, as well as explains how some of the more commonly experienced information distribution systems function. Because the U.S. National Airspace System includes many specifics beyond the details of this course, the student is provided with key points of contact with the FAA to use in the future when a question occurs, or more detailed information is necessary.

Use the left pane to navigate through the course material, reference materials and completion survey.
Feature 2 is the Course Introduction and provides a brief overview of the course.

Welcome to the Air Traffic Management course of the NASAO Training program.

This course will introduce the student to the basic delegation of airspace responsibility the FAA uses across the United States. It also covers several representative examples of aviation information readily available to anyone, as well as explains how some of the more commonly experienced information distribution systems function. Because the U.S. National Airspace System includes many specifics beyond the details of this course, the student is provided with key points of contact with the FAA to use in the future when a question occurs, or more detailed information is necessary.

Use the left pane to navigate through the course material, reference materials and completion survey.
Feature 3 is the Course Player. Students navigate through a slide presentation with accompanying narration and a short quiz upon completion of the presentation.

Feature 3a includes quick reference tabs to access either the course narrative or a listing of reference links. The student can access these items at any time during the course.

Feature 3b includes course navigation options including a slide outline and play controls.

Feature 3c has navigation buttons to advance the presentation slides forward or backward.
**Feature 4** is the **Course Evaluation**. Students will be provided an opportunity to provide a quick evaluation of the course. Be sure to click the “Submit” button at the bottom of the page.

Your input is important to us and we welcome the opportunity to improve this educational experience. Please answer the following questions:

Did this course meet its objectives?
- Not at all ★★★★★ Yes!

Did the course provide helpful and informative content to expand your professional knowledge?
- Not at all ★★★★★ Yes!

Did you find the quick tips to be helpful and relevant?
- Not at all ★★★★★ Yes!

Were the ACRP studies and FAA references helpful in gaining further knowledge?
- Not at all ★★★★★ Yes!
Feature 5 is the Course Slides. Students may download the course content (without narration) for future reference.
Feature 6 is the Course Narrative. This document is a transcription of the course narrative and may be downloaded by the student for future reference.