NC AWWA-WEA
POLICIES AND PROCEDURES
APPARENT AUTHORITY/PUBLIC STATEMENT

Date: 2009
Approved By: Board of Trustees
Policy Title: Apparent Authority/Public Statements
Number:
Revisions: March 7, 2013

PURPOSE
Following the 1982 Hydrolevel case in which the U.S. Supreme Court applied for the first time, an “apparent authority” doctrine in imposing liability on a non-profit organization, it is the purpose and intent to of the Board of Trustees to implement meaningful safeguards to protect against misuse of its authority and protect the Association’s reputation and credibility by ensuring that they are not misused intentionally or unintentionally by its agents – including volunteers and staff.

PROCEDURE

1. It shall be the policy of the Association that any communications on behalf of the Association shall be official, at the direction of the chair, board or staff.

2. NO statements shall be made, either verbal or written that conflict with the position or policy of the Association.

3. All volunteers serving in leadership roles should understand that by virtue of their position, any statements they make may be perceived as official and as being made on behalf of the Association.

4. To control official communications, stationery and business cards shall be for the use of the staff ONLY.

5. Exceptions may be made to the policy per the Logo and Letterhead Use Policy.