NCPP Vision
To support all stakeholders in leveraging and utilizing a cooperative procurement strategy to best serve the public good.

NCPP Mission
Elevate the advocacy, collaboration and education for cooperative procurement so its strategic value is widely recognized and promoted by government and educational leaders.

The National Cooperative Procurement Partners (NCPP) Association is leading the way in elevating the discussion, advocacy and educational content on cooperative procurement. Working collaboratively to bring all the “partners” in procurement together – cooperatives, strategic suppliers, affiliated organizations and public procurement professionals – its goal is to produce meaningful educational tools to support public procurement agencies and become the “go to” resource for cooperative procurement.

JOIN TODAY!

www.ncppassociation.org
BEFORE YOU GET STARTED — YOUR AGENCY

- Identify and understand your customer’s needs. Know where you are going!
- Do you understand your legal authority to use cooperative agreements?
- Is your Legal Counsel familiar with the concept of cooperative purchasing?
- Has your agency successfully utilized cooperative purchasing in the past?
- Does your Board or Council have to approve the use of a cooperative, as in a pre-approved list?
- Have you considered diversity participation? Local preferences? Social Goals? Political landscape?

ROADMAP TO A Cooperative Procurement Strategy

• Take a percentage of your Agency’s annual expiring contracts or bids – particularly for the mundane and routine – and research cooperatives that might fill the need instead.

BAKE OFF!

• Compare contracts side-by-side. Multiple contracts for the same product? Bake them off!

THE CONTRACT

- Does the awarded contract contain the specific solution you require?
- When was the contract awarded, and when does it expire?
- What are the qualifications, capabilities and financial health of the awarded supplier?
- Do they have the capacity to fulfill your Agency’s needs?
- Can you obtain a copy of all applicable contract documents?
- How is pricing addressed? Is it actual, percentage discount from list, or ceiling based pricing?
- Can the terms and conditions of the contract be amended to meet the needs of your Agency? Indemnity clause?
- How is contract use monitored? Are usage reports available?
- Is there a rebate on the contract? How is that paid?
- Is the cooperative a member of any national cooperative association that has high ethical values and standards for its members?

ARE WE THERE YET?

CHECK IT OFF YOUR LIST

- Legally okay?
- Cooperative checks out?
- Contract – valid vehicle?
- Supplier – Thumbs up?
- Advantages and Disadvantages? Best Value for Agency?

ANALYSIS AND EVALUATION OF COOPERATIVE ORGANIZATION

- How long has this cooperative organization been operating?
- Does Your Agency have to register as a member to use the contracts? Is there a fee?
- Does the cooperative conduct its own procurement process or use another agency as the lead?
- What solicitation advertised – how and when?
- What procurement laws does the cooperative follow in soliciting, evaluating and awarding contracts?
- Does the lead agency or the cooperative resolve any 3rd party audits, peer review or achieved awards for their contracting process?
- What is the level of customer service in response to questions, concerns or requests for information?
- Does their website contain accessible and thorough documentation?
- Is contract information provided to readily conduct more in-depth research?
- Is the cooperative a member of any national cooperative association that has high ethical values and standards for its members?