

BYLAWS
of the
North Carolina Physical Therapy Association, Inc.

ARTICLE I - NAME

The name of this organization is the NORTH CAROLINA PHYSICAL THERAPY ASSOCIATION, INCORPORATED, hereinafter referred to as the Chapter. This organization is a component of the American Physical Therapy Association, hereinafter referred to as the Association.

The territorial boundaries of the Chapter and its districts shall correspond with the territorial boundaries of the State of North Carolina.

ARTICLE II - OBJECT

The object of the Chapter shall be the object of the Association as stated in the Association Bylaws.

ARTICLE III - FUNCTIONS

The functions of the Chapter shall be to:

Carry out the functions of the Association as set forth in the Association's Bylaws and in policy statements made by the House of Delegates.

- A. Cooperate with the Association in promoting the development and the improvement of physical therapy as a profession by fostering sound standards of professional ethics, service, education and research.
- B. Cooperate with other health professional groups and agencies in order to meet the physical therapy needs of the people.
- C. Promote interest in and understanding of physical therapy in the area served by the Chapter.
- D. Promote and protect the professional status and the economic and general welfare of qualified persons lawfully engaged in the practice of physical therapy.

ARTICLE IV - MEMBERSHIP

Section 1. Categories and Qualifications of Members

- A. The Chapter membership categories and qualifications for Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Student Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant, Life Physical Therapist Assistant, and Student Physical Therapist Assistant shall be the same as those of the Association.
- B. In addition, the Chapter shall maintain a single Corresponding Member category and a single Corresponding Student Member category with rights and privileges as stated in the Association bylaws

Section 2. Rights

The rights and privileges of the Chapter's members shall be identical to those established in the Association's Bylaws. Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members shall have one vote at the Chapter level.

Section 3. Obligations

A member, to be in good standing in the Chapter, must:

- A. *Comply with these Bylaws.*
- B. Comply with the ethical standards of the Association.
- C. Continue to qualify for the type of membership that he holds.
- D. Pay all dues.

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Section 4. Disciplinary Action

Any member who fails to meet any of the obligations of membership shall be considered not to be in good standing in the Chapter and the Board of Directors of the Association shall be notified of the infraction.

- A. The ethical standards of the Association, as they now exist and as they may hereafter be amended or supplemented, shall be the ethical standards of the Chapter, and said ethical standards shall be binding on the members to the Chapter as though incorporated in these Bylaws. Complaints shall be adjudicated in accordance with the Association's procedural documents on disciplinary action.
- B. Any member of the Chapter who is suspended by the Association shall have their membership privileges suspended from the Association and the Chapter. Any member who is expelled from membership in the Association shall be expelled from Chapter membership.

Section 5. Reinstatement

Individuals are reinstated to Chapter membership in accordance with the Association's Standing Rules. The Chapter may not charge a reinstatement fee.

ARTICLE V - DISTRICTS

Section 1. This Chapter shall be composed of seven (7) Districts, namely: Coastal, Sandhills, Capital, Piedmont, Triad, Mountain, and Foothills.

Section 2. Purpose

The purpose of the Districts is to meet the physical therapy needs of society, to meet the needs and interests of its members, and to develop and improve the arts and sciences of physical therapy, including practice, education, and research.

Section 3. Territorial Jurisdiction of Districts

The following listing is for information only, and the Board has full authority to add, alter the boundaries of, or dissolve Districts.

A. The Coastal District shall include the following counties:

Carteret	Onslow	Pitt	Hertford
Craven	Pamlico	Perquimans	Bertie
Gates	Greene	Wayne	Halifax
Pasquotank	Dare	Jones	Martin
Currituck	Lenoir	Tyrel	Hyde
Camden	Chowan	Washington	Nash
Wilson	Northampton	Edgecombe	Beaufort

B. The Sandhills District shall include the following counties:

Brunswick	Pender	Hoke	Robeson
Sampson	Columbus	Bladen	Moore
Scotland	Cumberland	Richmond	Harnett
New Hanover			

C. The Capital District shall include the following counties:

Warren	Granville	Person	Wake
Franklin	Vance	Lee	Orange
Chatham	Johnston	Durham	

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D. The Piedmont District shall include the following counties:

Cabarrus	Stanley	Anson	Gaston
Union	Montgomery	Mecklenburg	

E. The Mountain District shall include the following counties:

Yancey	Clay	Transylvania	Mitchell
Swain	Jackson	Cherokee	Graham
Buncombe	Henderson	Madison	Haywood
Macon			

F. The Triad District shall include the following counties:

Surry	Stokes	Caswell	Yadkin
Forsyth	Guilford	Alamance	Davie
Davidson	Rowan	Randolph	

G. The Foothills District shall include the following counties:

Alexander	Alleghany	Ashe	Avery
Burke	Caldwell	Catawba	Cleveland
Iredell	Lincoln	McDowell	Polk
Rutherford	Watauga	Wilkes	

Section 4. Formation and Operation of Districts

To form a new District, a written application signed by five (5) or more Physical Therapists shall be sent to the Chapter Board of Directors. The Board of Directors shall act on this application at the next Board meeting. If approved, the Chapter Board of Directors and the members who signed the application for the District shall determine the territorial boundaries of the District.

- A. The Districts shall be governed by the Chapter Bylaws and policies established by the membership for the conduct of their business and activities.
- B. Districts may submit matters of policy to the Chapter Board of Directors, which much act on these matters at the next Board of Directors meeting. If not approved, the affected District may appeal to the membership of the Chapter at the next meeting. The Board of Directors must then act as instructed by the Chapter membership.

Section 5. Membership

A member shall be assigned to the District whose territorial jurisdiction corresponds to his area of employment or the area in which he/she resides. In cases where an individual works in the territorial jurisdiction of more than one District, he shall select the District to which he/she will be assigned.

Section 6. Organization

The officers of a District shall be the Chairman, Vice-Chairman, Secretary, and Treasurer. The Chairman shall serve on the Chapter Board of Directors.

- A. The District shall hold a minimum of two (2) meetings annually, excluding Chapter meetings.
- B. A written report of the District activities shall be presented at the business meetings of the Chapter and at other times on request of the Chapter's Board of Directors.

Section 7. Finance

The Chapter Board of Directors determines the allocation of the Chapter dues in each District.

- A. The Chapter shall allocate funds to each District.

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- B. Districts shall not establish dues.
- C. Districts shall maintain complete and accurate financial records that shall be audited annually.

Section 8. Dissolution of Districts

A District that fails to comply with Chapter policy or these Bylaws may be abolished, provided it is given an opportunity to be heard in its own defense, following at least one month's notice and with at least two-thirds (2/3) of the Chapter Board of Directors concurring. A District so disciplined shall have the right to appeal to the Chapter membership at its next meeting and the decision of the membership shall be final.

- A. All records and property of a District belong to the Chapter and must be returned to it on the dissolution of the District.
- B. Districts may voluntarily dissolve with the approval of the Chapter Board of Directors.

Section 9. Limitations

Districts are subject to the following limitations:

- A. Bylaws and policies of the Association and the Chapter.
- B. No District shall profess or imply that it speaks for or represents the Chapter or members other than those currently holding membership in the District unless authorized to do so in writing by the Chapter's governing body.

Article VI - Special Interest Groups

Section 1. Purpose

The purpose of a Special Interest Group is to provide a means through which NCPTA members having a common interest in special areas of physical therapy may meet, confer and promote the interests of the respective Groups.

Section 2. Formation

A Special Interest Group of the NCPTA may be established in accordance with the rules specified by the NCPTA SOP and by approval of the NCPTA BOD.

Section 3. Structure

- A. A Special Interest Group shall operate under bylaws that shall not be inconsistent with NCPTA or Association bylaws and that shall be approved by the NCPTA BOD.
- B. A Special Interest Group may not establish dues without specific approval by the NCPTA BOD.

Section 4. Obligations

A Special Interest Group shall do the following:

- A. Further the Object and Functions as set forth in the NCPTA Bylaws.
- B. Conduct its affairs in accordance with its bylaws.
- C. Maintain complete and accurate financial records that shall be audited annually.
- D. Submit to the NCPTA BOD annual reports of its activities and other such reports as may be requested by the NCPTA BOD.
- E. Limit attendance at SIG business meetings to SIG members and invited guests, as approved by the SIG officers.
- F. Shall not profess or imply that it speaks for or represents the NCPTA or members, other than those currently holding membership in the SIG, unless authorized by the NCPTA BOD.

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Section 5. Dissolution

A Special Interest Group of the NCPTA may be dissolved in accordance with the rules specified by the NCPTA SOP and by approval of the NCPTA BOD.

ARTICLE VII - MEETINGS

Section 1. Number

No less than one (1) regular meetings of the Chapter shall be held each year, in the fall, except when the Chapter Board of Directors deems change of date advisable. The fall meeting shall be the annual meeting. Notice of each meeting shall be sent to the members at least thirty days prior to the date of the meeting.

- A. Special meetings may be called at the discretion of the Chapter Board of Directors, providing fifteen (15) days written notice is sent to each member.
- B. A special meeting shall be called upon written petition by 10% of the membership.

Section 2. Voting Body and Quorum

- A. A voting body shall consist of the members eligible to vote in the Chapter
- B. A quorum shall consist of thirty-one (31) members eligible to vote registered for the meeting, which has been properly called by the Chapter Board of Directors, provided that at least three districts are represented.

Section 3. Mail Vote

When a decision is needed between meetings of the Chapter, the Chapter Board of Directors or the Executive Committee may call for a ballot cast by mail. At least fifteen days must be allowed for a response.²

- A. A quorum for a mail vote shall consist of thirty-one (31) responses received from the voting body, provided that at least three districts are represented.
- B. A majority vote is necessary for a decision.

Section 4. Attendance at Chapter Business Meetings

Attendance at a Chapter Business meeting is limited to:

- A. Association members.
- B. Invited guests approved by the Chapter Officers.

Section 5. Minutes

All meeting minutes shall be submitted to the Association within 45 days of the date of the meeting.

ARTICLE VIII - DELEGATES TO THE HOUSE OF DELEGATES OF THE ASSOCIATION

Section 1. Qualifications

No member may serve as a Chapter delegate in the House of Delegates of the Association unless he/she has been a member in good standing in any category of membership of the Association for the two years immediately preceding the meeting. A Chapter Delegate may not, in the same year, serve as a Section Delegate. The Chapter must be represented in the House of Delegates at least every third year.

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Section 2. Term of Chief Delegate

The Chief Delegate shall be elected by the Chapter following the Fall meeting and serve a three-year term which shall begin on January 1st following election. If the Chief Delegate cannot serve, the Chapter President shall appoint an Acting Chief Delegate. The Chief Delegate shall be a Physical Therapist member.

Section 3. Election of Additional Delegates

A Chapter President shall serve as one of the Delegates to the House of Delegates of the Association. Following the Fall Meeting, the Chapter shall elect from its members the additional number of delegates to which the Chapter is entitled and two (2) alternates. The term of the Delegates shall begin on January 1st following election. A Delegate shall serve a term of two (2) years. Alternate Delegates will be elected for one (1) year term. The Chapter shall notify the Association headquarters of the names of Delegates elected.

If the Chief Delegate or the Acting Chief Delegate is prevented from attending any or all of the sessions of the meeting of the House of Delegates of the Association, the other Delegates shall elect one of their numbers to serve as Acting Chief Delegate.

- A. If any Delegate(s) to which the Chapter is entitled does not attend the meeting, the alternate(s) shall assume the rights and duties of the Delegate(s).
- B. A Delegate of any component may not serve concurrently as a Delegate of another component.

Section 4. Rights and Duties

A. The Chief Delegate:

- 1. Is responsible for the Chapter's total voting delegation at the annual meeting of the House of Delegates of the Association.
- 2. Shall present a summary of pertinent business transacted by the House of Delegates of the Association to the Chapter at its annual meeting.

B. All Delegates:

- 1. Shall attend the annual and special meetings of the House of Delegates of the Association.
- 2. Shall present to the House of Delegates of the Association such matters as are ordered by the voting body of the Chapter.
- 3. Shall vote at the meeting of the House of Delegates of the Association in accordance with instructions and/or policies of the Chapter.

Section 5. Notification

The Chapter shall notify Association Headquarters of the name of the Chapter Delegate(s), as required by the Association and the Standing Rules of the House of Delegates.

**Article IX - REPRESENTATIVE TO THE Physical Therapist Assistant
Caucus (PTA Caucus)**

Section 1: Qualifications

- A. The qualifications of the representative shall be as stated in the APTA Board policies and procedures. The chapter shall notify Association headquarters of the name of the Representative, as required by the Association.

Section 2: Election and Term

- A. Following the fall Chapter meeting, the Physical Therapist Assistant, Retired Physical Therapist Assistant and Life Physical Therapist Assistant members of the Chapter shall elect the

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Representative to which the Chapter is entitled. An alternate Representative may also be elected. Representatives shall be elected to a term of two years.

- B. In the event the Representative and the alternate are unable to attend the annual session, the Chapter President and PTA Committee shall appoint a replacement.

Section 3: Duties of Representative

- A. To attend the annual and special meetings of the PTA Caucus.
- B. To present to the PTA Caucus such matters as are ordered by the voting body of the Chapter.
- C. To vote at meetings of the PTA Caucus in accordance with instructions and/or policies of the Chapter.

ARTICLE X - BOARD OF DIRECTORS

Section 1. Composition

- A. The Chapter Board of Directors shall consist of seventeen voting members, to include the elected officers of the Chapter, the District Chairmen (Directors), the Chief Delegate, and the remainder to be elected as Directors-at-Large from the Chapter membership with one Director-at-Large position being designated for Physical Therapist Assistant.
- B. The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, and one of the Directors or Directors-at-Large, who shall be selected annually by the Chapter Board of Directors, to implement actions of the Board, to act on matters requiring immediate attention, and to serve in an advisory capacity to the President. The presence of a majority of the members shall constitute a quorum.
- C. The Chapter Executive Committee shall meet prior to each Board of Directors meeting and, after due written notification from the President to all members of the Executive Committee, at other such times as are necessary to conduct the affairs of the Chapter.
- D. Meetings of the Executive Committee may be conducted by telephone or other telecommunication or internet meeting service when so directed by the president. Such meetings shall be subject to all rules adopted by the Board to govern them, which may include reasonable limitations on, and requirements for, Board member participation, which may supersede parliamentary authority, but may not conflict with or alter standing rules of the board or the chapter. No business requiring a ballot vote may be conducted unless the service is capable of supporting anonymous voting.

Section 2. Duties

- A. Carry out the mandates and policies of the Chapter as determined by the membership.
- B. Have the full power and complete authority, subject to the provisions of these Bylaws, the Association's Bylaws, and all resolutions and enactments of the membership, to perform such acts and to transact all business as shall be necessary for the function of the Chapter.
- C. Bring communications from the Association and other matters pertaining to policy and procedure to the Chapter for its information, opinion or vote.
- D. Provide for the maintenance of the Chapter's headquarters, as outlined in the Chapter Procedure Manual.
- E. Submit the Annual Report to, and in the manner prescribed by, the Board of Directors of the Association. The report must be submitted by February 15.
- F. Direct all business and financial affairs for and on behalf of the Chapter, be responsible for its property and funds, and provide an annual audit.
- G. Be responsible for verifying that a member is in good standing in the Chapter, as stated in Article IV, Section 3, and report to the Association any member's loss of good standing.

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- H. Elect annually a Director to serve on the Executive Committee.
- I. Direct the activities of the Standing Committees, except as otherwise provided in these Bylaws.
- J. Appoint (subject to the approval of the voting body) the members of the Chapter Ethics Committee.
- K. Create and appoint special committees and task forces as it seems necessary to fulfill the functions of the Chapter, except as otherwise provided by these Bylaws.
- L. Fill all vacancies occurring in its body by appointment for the unexpired term, except as otherwise provided in these Bylaws.
- M. Submit to the Governor the list of names selected by the voting body of the Chapter for appointment to the State Examining Committee of Physical Therapy, as directed by the North Carolina Physical Therapy Practice Act.
- N. At the annual meeting each year, provide for the election of member(s) to serve on the Board of Directors of the North Carolina Physical Therapy Scholarship and Loan Fund, Inc., as provided in the Bylaws of the corporate body.

Section 3. Conduct of Business

- A. The Chapter Board of Directors shall meet prior to each regular Chapter meeting and, after due written notification to all members of the Board, at other such times as are necessary to conduct the affairs of the Chapter. Each member of the Chapter Board shall have one vote. The presence of a majority of the members shall constitute a quorum.
- B. A special meeting must be called upon written petition 51% of the Board, or by the President.
- C. Board meetings may be conducted by phone or other telecommunication or internet meeting service with the consent of a majority of the board members. Such meetings shall be subject to all rules adopted by the Board to govern them, which may include reasonable limitations on, and requirements for, Board member participation, which may supersede parliamentary authority, but may not conflict with or alter standing rules of the board or the chapter. No business requiring a ballot vote may be conducted unless the service is capable of supporting anonymous voting.

ARTICLE XI - OFFICERS, DIRECTORS AND DIRECTORS-AT-LARGE

Section 1. Titles, Election and Term

A. Titles:

- 1. The Officers of the Chapter shall be President, Vice President, Secretary and Treasurer.
- 2. Directors shall be those members elected by their respective Districts to serve as District Chairmen.
- 3. Directors-At-Large shall be those members elected from the Chapter membership-at-large.

B. Elections:

- 1. Directors shall be elected at a District meeting immediately preceding the Fall Chapter Meeting.
- 2. Officers and Director-At-Large shall be elected following the Fall Chapter meeting. They shall assume office on January 1st following their election.

C. Terms:

- 1. The Officers, Directors, and Directors-At-Large shall serve three-year terms, or until the election and installation of their successors.
- 2. No member shall serve neither more than three complete consecutive terms on the Chapter Board of Directors, nor more than two complete consecutive terms in the same elected office.

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Section 2. Qualifications

Only such members of the Chapter who are Physical Therapist, Physical Therapist Assistant, Life Physical Therapist, Life Physical Therapist Assistant, Retired Physical Therapist or Retired Physical Therapist Assistant members of the Association and who have consented to serve if elected shall be eligible for election. Physical Therapist Assistant, Retired Physical Therapist Assistant and Life Physical Therapist Assistant members may only serve in the offices of District Treasurer, District Secretary, or Physical Therapist Assistant Director-at-Large.

Section 3. Duties

A. The President shall:

1. Serve as the official spokesman of the Chapter and assume leadership of Chapter activities.
2. Preside at all meetings of the Chapter, the Board of Directors, and the Executive Committee.
3. Act as an ex-officio member of all committees, with the exception of the Nominating and Chapter Ethics Committees.
4. Serve as a Delegate of the Chapter to the House of Delegates of the Association.
5. Call meetings of the Board of Directors and the Executive Committee, according to Chapter Bylaws.
6. Compile, with the assistance of the Executive Secretary, the annual report of the Chapter, to be sent to the Association.

B. The Vice-President shall:

1. Assume the duties of the President in his/her absence.
2. Assist the President in the discharge of his/her duties.

C. The Secretary shall:

1. Record in the minutes the business of all meetings of the Chapter, the Board of Directors and the Executive Committee, and read the previous minutes as requested submitting a copy to Association headquarters within forty-five (45) days.
2. Preserve all records, reports and documents of the Chapter except those specifically assigned to the custody of others.

D. The Treasurer shall:

1. Be responsible for all funds of the Chapter.
2. Be responsible for reporting in writing on the financial status of the Chapter to Chapter Business Meetings and the Chapter Board of Directors.

E. The Directors and Directors-at-Large shall:

1. Participate in planning and making decisions in determining Chapter policies and activities.
2. Serve on the Executive Committee if elected to it by the Chapter Board of Directors.
3. Serve the Chapter in capacities requested by the President.

Section 4. Vacancies

If, before the expiration of the term for which he/she is elected, the President dies, resigns, is removed, or becomes disqualified, the Vice-President shall succeed to the office vacated for the unexpired portion of the term. If the Vice-President is unable to succeed to the Presidency, the Chapter Board of Directors will select from its body a person to serve as President until a Chapter election can be held. Vacancies created by death, resignation, removal or disqualification of the other officers shall be filled by appointment by the Chapter Board of Directors for the unexpired portion of the term.

Section 5. Removal of an Officer from Office

A member of the Board of Directors shall be removed from office when it is determined that he/she is not in good standing. A member shall be considered not in good standing if he/she does not carry out

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the stated duties/responsibilities of his/her elected office. Determination of this failure will be made by a simple majority vote of the Board of Directors.

ARTICLE XII - COMMITTEES

Section 1. Standing Committees

The Standing Committees of the Chapter shall be:

- A. Nominating Committee
- B. Finance Committee
- C. Chapter Ethics Committee

Section 2. Nominating Committee

- A. The Nominating Committee elected by the Chapter membership shall consist of five (5) Physical Therapist, Retired Physical Therapist, Life Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist Assistant and/or Life Physical Therapist Assistant members.
- B. Members shall serve three-year terms or until their successors are elected. The terms of two members shall expire each year except that every third year the term of only one member shall expire.
- C. The Chairman shall be elected by the Committee and shall serve until the successor assumes office.
- D. Vacancies on this Committee shall be filled by appointment by the Chapter Board of Directors until the next annual meeting, when an election shall be held to fill the unexpired portion of the term.
- E. Duties
 - 1. The Nominating Committee shall prepare slates for (a) all elected officers and directors-at-large, (b) Nominating Committee, (c) Chief Delegate, (d) Physical Therapist Delegates, (e) the Board of Directors of the North Carolina Scholarship and Loan Fund, Inc., and (f) for all other needs of the Chapter.
 - 2. The slate prepared by the Nominating Committee shall be sent to the Chapter membership no later than the call for the Fall annual meeting. Any qualified member shall have the right to nominate from the floor any other qualified member for any office; only those consenting to serve if elected shall be nominated.
 - 3. The Nominating Committee shall suggest to the Chapter candidates for Association offices, awards committee, and task forces.
- F. Elections
 - 1. Election shall be by electronic (internet) ballot or paper ballot on request, under rules approved by the Board of Directors.
 - 2. A majority vote is necessary for election, when one office is to be filled. A plurality elects when more than one position is to be filled.
 - 3. The president shall appoint a minimum of two (2) tellers.
 - 4. The voting body shall consist of the Physical Therapist, Physical Therapist Assistant, Retired Physical Therapist, Retired Physical Therapist Assistant, Life Physical Therapist, and Life Physical Therapist Assistant members of the Chapter.
 - 5. Results of the election will be forwarded to the Association within forty-five (45) days.

Section 3. Finance Committee

- A. The Finance Committee, appointed by the Chapter Board of Directors, and subject to approval by Chapter membership, shall consist of four (4) members who have been members in good standing for at least five (5) years immediately preceding their appointment and are not concurrently serving in an elected capacity of the chapter.

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- B. Members shall serve four-year terms or until their successors are appointed. The term of a member shall expire each year.
- C. The Chairman shall be elected by the Committee and shall serve until the successor assumes office.
- D. Vacancies on this Committee shall be filled by appointment by the Chapter Board of Directors.
- E. This Committee shall, in addition to the duties otherwise directed by the Board of Directors:
 - 1. Audit the Chapter's financial reports annually.
 - 2. Review and advise on Chapter financial performance in comparison to budget.
 - 3. Review and advise on Chapter investments.
 - 4. Develop, in conjunction with the Treasurer, an annual budget for approval by the Board of Directors.
 - 5. Review and advise on Chapter fiscal policy and procedures and other fiscal matters.
 - 6. Review and advise on fiscal applications of proposed or adopted Chapter projects.
 - 7. Provide long-term financial planning for the Chapter.

Section 4. Chapter Ethics Committee

- A. The Chapter Ethics Committee shall consist of at least three (3) members, whose appointment by the Chapter Board of Directors is subject to the approval of the Chapter membership.
- B. Members shall serve three-year terms. The term of one member shall expire each year.
- C. At each Chapter Annual Meeting, one member shall be appointed by the Board of Directors and approved by the Chapter membership and shall assume responsibilities immediately.
- D. The Chairman will be elected by the Committee and shall serve until the successor assumes office.
- E. Vacancies on this Committee will be filled by appointment by the Board of Directors until the next Chapter meeting, when the appointment is presented for approval.
- F. The duty of this Committee shall be to investigate any complaints of violations of ethical principles or standards made against any member in its jurisdiction, in accordance with the Association's Procedural Document of Disciplinary Action.

Section 5. Special Committees/Task Forces

Special committees and task forces may be created and appointed by the Board of Directors except as otherwise provided by these Bylaws.

Section 6. Committee Chairman

The Chairman, unless otherwise provided in the Bylaws, shall be appointed by the Board of Directors. He/she shall be appointed to a term that shall coincide with the President's term. The Chairman shall serve his/her designated term, or until a successor is appointed.

ARTICLE XIII - FINANCE

Section 1. Fiscal Year

The fiscal year of the Chapter is from January 1 through December 31.

Section 2. Chapter Dues

- A. Chapter dues shall be:
 - 1. Physical Therapist \$160.00
 - 2. Physical Therapist – Post Professional Student No dues

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3. Physical Therapist Assistant	\$95.00
4. Student Physical Therapist and Student Physical Therapist Assistant	\$10.00
5. Life Physical Therapist	No Dues
6. Life Physical Therapist Assistant	No Dues
7. Retired Physical Therapist	\$50.00
8. Retired Physical Therapist Assistant	\$35.00
9. Corresponding Member	\$55.00
10. Corresponding Student Member	\$10.00

B. Allocation to Districts

The Board of Directors of the Chapter determines the allocation of the Chapter dues to each District annually.

C. All dues shall be for a period specified in the Association Bylaws.

D. Student Physical Therapist and Student Physical Therapist Assistant member dues are for 12 months from the time of renewal or join date. As of the last day of the graduation month, a Student Physical Therapist or Student Physical Therapist Assistant member automatically converts to the Physical Therapist or Physical Therapist Assistant member category for the remainder of the 12 months of membership. Once the membership remainder expires, these new Physical Therapist or Physical Therapist Assistant members are eligible for one year of membership at 50% of the chapter dues rate for Physical Therapist or Physical Therapist Assistant member.

Section 3. Financial Statements

The Chapter shall submit its annual financial statements, tax returns, and audit reports to the Association when and as directed by APTA Headquarters.

ARTICLE XIV - AMENDMENTS

Section 1

At any meeting of the Chapter which has been properly called, these Bylaws may be amended in whole or in part by affirmative vote of at least two-thirds of the members present and voting, providing a copy of the proposed amendment(s) has been sent to each member of the Chapter at least thirty (30) days prior to the meeting. The amended Bylaws must be submitted to the Board of Directors of the Association and approval must be received before they are in effect.

Section 2

If the intent of an amendment is editorial or to bring the Chapter's bylaws into agreement with those of the Association, the amendment shall be made as required by the Chapter Board of Directors and shared with the Chapter Executive Committee. The Chapter Board of Directors shall notify the Chapter's membership that such amendments have been made.

Section 3

Amended Bylaws must be consistent with the Articles of Incorporation of the Chapter. The Association Board of Directors must approve chapter Bylaws and Articles of Incorporation.

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ARTICLE XV - DISSOLUTION OF CHAPTER

Section 1

- A. The Board of Directors of the Association may revoke the charter of this Chapter if the Chapter has failed to satisfy its obligations as set forth in these Bylaws or failed to observe the limitation upon its activities set forth.
- B. The Chapter may be dissolved by a two-thirds vote of the membership.

Section 2

Notice of the resolutions for dissolving the Chapter, and for disposing of the assets and properties to the Association, shall be sent to each member of the Chapter with the call for the meeting at which such action will be voted upon.

Section 3

As the Chapter is incorporated under the laws of the State of North Carolina, the North Carolina Non-Profit Corporation Act must be observed.

Section 4

In the event that the charter of the Chapter is revoked or in the event the Chapter is dissolved, or its existence otherwise terminated, all property and records of whatsoever nature in the possession of the Chapter shall, after payment of its bona fide debts, be conveyed to the Association. In the case of two or more Chapters merging, all property and records will be turned over to the continuing Chapter without being returned through headquarters.

ARTICLE XVI - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules or order the Chapter may adopt.

ARTICLE XVII - ASSOCIATION AS HIGHER AUTHORITY

In addition to these Bylaws, the Chapter is governed by the Association Bylaws and Standing Rules, and by Association policies.

Date of Chapter Charter: December 1, 1951

Revised: July 14, 1966

Date of Articles of Incorporation of Chapter: January 25, 1951

Dates of Bylaws Revisions:

Adopted 12/8/51

Adopted 1/31/53

Adopted 4/25/53

Amended 4/2/55

Amended 4/10/56

Amended 4/29/61

Amended 10/10/64

Amended 4/24/71

Amended 11/75

BYLAWS
of the
North Carolina Physical Therapy Association, Inc.

Amended 10/76
Amended 11/77
Amended 9/79
Amended 6/82
Amended 10/84
Amended 5/85
Amended 8/87
Amended 3/89
Amended 5/90
Amended 5/91
Amended 5/95
Amended 5/96
Amended 10/97
Amended 10/98
Amended 08/01
Amended 01/02
Amended 10/02
Amended 10/03
Amended 10/05
Amended 12/05
Amended 10/06
Amended 10/07
Amended 8/10
Amended 5/11
Amended 10/2015
Amended 10/2017