

# ASA Data Protection Policy

\*Final Review and Approval Pending

The American Scientific Affiliation maintains compliance for all its members with the General Data Protection Regulation as required by the European Union for any resident of the EU. This policy statement specifies

- a) what data ASA collects on its membership;
- b) what ASA does with those data; and
- c) how to review the data ASA holds on you as a member.

a) ASA holds no information on its members other than that which was given on the membership application form (name, address, institution, title, e-mail address, etc.); that which members have voluntarily put on their website profile; e-mails and correspondence; details of financial transactions made, for example, dues and subscriptions, donations, and event registration payments received; ASA payment information includes: name; address; the amount paid (low income or full price); the date of payment; and material submitted for blogs, forums, communications, or email discussions on the ASA website.

b) This limited amount of data that ASA holds is only used for the following purposes: for having an up-to-date list of our membership; for sending out communications, and staying in touch with the membership; for keeping track of who has paid their subscriptions, when, and how much has been paid; for compliance with any government requests for information and legally-binding accounting purposes (e.g. knowing to whom ASA has paid expenses, when, and how much has been paid); e-mail addresses and contacts necessary for administering and carrying out ASA business.

c) If any of this is at all unclear, or if any ASA member would like further clarification on what data are kept on them personally, or, moreover, if any member would simply like us to delete and dispose of any information we have on them, they can request such modification from the ASA administrator at [asa@asa3.org](mailto:asa@asa3.org).

Please note that all ASA payments received are handled by third party banking websites, currently BluePay and PayPal. The ASA does not store any members' credit/debit card details; nor does ASA analyze the cookie information that may be gathered on our website, nor do we sell or give any information we have to third parties unless legally obliged to do so. All personal data are stored by a third party, currently YourMembership.com, through a GDPR-compliant contract.

An online ASA Member Directory is accessible only by ASA members. Each member can specify in their profile the data they consent to be visible in that directory. Information in the ASA directory is to be used solely for ASA-related communications.