

Dear members,

As I enter the final year of my tenure as Executive Director, it is my pleasure to convey the following call for the next Executive Director and an institutional home for the NCS from mid-year 2026 onward. Candace Barrington will be leading the ad hoc Search Committee, and I would of course be happy to answer any questions a future candidate might have about what the role entails and how best to formulate a bid.

Call for Executive Director and institutional host for the NCS

[The New Chaucer Society](#) (NCS), an international scholarly organization for teachers and scholars of Geoffrey Chaucer and his age, seeks an Executive Director and an institutional home, to begin in or around June 2026. This follows a successful period during which the Society has been housed at the University of Iceland under the stewardship of Professor Sif Ríkharðsdóttir.

The [Executive Director \(ED\)](#) is responsible for the administrative and financial affairs of the Society. Duties include: recommending and handling membership dues; taking a leadership and liaison role in the organization of biennial international congresses; coordinating with the Chaucer Bibliographer; and liaising with the editorial teams of *Studies in the Age of Chaucer* and *New Chaucer Studies: Pedagogy & Profession*. The ED acts as Secretary and Treasurer of the Society; serves as Returning Officer for all elections; maintains the website; and supervises student assistant/s and any other staff. The term is expected to extend across four years, beginning upon the completion of a biennial congress and continuing through the two subsequent biennial congresses, renewable at the discretion of the Trustees.

Ideally, the institutional home will support the Society by providing office space, office expenses and staff help (which might, for example, include student assistantships or administrative support, either on-site or remote), and research and travel funds for the ED. Major responsibilities of the office will include overseeing the NCS website, processing dues, editing the semi-annual newsletter, managing the Society's budget, communicating with the membership, and administrative support of the Biennial Congress Program Committee and Local Organizing Committee.

All initial inquiries should be sent to Professor Candace Barrington, President of the Society and Chair of the Search Committee (BarringtonC@ccsu.edu), who will offer advice on the details that will be required for a formal bid. Individuals and institutions are also encouraged to consult with the current ED, Professor Ríkharðsdóttir, for help in shaping bids (sifr@hi.is). Completed applications should be sent via email to the President. They will be reviewed beginning 30 September 2025, continuing until a new ED and home are found.

With all best wishes,

Sif Ríkharðsdóttir
Executive Director

