By Laws of the New Jersey Society of Professional Land Surveyors,

As Revised Thru February 23, 2023

ARTICLE I - NAME AND LOCATION

Section 1: Name
The name of the organization shall be the “New Jersey Society of Professional Land Surveyors,” hereinafter referred to as “NJSPLS”.

Section 2: Incorporation
NJSPLS is a non-profit organization, incorporated under the laws of the State of New Jersey. NJSPLS is non-political, non-partisan, and non-sectarian.

Section 3: Location
The headquarters of the NJSPLS shall be the office of the Executive Administrator.

ARTICLE II - PURPOSE AND OBJECTIVE

Section 1: Purpose
The purpose of NJSPLS shall be to maintain and perpetuate an organization for members having common professional problems and interests, to provide effective forums for discussion and united action on the part of its members, for the enhancement and betterment of professional recognition, and for other matters of common welfare.

Section 2: Objectives
The objectives of NJSPLS shall be:

(a) To safeguard life, health, and property, and to promote the public welfare.
(b) To promote the common good and welfare of its members and activities in the profession of land surveying.
(c) To promote and maintain high standards of professional ethics and practice.
(d) To promote uniformity of practice.
(e) To discourage unethical and illegal practices and professional abuses in land surveying.
(f) To promote public understanding, faith, and reliance in the land surveyors and their work.
(g) To advance the study of land surveying and education of land surveyors.
(h) To aid and encourage the interests of the junior members of the organization.
(i) To establish better relations between the land surveyors and other professions.
(j) To foster and support legislation generally beneficial to the professional, to the State of New Jersey, its subdividers, and to the public.
(k) To promote closer relations, understanding, and cooperation in the profession.

ARTICLE III - MEMBERSHIP

Section 1: Classification
Membership in NJSPLS shall be classified as follows:

(a) Member
(b) Associate Member
(c) Affiliate Member
(d) Fellow Member
(e) Honorary Member
(f) Retired Member
(g) Student Member
(h) Sustaining Member
(i) Privileged Member
(j) Retired Associate Member
(k) Corresponding Member
(l) Suspended Member

Section 2: Qualifications and Privileges
(a) Member: A person licensed to practice land surveying in the State of New Jersey or having been registered as a land surveyor in training and in good standing with the State Board of Engineers and Land Surveyors, shall be eligible for the grade of Member in the NJSPLS, subject to verification of licensure and status by the Board of Directors. Members shall be entitled to vote in any election or on any question calling for a vote of the membership. They shall be entitled to hold office, sit on or chair committees, attend meetings, seminars and functions held by NJSPLS excepting those members registered as a land surveyor in training are ineligible to hold office. A member shall be entitled to any and all discounts or benefits which currently exist or are adopted by NJSPLS, its Board of Directors, or Committees. The above shall be in accordance with the By-Laws of the New Jersey Society of Professional Land Surveyors.

(b) Associate Member
Non-licensed individuals who are actively endeavoring to make surveying their chosen profession, shall be eligible for the grade of Associate Member in NJSPLS, subject to the verification of career orientation information by the Board of Directors. Although licensure is a desirable goal for an Associate Member, it is not a requirement. To retain Associate Member status, one need only remain career-oriented toward the surveying profession. Should an Associate Member become licensed, in accordance with the regulations of the State Board, no
Further action is required on their part to convert to Member status. Associate Members shall have the same rights as a full member, with the exception of the rights to vote or hold office, providing these rights are in accordance with the By-Laws of NJSPLS.

(c) Affiliate Member
An individual involved in a profession or business which is allied with the profession of land surveying. Affiliate members shall have the same rights and privileges as those of an Associate Member.

(d) Fellow Member: Any member of recognized excellent character and distinguished land surveying achievements who has been actively engaged in the practice of land surveying for not less than fifteen (15) years, who has been a member of NJSPLS for not less than five (5) years (or a charter member), and who has given outstanding service to the land surveying profession and NJSPLS, may be elected to a fellow member by a three-quarters (3/4) majority vote by the Board of Directors. A fellow member shall enjoy all the rights and privileges of full membership.

The number of fellow members shall at no time exceed ten percent (10%) of the total membership of the NJSPLS, and no more than two (2) fellow members may be elected during any one calendar year.

(e) Honorary Member
Any person, be he licensed as a land surveyor or not, who has rendered acknowledged eminent service to either the professional interest of NJSPLS, or by such acts of distinction to the government of the people, shall be eligible for honorary membership. Prospective honorary members shall be recommended by an existing member and approved by unanimous action of the Board of Directors. An honorary member shall have the rights of full membership except the rights to vote and hold office.

(f) Retired Member
Any member or fellow member of the NJSPLS, having retired from the active practice of land surveying, who has been a member in good standing for an uninterrupted period of five (5) years, shall be eligible for formal application with attainment of retired status as defined under the U.S. Social Security System. Retired members shall retain all the rights and privileges of full membership.

(g) Student Member
Any fulltime student enrolled in a surveying curriculum in an accredited university shall be eligible for the classification of a Student member upon verification of such interest by the Board of Directors. Student members shall have all the rights of full membership excepting the right to vote or hold office. Student members shall also be entitled to sustaining member discounts on advertising in the NJSPLS publications and exhibit space at NJSPLS functions, and shall have access to NJSPLS membership lists for promotional purposes.

(h) Sustaining Member
Individuals, corporations, companies and firm having a professional interest or concern in the activities of NJSPLS and its members, shall be eligible for the classification of a Sustaining member, subject to verification of such interest by the Board of Directors. Sustaining members shall have all the rights of full membership excepting the right to vote or hold office. Sustaining members shall also be entitled to sustaining member discounts on advertising in the NJSPLS publications and exhibit space at NJSPLS functions, and shall have access to NJSPLS membership lists for promotional purposes.

(i) Privileged Member
Any member of NJSPLS, after five (5) years of continuous membership, may apply for a waiver of dues because of disability of a total and permanent nature, or other special circumstances. Such application shall be subject to the approval of the Executive Committee. Privileged members shall have all the rights and privileges of their previous status.

(j) Retired Associate Member
Any Associate member of NJSPLS having retired from the active practice of land surveying, who has been a member in good standing for an uninterrupted period of five (5) years, shall be eligible for Retired Associate member status. Such status shall become effective upon formal application with attainment of retired status, as defined under the U.S. Social Security System. Retired Associate members shall retain all the rights and privileges of Associate members.

(k) Corresponding Member
Any out of state professional surveying or engineering society member, or associate member, in good standing, shall be eligible for Corresponding Membership. Corresponding members must be non-residents of New Jersey, and may not be licensed to practice land surveying full time within the State of New Jersey. Application for membership shall be subject to verification of these requirements by the Board of Directors. Corresponding members shall have the same rights and privileges as Associates members.

(m) Suspended Member
Any member, of any category, who is brought before the Board of Directors for expulsion, may be placed in the category of Suspended member, having the sole right to receive literature of the society and to attend meetings without voice or vote. Said suspended membership shall be for a stated period of time as set forth in the By-Laws of NJSPLS.

Section 3: Dues
The annual dues of membership in NJSPLS shall be fixed annually by the Board of Directors, and such dues shall be paid to the Treasurer. Membership dues are payable July 1 of each year. Any member, who shall fail to pay such dues within ninety (90) days after such shall become due and payable, shall be notified by NJSPLS of such delinquency. The Board of
Directors may, at its discretion, suspend members becoming unreasonably delinquent and may reinstate delinquent members.

Dues shall be structured as follows:

(a) Member: As fixed by the Board of Directors
(b) Associate Member: One-half (½) member rate
(c) Affiliate Member: Equal to member rate
(d) Fellow Member: Equal to member rate
(e) Honorary Member: None
(f) Retired Member: One-quarter (¼) member rate
(g) Student Member: One-quarter (¼) member rate
(h) Sustaining Member: As fixed by the Board of Directors.
(i) Privileged Member: None
(j) Retired Associate Member: One-quarter (¼) member rate
(k) Corresponding Member: One-third (1/3) member rate

Section 4. Applications, Admissions, Expulsions
Applications for admission to NJSPLS shall be in a form and in such detail as may be prescribed by the Board of Directors, and shall embody a concise statement with dates of the applicant’s professional training and experience. It shall be signed by the applicant and shall contain a statement that the applicant will conform to the requirements of membership, if accepted. Applications for membership shall be accompanied by applicable dues for the current year. If an applicant is refused admission, all monies will be returned. The Board of Directors shall have the authority to accept, reject, or delay consideration of an application.

There shall be cause for punitive action by the Board of Directors for willful disregard of the principles and purpose of the NJSPLS, or for conduct detrimental to NJSPLS, or the conviction of a crime by a court of competent jurisdiction, or the revocation or suspension of license to practice, or the conviction of a crime, or revocation or suspension or non membership, if accepted. Applications for membership shall be accompanied by applicable dues for the current year. If an applicant is refused admission, all monies will be returned. The Board of Directors shall have the authority to accept, reject, or delay consideration of an application.

Section 4. Applications, Admissions, Expulsions
Applications for admission to NJSPLS shall be in a form and in such detail as may be prescribed by the Board of Directors, and shall embody a concise statement with dates of the applicant’s professional training and experience. It shall be signed by the applicant and shall contain a statement that the applicant will conform to the requirements of membership, if accepted. Applications for membership shall be accompanied by applicable dues for the current year. If an applicant is refused admission, all monies will be returned. The Board of Directors shall have the authority to accept, reject, or delay consideration of an application.

There shall be cause for punitive action by the Board of Directors for willful disregard of the principles and purpose of the NJSPLS, or for conduct detrimental to NJSPLS, or the conviction of a crime by a court of competent jurisdiction, or the revocation or suspension of license to practice, of a member of any grade, in NJSPLS. The aforementioned conditions may also be cause for non-acceptance of application for examination by the State Board of Professional Engineers and Land Surveyors. Such actions will require a two thirds (2/3) vote of the entire Board of Directors. In such cases where the causes for punitive action are conviction of a crime, or revocation or suspension of license to practice, or non-acceptance of application for examination, the Board of Directors may take action without notice of a hearing, otherwise, such members shall receive a written notice of the charges against them and shall have the right of a hearing before the Board of Directors prior to the final action taken on their case.

The punitive actions that the Board of Directors may take shall include but not be limited to:

2. Limited Expulsion. For a time period to be determined by the Board.
3. Suspension of Rights. Removal of rights of member for a time period to be determined by the Board.
4. Probation. Probation of member by the Board of Directors for a time period to be determined by them.
5. Continuing Education Requirement. Member is required to show attendance of classes, workshops or seminars as determined by the Board.

These actions may be taken on any member, and the reasons therefore, shall be published in the NJSPLS newsletter. A person whose membership has been revoked may be reinstated only upon two-thirds (2/3) majority vote of the entire Board of Directors, and the Board, before such reinstatement, shall satisfy itself that the cause for complaint has been corrected.

ARTICLE IV - OFFICERS

Section 1: Number and Term of Office
The officers of NJSPLS shall consist of a President, President-Elect, Vice President, Director at Large and Secretary/Treasurer. The officers shall be elected from the State-at-Large for a term of two (2) years. The term shall begin at the close of the annual meeting at which they are installed, and shall continue to the close of the next annual meeting or until a successor is duly elected and qualified.

Section 2: Board of Directors
The Board of Directors shall consist of the President, President-Elect, Vice President, Director at Large, Secretary/Treasurer, the Immediate Past President, and a variable number of Directors as follows:

(a) Two (2) Directors from each chapter and one (1) Alternate Director from each chapter who shall serve in the absence of one of the elected chapter Directors.
(b) One (1) Director from the State-At-Large
(c) The NJSPLS delegate to the ACSM/NSPS Board of Governors.
(d) Two (2) Directors from each Standing and Special (Ad Hoc) committees, excluding the Executive committee One (1) being the Committee Chair, and One (1) being the Committee Vice-Chair.

The President shall be the Chair of the Board and the Vice President shall be Vice-Chair.
Directors from the local chapters shall be elected from each chapter by the members within their representative chapters for a term of office of two (2) years provided that the term of office of one (1) shall expire each year. The Alternate Director shall be elected by each chapter for a term of office of one (1) year.

The Governor to NSPS Board of Governors shall be appointed by the President at the March Board of Directors meeting, with the approval of the Board of Directors, for a term of three (3) years. The Term of all directors shall begin at the close of the annual meeting at which they are installed and shall continue to the close of the next annual meeting or until a successor is duly elected and qualified.

Section 3: Vacancies
A vacancy in the office of the President or President-Elect shall be filled by the Vice President. A vacancy in the office of Vice President, Secretary/Treasurer shall be filled by an election of the Board of Directors. A vacancy in the office of Director shall be filled by election of a member from the chapter concerned, by action of that chapter or, in the case of the Director from the State-At-Large, by an election of the Board of Directors.

Whenever any vacancy shall have occurred by reason of death, resignation, removal, increase in the number of Directors, or otherwise, a majority of the Directors in office, though less than a quorum, may fill such vacancy as described above at any meeting, and the person so elected shall serve until his successor is elected by the members at the next annual meeting.

Resignation of any officer or director shall be effective upon its receipt at headquarters or a subsequent time as set forth in the notice of resignation.

In the case of disability, removal from the State, revocation or suspension of license, or neglect in the performance of his duty, and officer or director of NJSPLS may be removed from office and his seat declared vacant by a two-thirds (2/3) vote of the Board of Directors.

Section 4: Duties of Officers
(a) President. The President shall preside at all meetings of the membership and the Board of Directors at which he can be present. He shall be the principal officer of NJSPLS and shall guide its functions. He shall act as an ex-officio member of each standing or special committee. He shall provide the Secretary with a copy of all official correspondence he may conduct, for the permanent records. Including the aforementioned, he shall have all the other powers and duties generally recognized as pertaining to the office of President.

(b) President-Elect. The President-Elect shall become NJSPLS President after his installation at the annual meeting. He shall be Chair at the annual meeting. He shall be Chair of the Nominating Committee and shall serve in the capacity of official liaison officer to the State Board and to other professional societies.

(c) Vice President. The Vice President shall, in the absence or disability of the President, assume all of the duties and exercise the powers of the President. He shall perform such other duties as the Board of Directors shall prescribe. Including the aforementioned, he shall have all the other powers and duties generally recognized as pertaining to the office of Vice President.

(d) Director at Large. The Director at Large shall visit all chapters at least once a year.

(e) Secretary / Treasurer. The Secretary/Treasurer shall be the custodian of the records and funds of NJSPLS. He shall keep a copy of all the minutes of all Board of Directors and membership meetings. He shall keep an accurate record of the original By Laws, with every amendment made thereto, in order. He shall keep an accurate record and listing of all members, including particulars, revised to include all new members. He shall keep a copy of all financial records and shall make disbursements authorized by the Board of Directors. He shall report, in detail, all receipts and expenditures handled by him to the Board of Directors. He shall assist the Finance Committee in preparing a practical budget for the operation of NJSPLS.

The books of the Treasurer shall be audited annually by such auditors as may be selected by the Board of Directors or, lacking same, by the Board of Directors themselves, the results of such audit to be presented to the membership at the annual meeting. Including the aforementioned, shall have all the other powers and duties generally recognized as pertaining to the office of Secretary and the office of Treasurer.

Section 5: Policies and Procedures Regarding Officers and Directors
(a) No member may be nominated for President without having served as an officer or director in the preceding year.

(b) No member shall be nominated for the presidency if they have served in that position for the preceding two (2) full consecutive years.
(c) There shall be no restrictions as to reelection of the Secretary/Treasurer.
(d) The Secretary/Treasurer shall be allowed compensation for the administrative staff necessary to their official duties. The amount of compensation is to be determined by the Board of Directors.

Section 6: Executive Administrator
The Board of Directors may, at its discretion, appoint, from its members or otherwise, an Executive Administrator. If appointed, the Executive Administrator shall be responsible for all day-to-day administrative functions of NJSPLS. His responsibilities shall follow closely, but not be limited to, the functions of the Secretary and the Treasurer. He shall be generally responsible to the Board of Directors and directly responsible to the Executive Committee of NJSPLS. He shall have the authority to make administrative decisions on behalf of NJSPLS, provided that any such decision conforms to the By Laws and the general principles of NJSPLS. For the purposes of Article I, Section 3 of these By Laws, the Secretary of NJSPLS will be the Executive Administrator at any time that position shall be vacant.

ARTICLE V - NOMINATION AND ELECTION OF OFFICERS AND DIRECTORS

Section 1: Nominations
Each chapter may submit a list of prospective candidates to the Chair of the Nominating Committee by the July Board of Directors meeting. A biographical sketch, not to exceed 250 words shall be submitted with each prospective candidate so listed. The Nominating Committee hereinafter prescribed, under the Chairmanship of the President-elect, shall prepare and submit to the Board of Directors, a list of proposed officers and one (1) director, from the state-at-large. The Nominating Committee may consider both prospective candidates submitted by the chapters and any other qualified member hereinafter prescribed. It shall be submitted at the Board of Directors meeting in September. The list of proposed officers and director shall contain the name of the currently serving President-elect as a candidate unopposed for the office of President and a biographical sketch, not to exceed 250 words, for each candidate. Only members who are in good standing and whose dues are current are eligible for nomination.

The Nominating Committee shall endeavor to nominate for officers and directors those who have served on committees or on the Board of Directors. It shall also give due consideration to the geographical distribution of the candidates so that, insofar as it is practicable, various sections of the State will be represented by nominees.

Following acceptance by the Board of Directors, the list of proposed officers and director shall be published in the NJSPLS newsletter or directed to the membership by special mailing or be electronically mailed or other authorized means of electronic transmission by September 30th of said acceptance. Thereafter, any member in good standing may be nominated as a candidate for any office for which he is qualified, by petition signed by at least fifteen (15) voting members in good standing. Nominations by this procedure will close on October 31st.

Section 2: Elections
Ballots, bearing the names and biographical sketches of the nominees for each office, and a space for write-ins, shall be mailed, electronically mailed or other authorized means of electronic transmission to all voting members by November 15th. Nominees shall be listed on the ballot in alphabetical order for each office. Nominees shall be identified on the ballot by chapter of origin and whether placed on the ballot by nomination or petition. Only ballots returned to headquarters on or prior to December 15th shall be canvassed. Such date shall be specified on the ballot. The properly executed ballots shall be delivered to the tellers’ committee, hereinafter prescribed, under the direction of the Immediate Past President. The tellers’ committee shall count the votes cast for each office and shall determine, based upon which of the nominee receives the greatest number of votes cast, which of the nominees shall fill each vacant position. In the event of a tie vote, the members at the annual meeting shall proceed to elect such officer or director from among the candidates so tied, a majority of the votes cast at said meeting being required to elect. The results of the tally shall be reported in writing to the Board of Directors at their next meeting. Each nominee, and the Secretary of each chapter shall be notified within five (5) days of acceptance of the tellers’ committee report. The results of the election will be announced to the general membership at the annual meeting.

ARTICLE VI - ADMINISTRATION

Section 1: Board of Directors
The Board of Directors shall have vested in it the government of NJSPLS and control of NJSPLS property. The management of NJSPLS and fiscal affairs shall be vested in the Board of Directors who shall have complete authority to act for NJSPLS, being restricted in its action only these By-Laws. The Board shall adopt rules for the conduct of its business and the activities of the corporation.
The Board of Directors shall have the authority to appoint an administrative staff which shall operate from a central office where the records will be available to NJSPLS, and shall appropriate monies for its function.

If, and when, the Board of Directors shall severally or collectively consent in writing to any action to be taken by NJSPLS, either before or after the action is taken, such action shall be valid as though it had been authorized at a meeting of the Board of Directors, and the written consent shall be filed with the minutes of the proceedings of the Board of Directors.

The President, or President-Elect, or Vice President, and at least two-thirds of the remaining directors shall constitute a quorum for the transaction of business and the act of a majority of the directors present at a meeting at which a quorum is present, shall be the act of the Board of Directors, except as otherwise may be specifically required by other sections of these By-Laws. If at any meeting of the Board there shall be less than a quorum present, a majority of those present may adjourn the meeting until a quorum shall have been attained.

Section 2: Meetings
(a) Board of Directors. The Board of Directors shall meet in January, March, May, July, September and November at such time and such place, within or without the State of New Jersey, as it may designate for the transaction of NJSPLS business. Special Board meetings may be called at any time or place by the President or a majority of the Board. Oral, telegraphic, or written notice, of the time, place, and purpose of all special meetings of the Board of Directors shall be duly served on, sent, mailed, electronically mailed or notified by other authorized means of electronic transmission to each officer and director, not less than two (2), nor more than thirty (30) days before the meeting. No notice of adjourned meetings need be given. Meetings may be held at any time, without notice, if all the directors are present, or if those not present waive notice of the time, place, and purpose of such meeting, electronically mailed or notified by other authorized means of electronic transmission either before or after the holding thereof.
(b) Membership Meetings. NJSPLS shall hold one (1) regular meeting each year which shall be known as the annual meeting. The annual meeting shall be held during the NJSPLS conference or at a time and place as may be prescribed by the Board of Directors.

The order of business for the annual meeting shall be as follows:

1. Reading of minutes of the previous annual meeting.
2. President’s address, to include the annual report of the activities of the Board of Directors and such recommendations as it may desire to make to the membership.
7. Unfinished Business.
9. Technical papers and discussions.
10. Announcement of Election and Installation of Officers for the ensuing year.

The proceeding order of business of the annual meeting may be recessed at any time for social activities or other functions. Nothing shall prevent the meeting, for reasons of policy, from postponing any unfinished for new business until after the technical papers have been read and discussed.

Special meetings of the membership may be called by the President, or by the President at the direction of the Board of Directors, or at the request, in writing, of at least one-twentith (1/20) of the voting members of NJSPLS. Notice of the time, place, and purposes of each meeting, including the annual meeting of the members, signed by, or on behalf of the President, shall be served either personally or by mail, or electronically mailed or other authorized means of electronic transmission upon each member, not less than ten (10), nor more than sixty (60) days before the meeting, provided no notice of adjourned meetings need be given. In mailed, the notice shall be directed to each member at his address as it appears on the records of NJSPLS, unless he shall have filed with the Secretary thereof, a written request that notices intended for him be mailed to some other address, in which case it shall be mailed to the address designated in such request. The presence, in person or by proxy, of members holding ten percent (10%) or more of the voting power of NJSPLS, shall, except as otherwise provided by law or by the By-Laws of NJSPLS as from time to time amended, constitute a quorum for all meetings of the membership. Whether or not a quorum is present, the majority of the members present or represented, may adjourn the meeting, from time to time, to a future date without notice, other than the announcement at such meeting, and when a quorum shall be present upon such adjourned day, any business may be transacted which may have been transacted at the meeting as originally called.

Meetings of the membership shall be presided over by
the President, or if he is not present, by the Vice President, or, if both are not present, by a chair to be chosen at the meeting. The Secretary, or an assistant Secretary, or in their absence a person chosen at the meeting, shall act as secretary of the meeting. At all matters coming to a vote, each member shall be entitled to one (1) vote and all questions shall be decided by a majority vote of the members present, or represented at the meeting, unless otherwise provided by law, or these By-Laws.

Section 3: General
(a) The latest edition of Robert’s Rules of Order shall be accepted by NJSPLS as final authority of all questions of parliamentary law.
(b) NJSPLS shall not have, or exercise any power or authority, either expressly, by interpretation, or by operation of law, nor shall it directly or indirectly engage in any activity that would prevent NJSPLS from qualifying, and continuing to qualify, as a non-profit corporation under the Internal Revenue Code, nor shall it engage in any activities that are unlawful under the laws of the United States of America, or the State of New Jersey, or any other jurisdiction where its activities are carried on.
(c) NJSPLS shall never be operative for the primary purpose of carrying on a trade or business for profit. Neither the whole nor any part or portion of the assets or net earnings of NJSPLS shall be used for, accrued to, or fall to the benefit of any member or private individual within the meaning of the Internal Revenue Code.
(d) No compensation or payment shall ever be paid or made to any member, officer, or director of NJSPLS, except as a reasonable amount for expenditures or services actually made, or rendered to, or for, NJSPLS, and with approval of the Board of Directors.
(e) In the event of dissolution of NJSPLS, the remaining assets, if any, shall be distributed to an organization or organizations organized for the same, or similar purposes of NJSPLS.
(f) The physical year of corporation shall begin on the first day of January and end on the thirty-first day of December each year.

ARTICLE VII - COMMITTEES

Section 1: Appointment
The President, with the approval of the Board of Directors, shall appoint the Chair and Vice Chair of all standing committees and may also appoint the members thereof. The President and the Board of Directors may appoint special committees for specific purposes not included within the duties of the standing committees.

Section 2: Composition
All standing committees, except the Executive Committee and the Nominating Committee, shall be composed of a Chair, a Vice Chair and a number of members who shall, in total, insofar as possible, represent different chapters. The Nominating Committee shall be composed of a Chair, a Vice Chair and such members who, in total, shall represent each chapter.

Section 3: Standing Committees
(a) Executive Committee. The Executive Committee shall be comprised of the President, President-elect, Immediate Past President, Vice President, Director at Large and Secretary/Treasurer. The committee shall supervise all matters pertaining to the official business of NJSPLS.

(b) Membership Committee. The Membership Committee shall be directly responsible for the activities of NJSPLS concerning membership and promotion of membership in NJSPLS.

(c) Nominating Committee. The Nominating Committee shall prepare the list of candidates for office in NJSPLS as described in Article V, Section 1, of these By-Laws. The committee shall be chaired by the President-Elect.

(d) Finance Committee. The Finance Committee shall have supervision of the financial affairs of NJSPLS. It shall direct an audit of the accounts of NJSPLS annually, if necessary. It shall make recommendations to the Board of Directors as to the amount of the membership annual dues, as to the investment of monies, and as to other financial matters. The Finance Committee shall be responsible for the preparation of an annual budget for the operation of NJSPLS.

(e) Ethics and Professional Practices Committee. The Ethics and Professional Practices Committee shall formulate and perpetuate the code of ethics for NJSPLS and shall make recommendations as to the standards of practice to be adopted by NJSPLS. It shall make studies and recommendations to the Board of Directors concerning the expulsion of any member. It shall review cases involving the compliance with standards of practice by all those licensed to practice Land Surveying in the State of New Jersey.

(f) Resolutions and Laws Committee. The Resolutions and Laws Committee shall prepare or receive all resolutions referred by NJSPLS for consideration and shall recommend appropriate action.
to the Board of Directors. The committee shall thoroughly acquaint itself with the By-Laws and shall act as the official interpreter thereof. It shall recommend such changes or amendments to the By-Laws that it considers advisable, or that have been prepared by the membership as hereinafter prescribed.

(g) Teller’s Committee. The Teller’s Committee shall be responsible for counting all votes cast in elections for officers, and the director from the State-At-Large. The committee shall report the results of said elections to the Board of Directors and the Membership (at the annual meeting). The committee shall be chaired by the past president.

(h) Annual Meeting Committee. The Annual Meeting Committee shall have immediate supervision of the arrangements necessary for the annual meeting.

(i) Vacancies Committee. The Vacancies Committee shall prepare a list of candidates for approval by the Board of Directors for consideration by the appropriate appointing authority to fill any vacancy which may occur on the New Jersey State Board of Professional Engineers and Land Surveyors or other appropriate agencies during the subsequent calendar year. The Committee shall be chaired by the President-elect.

(j) Education Committee. The Education Committee shall be responsible for the development and application of programs for the dissemination of knowledge to Professional Land Surveyors, technicians, associated professions and organizations, service organizations and the general public. The Committee shall also represent the Society in the development of survey curricula or programs seeking the sponsorship and/or approval of NJSPLS. The Committee shall also provide any and all data as requested by the Board of Directors relating to education.

Section 4: Special Committees
Special (Ad Hoc) Committees for stated specific purposes may be appointed by the President or by the Board of Directors. Their duties shall concern only that for which they were appointed and they shall report to the Board of Directors.

Section 5: Committees, Generally
(a) All Standing Committees, and such special (Ad Hoc) committees as may be appointed by the Board, shall be subject to the Board of Directors in all their actions.
(b) The terms of office of all committees shall expire with the close of the annual meeting following their appointment, unless specifically extended by vote of the members at the annual meeting or by the Board of Directors.
(c) No committee or individual member is authorized to make any commitments concerning future actions of NJSPLS, or to make contracts or agreements involving payments by NJSPLS without specific prior authorization of the Board of Directors.
(d) Chairmanship of all Standing Committees, unless otherwise stated in these By-Laws, shall be vested in one of the directors.
(e) All Standing Committees shall render a written report of their actions and recommendations at the annual meeting. A copy of this report will be furnished to the Board of Directors and copies will be available to the general membership attending the annual meeting.

ARTICLE VIII - CHAPTERS

Section 1: Purpose
To aid and assist in carrying out the objectives and purposes of NJSPLS, the Board of Directors will authorize and sponsor formation of chapters in any city, county, or a group of counties in the State. The principle purpose of the chapters shall be the holding of regular meetings at such times and places as may be determined by them, where the members may become better acquainted with one another, to discuss and work out their local problems, for the presentation of speakers and papers on subjects relating to land surveying, and to promote the objectives of the society.

Section 2: Formation
A minimum of twenty (20) members, fellow members and/or retired members of the society shall be required to form a chapter, except Student Chapters. In the case of Student Chapters, any size group of Student Members, along with a School Advisor, may form a chapter. In no case, however shall any county be allowed more than one chapter unless the membership, as defined above, exceeds sixty (60), Student Chapters not withstanding. Whenever such a group shall petition in writing, and such petition be approved by the Board of Directors, these members may form, subject to the By-Laws of NJSPLS, a chapter to carry out more effectively the aims of NJSPLS. Membership in NJSPLS shall be a prerequisite to membership in a chapter and said membership shall be consistent with these By-Laws.

Section 3: Officers
The officers of each chapter shall consist of a President, Secretary, and such other officers as may be desirable, and their duties shall be those usually
associated with such offices. Chapters shall adopt such By-Laws, to be know as Chapter By Laws, as they deem advisable, providing that no provision thereof shall be incompatible with the By-Laws of NJSPLS. Each chapter shall submit a copy of their By-Laws, and all revisions or amendments thereto, to the Board of Directors for approval. Eligibility to hold office in a chapter shall be limited to grades of membership consistent with Article III of these By Laws.

Section 4: Directors
Each chapter shall elect from its membership two (2) representatives to serve on the Board of Directors on NJSPLS as detailed in Article IV of these By Laws. The election of the directors by the chapters shall be made with its general membership, under such procedures as each shall determine, said election being held sufficiently in advance of the annual meeting to insure proper notification to the Board of Directors and the presentation of credentials before their term of office shall begin.

ARTICLE IX - AFFILIATES

Section 1: Purpose
NJSPLS may authorize affiliation with kindred organizations to further the objectives and purposes of the society. The principle purpose of the affiliates shall be to foster communication, promote cooperation, and advance understanding between the affiliate and NJSPLS.

Section 2: Formation
Any organization that does not otherwise qualify as a chapter (as described under Article VIII) may petition the NJSPLS Board of Directors for affiliate status. Said petition shall be in writing and shall include the constitution and By Laws of the petitioning organization. Whenever such petition be approved by two-thirds (2/3) of the entire Board of Directors, affiliate status shall be conferred.

Section 3. Organization
Each affiliate may be organized in the manner it deems most appropriate and may consist of such officers as it deems desirable. Each affiliate shall elect from its membership one (1) representative to serve as an observer to the Board of Directors. Said election shall be held sufficiently in advance of the annual meeting to insure proper notification to the Board of Directors and presentation of credentials before the term of observer shall begin.

ARTICLE X - AMENDMENTS

Section 1: Petitions by the Membership
Petitions for proposed amendments to the NJSPLS By Laws must be in writing, signed by at least one-twentieth (1/20) of the total voting membership of NJSPLS, and presented to the Board of Directors by the September Board of Directors meeting. At the instruction of the Board, it shall be presented to the Chairperson of the Resolutions and Laws Committee, who shall submit at the November Board of Directors meeting the formal wording of the proposed change.

At the instruction of the Board, the secretary shall send copies of all proposed amendments to all members of NJSPLS by December 31st prior to the annual meeting or cause same to be published in the official NJSPLS publication. Such proposed amendments shall be in order for discussion at the said meeting.

Section 2: Petitions by the Resolutions and Laws Committee
Petitions for proposed amendments to the NJSPLS By Laws may be made by the Resolutions and Laws Committee for changes and amendments that it considers advisable. Such petitions shall be handled in the same manner as above for membership petition.

Section 3: Annual Meeting Procedure
The proposed amendments shall be discussed at the annual meeting and may be amended in any matter pertinent to the original proposals by a majority vote at such annual meeting. These proposed amendments, in their original form, or if amended, in their amended form, shall then be approved or disapproved by a two thirds (2/3) majority vote of the members present and voting. If approved, the proposed amendment shall be referred to the Resolutions and Laws Committee for further consideration and for final drafting of the amendment language.

Section 4: Effective Date of Amendment
Amendments shall take effect thirty (30) days after their adoption.

ARTICLE XI - INDEMNIFICATION OF OFFICERS, DIRECTORS, EMPLOYERS, AND AGENTS

To the extent permitted by applicable New Jersey law, NJSPLS shall indemnify any person who was, or is a party, or is threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigatory, other than action by, or in the right of NJSPLS, by reason of the fact that he was an officer, director, employee or agent of NJSPLS.

AMENDED TO February 23, 2023