



Revised 10/20/26

2026 BOOT CAMP
Daily Schedule
October 27 – 30 (Tuesday – Friday)

<u>Tuesday: 10/27/2026</u>	Time	Instructor or Location
Registration/Check-In	7:00 AM – 8:00 AM	NMASBO Staff
Welcome & Introductions	8:00 AM – 8:30 AM	Terry Dean
NMASBO Website & LMS Log In	8:30 AM – 9:00 AM	Jessica Montaño
Leadership & Management	9:00 AM – 9:45 AM	Evelyn Garcia
How NM Schools are Funded	10:00 AM- 11:00 AM	Evelyn Garcia
Break		
Supp. 1: Budget Prep (910-B5 Analysis & Budget Maintenance)	11:00 AM – 12:00 PM	Evelyn Garcia
Lunch/Getting Acquainted	12:00 PM – 1:30 PM	
Ethics	1:30 AM – 2:30 PM	Rennette Apodaca
Supp. 7: Bank Reconciliations	2:45 PM – 4:45 PM	Terry Dean
End of Day Review		
Dinner at Embassy (Pizza, Cornhole & Games)	6:00 PM – 7:30 PM	
<u>Wednesday: 10/28/2026</u>		
Supp. 3: Chart of Accounts & Fund Balance	8:00 AM – 10:00 AM	Sarah Stubbs
Break		
Supp. 7: Cash Controls & Quarterly Reports	10:15 PM – 12:00 PM	Sarah Stubbs
Lunch	12:00 PM – 1:00 PM	
Supp. 1: Budget Part 1	1:00 PM – 2:00 PM	David Vigil
Break		
Supp. 1: Budget Part 2	2:15 PM – 3:30 PM	David Vigil
Break		
Supp. 2: Internal Controls	3:45 PM – 4:45 PM	Claire Cieremans
End of Day Review		
Dinner	On Your Own	
<u>Thursday: 10/29/2026</u>		
Group Photo	8:00 AM	In the Lobby
Supp. 13: Purchasing	8:15 AM – 10:00 AM	Dotty McKinney
Break		
Supp. 14: Payroll	10:15 AM – 12:00 PM	Cristina Thomson
Lunch	12:00 AM – 1:00 PM	
Supp. 5 & 6: Audit Prep, Financial Statement & Compliance	1:00 PM – 3:00 PM	Chris Parrino
Break		
Fair Labor Standards Act (FLSA)	3:30 PM – 4:30 PM	Elizabeth Heaphy
End of Day Review		
Dinner	6:00 PM	TBD Off Site

IMPORTANT INFO

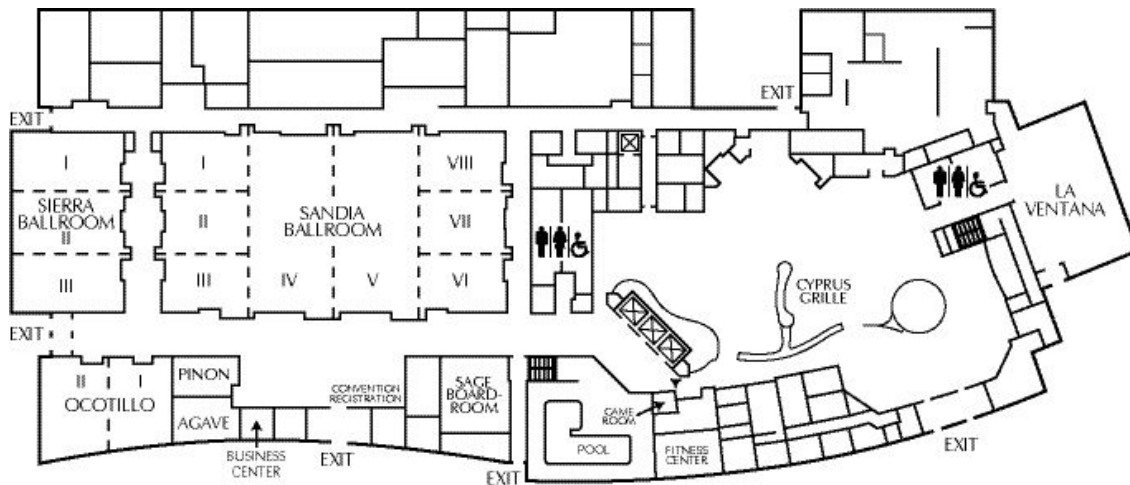
Embassy Suites by Hilton | Albuquerque, NM | Meeting Room: La Ventana

Wi-Fi → Network: Hilton Honors Meeting; Click, I have a promo code; Click, I agree: & Promo Code: Embassy2026

Friday: 10/30/2026

Human Resources Basics	8:00 AM – 9:30 AM	Julie Garcia
Break		
Supp. 11: Insurance Risk & Liability	9:45 AM – 11:15 AM	Julie Garcia
Closing Remarks & Drawings	11:30 AM	Terry Dean

Embassy Suites Map



2026 Boot Camp

Post-Event Learning: On-Demand & Live Zoom Sessions

Supp. 18: Student Activities/Athletics/Boosters & GASB 84 Wednesday: November 4, 2026, at 9:00 AM	Sarah Stubbs
Federal & State Grants Wednesday: November 11, 2026, at 9:00 AM	Jvanna Hanks, III
Supp. 14: Payroll - Sec 125, 403B, & 457 Plans Wednesday: November 18, 2026, at 9:00 AM	Brady Barham
Supp. 12 & 16: Bonds, Capital Projects & Debt Service Wednesday: December 2, 2026, at 9:00 AM	Erik Harrigan

2026 Boot Camp Daily Schedule

Overview

The 2026 Boot Camp will be held from Tuesday, October 27th, through Friday, October 30th. Each day features a variety of sessions led by experienced instructors, with opportunities for hands-on activities, networking breaks, and group meals. The schedule also includes post-event sessions accessible via the LMS, offering further opportunities for professional development.

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