

# Abstract Submission Process

The NPUAP invites you to submit an abstract for a poster presentation at our [2020 Annual Conference: Sharpening our View on Pressure Injury](#).

We welcome research abstracts that cover the entire "translational research continuum," from bench to bedside.

Note that there is no fee to submit an abstract but if your abstract is accepted, you must register for the Conference and pay the appropriate fee.

## Dates & Deadlines

- Poster abstract submission deadline: **October 1st at 11:59 PM Eastern Time. Late submissions will not be accepted.**
- Notification of acceptance will occur by **November 27, 2019.**
- If accepted, you will need to register for the conference by **December 11, 2019.**
- Posters need to be setup by **11 AM on Thursday, February 27th** in order to be judged for potential awards and reviewed for any conflict of interest. Exhibit hours begin at **5:30 PM on Thursday, February 27th**. Posters must be removed by **4:00 PM on Friday, February 28th.**

## A. Categories

We invite high-quality posters involving pressure injury research that will be considered for the following 5 categories:

- 1) Clinical Research or Bench / Laboratory Research
- 2) Case Study / Case Series
- 3) Clinical Practice Guideline Implementation via Quality Improvement (QI)
- 4) Clinical Practice Guideline Implementation via Evidence Based Practice (EBP)
- 5) Educational Strategies

**Further clarification of each category can be found below with the submission forms. Please read all terms & conditions before submitting.**

## **B. Abstract evaluation**

Poster abstracts will be evaluated through a **blind review process** on the following criteria:

1. An abstract is present & clear
2. Background / significance provides a presentation of the issue
3. Purpose is clearly stated
4. Methodology is appropriate for the type of work presented
5. Data are analyzed using proper analysis including statistical as appropriate
6. Data are presented clearly and concisely
7. Conclusions are clearly written and the data support the conclusions
8. The poster contains new knowledge or corroborates previous findings
9. The poster acknowledges un-answered or un-addressed questions resulting from the study
10. The poster follows a logically coherent presentation path
11. Overall impact value of the study / poster
12. Author's declaration of a financial obligation to a named product (including in-kind services) and / or to industry sponsorship

## **C. Reasons for rejection**

All abstract rejections are final and at this time, we do not offer an appeal process. However, below are some reasons for which an abstract may be declined. Please consider these reasons:

- Information was not unique or the abstract offered no new information / knowledge.
- Format did not follow the above guidelines
- Abstract is poorly written (misspelling, poor grammar, etc.)
- Inadequate or insufficient methodology and / or statistical analysis to support conclusions
- Summary of results was absent or inadequate
- Data or data plan was not included or promised by final presentation, or did not offer adequate support for conclusions
- Abstract lacked clarity or pertinent details
- Abstract did not provide adequate attention to all requirements (e.g. all background but no data)

## **D. Steps if accepted**

Accepted abstracts will be published in the Conference Proceedings and on the NPUAP Website (pending author permission).

### **Poster awards**

Your poster may be considered for an award based on the final score it has been given by the evaluators. Awards will be presented in the following categories:

- 1) **Student** - Still classified as a student on the abstract submission deadline. You will need to provide your student advisor's name and phone number.
- 2) **Young investigator** - Within 5 years of degree. You need to provide your graduation date, program, and degree received.
- 3) **Best overall contribution to the field of pressure injury prevention and treatment**
- 4) **The Charlie Lachenbruch Award** - This is a non-monetary award for industry members whose poster demonstrates contribution to the science of pressure injury prevention and treatment.

## Oral presentations

Your poster may be considered to be presented at the podium based on the final score it has been given by the evaluators. This process is also done by a blind, peer reviewed process by judges who are experts in the field. Generally, four posters are accepted for podium presentations. While oral presentations are presented during the conference, oral presenters are not viewed as "conference presenters."

If your poster is accepted for an oral presentation, NPUAP will send you presentation guidelines that include use of a slide template that distinguishes your presentation as a "poster award winner." You will:

- Have 10 minutes--8 to present and 2 for Q&A
- Be allowed to present 4 slides, in addition to title and financial disclosure slides
- Not be allowed to use product name brands
- Have your slides reviewed to ensure that they adhere to presentation guidelines

## Poster presentation specifics

- Posters will be displayed on 4' high x 8' wide bulletin boards. Presenters must bring their own tacks or mounting supplies.
- Handouts may be distributed, but are at the presenter's expense. Audio-visual equipment will not be available for poster presentations.

## E. Additional guidelines

- **This is a blind review process.** Abstracts will be blind, peer-reviewed by judges who are experts in the field. Please make sure that neither author(s) name(s) nor facility affiliation(s) appear in the abstract body text.
- **Each abstract will be reviewed based on specific criteria for the category in which it is placed.** Therefore, it is very important for the author to select the appropriate category (see below for more details) when submitting one's abstract.

- **Please limit abstracts to 350 words or less.** If your abstract is over 350 words, it will be discarded.
- **Abstracts are brief summaries** of the research conducted.
- **Abstracts should contain a purpose, methods, results, and conclusion.** Instead of stating that "results will be presented..." state the actual results.
  - Abstracts that do not include preliminary or final results but are promised by final presentation will be accepted on a contingency basis only. If results are not available at the conference presentation, the poster will not be displayed.
- **References are optional but strongly encouraged.** Please limit references to the 5 most pertinent citations. If your abstract is selected, we will provide you with information for how to incorporate more references into your poster presentation.
- **Product brand names cannot be used in abstracts.** Please only use generic names in abstracts, posters and in oral presentations (e.g., silicone five-layer foam dressing).
- **We are also strongly emphasizing that individuals must fully declare their financial obligation** including in-kind services (e.g., products received, data analysis services, etc.) within their abstract application. If your poster is accepted, rules will be provided for how to handle financial disclosures and product names that may be more unique and specific.
- **We will accept industry-sponsored research but** please distinguish whether it is industry-initiated vs. investigator-initiated.
- **We will accept research from our industry partners but** we will not be able to consider these posters for an award.

## F. Ready to Submit?

**Make sure you have first read all of the above terms & conditions.**

*You will be required to submit:*

- **Contact Information**
  - Name & credentials
  - Organization
  - Address, City, Country
  - Email address
  - Names, credentials & affiliations of add'l authors
- **Disclosures**
  - Fill out & upload [this required form](#) from Creighton University
  - Answer add'l questions about:
    - Funding
    - Previous presentations
    - Eligibility for different award categories
    - Where NPUAP is permitted to publish your abstract
    - Agreement to register for the conference by Dec. 11, 2019
- **Abstract Submission**
  - Title
  - Abstract, **350 words or less.**
    - **Please check your category below for further abstract specifications.**
  - Up to 5 references (optional but encouraged)

Please select the most appropriate category for your research below and fill out the linked abstract submission form:

### **1) Clinical Research or Bench / Laboratory Research**

Clinical Research: Research on pressure injuries involving patients or data from patients with the intent to better understand the condition of pressure injuries. Types of pressure injury clinical research can include experimental, quasi-experimental, observational, or qualitative designs.

Bench / Lab Research: Pressure injury research involving cells / tissue from animals, humans, or animal models.

Your abstract should include: Background, Purpose, Methodology, Results, Conclusion

**2) Case Study / Case Series** - Descriptive study based on singular or grouped uncontrolled observations of patients (case series - *minimum of 3*) or singular report of one unusual case on an individual patient (case reports).

Your abstract should include: Background and Aim(s), Case Description(s) and interventions (if applicable), Results, Conclusion

**3) Clinical Practice Guideline Implementation via Quality Improvement (QI)** - Evidence of Clinical Practice Guideline implementation by a conducted QI project. Typically doesn't involve extensive literature reviews and are usually specific to one facility.

Your abstract should include: Background, Methods, Results, Conclusion

**4) Clinical Practice Guideline Implementation via Evidence Based Practice (EBP)** - Evidence of Clinical Practice Guideline implementation by a conducted EBP project. Integrates the best available research evidence with clinical expertise and patient values to improve outcomes.

Your abstract should include: Background, Methods (include PICO question & EBP model utilized), Results, Implications for Practice

**5) Educational Strategies** - Projects conducted to improve staff or patient / family pressure injury knowledge ideally employing pre-post testing--education methods.

Your abstract should include: Project Description, Intended Audience, Methods, Results, Conclusions