The National Association of Nurse Practitioners in Women's Health (NPWH)
Call for Volunteers to Serve on the NPWH Board of Directors Member of the Board of Directors

Call for Volunteer NPWH Board Members:
The NPWH Board of Directors is a board of volunteers who contribute their time and energy to provide leadership and commitment to delivering our mission, vision, and IDE commitment. Our goal is to develop a Board of diverse candidates seeking to be the national representatives of women's health nurse practitioners committed to serving and supporting the NPWH Strategic Plan and the organization.

Vision: The National Association of Nurse Practitioners in Women's Health is the trusted champion and essential professional resource for Women's Health Nurse Practitioners and all advanced practice registered nurses who provide women's and gender-related healthcare. We value collaboration and build strong alliances with like-minded organizations and providers. The providers we serve are known experts in the primary, complex, and specialty care of their patients and are leaders and advocates in the advancement of healthcare toward a more just, healthy, and equitable world.

Mission: NPWH is the professional community for Women's Health Nurse Practitioners and other advanced practice registered nurses who provide women's and gender-related healthcare. We set a standard of excellence by generating, translating, and promoting the latest research and evidence-based clinical guidance, providing high-quality continuing education, and advocating for patients, providers, and the WHNP profession.

Our mission includes protecting and promoting a woman and all individuals' rights to make their own choices regarding their health and well-being within the context of their lived experience and their personal, religious, cultural, and family beliefs.

I**nclusivity, Diversity, and Equity (IDE) Statement:** NPWH is committed to increasing inclusivity, diversity, and equity in our organization, the WHNP profession, the women's and gender-related healthcare field, and beyond. Our membership comprises professionals representing diversity by, but not limited to, specialty area, educational background, race and ethnicity, age, geographic location, socioeconomic status, ability, gender and identity, sexual orientation, and personal beliefs. We actively seek to engage and amplify the voices that have historically been silenced and ensure they are represented in our staff, leadership, and programming.

Position
The Board will support the work of NPWH and provide mission-based leadership and strategic governance. While day-to-day operations are led by NPWH's chief executive officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected to support the mission, vision, and strategic plan of the organization. Board members' focus is primarily on strategy and supporting the goals of the strategic plan while being a good fiscal steward to the organization.

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Specific Board Member responsibilities include:

- Leadership, governance, and oversight
- High level of commitment and dedication to the strategic priorities of NPWH, the WHNP profession and prioritizing the work of the BOD.
- Serving as a trusted advisor to the CEO as s/he develops and implements NPWH's strategic plan
- Reviewing outcomes and metrics created by NPWH for evaluating its impact and regularly measuring its performance and effectiveness using those metrics, reviewing agenda and supporting materials before the board and committee meetings.
- Approving NPWH's annual budget, audit reports, and material business decisions; being informed of and meeting all, legal and fiduciary responsibilities.
- Contributing to an annual performance evaluation of the CEO
- Assisting the CEO and board chair in identifying and recruiting other Board Members
- Partnering with the CEO and other board members to ensure that board resolutions are carried out
- A willingness to volunteer to support continuing education programming for the organization.
- Serving on committees or task forces and taking on special assignments
- Representing NPWH to stakeholders; acting as an ambassador for the organization, and encouraging membership
- Ensuring NPWH's commitment to a diverse board and staff that reflects the communities NPWH serves.

BOD Composition and Eligibility.

The BOD shall consist of the four (4) elected Executive Committee Officers who serve with full voting rights. In addition, by BOD vote, the BOD must have at least six (6) other members who must hold an active certification of the WHNP-BC, and up to 3 at large members who may be Advanced Practice Registered Nurses (APRNs) who provide women's or gender-related healthcare and/or are others who have a skill set required by the BOD (total maximum directors and officers shall not exceed 13). The CEO will serve as a non-voting member of the BOD who does not count for quorum purposes. Only individuals who have been voting members (maintained membership with NPWH) of NPWH for two consecutive years shall be qualified to serve as directors, but only as long as no conflict of interest exists. Every member of the board will have one vote. After a hiatus of two years, a former BOD member may reapply for consideration for reappointment to the BOD. Former BOD members will follow the same nominations committee appointment process as do new BOD candidates.

BOD Appointment and Term.

A majority vote of the BOD shall make appointments to the BOD after consideration of the Nominating and Governance Committee's recommendations. The term of the appointed Board Members shall be three years. The terms of appointed directors shall be staggered by dividing the total

number of directors, as nearly equal as possible, into three groups so that the terms of roughly one-third of the directors shall expire each year. BOD positions are voluntary.

A currently appointed BOD member who has served for at least one year on the BOD can seek election as an executive officer of the BOD. A member of the BOD may resign by notifying the BOD in writing. BOD members who miss two consecutive in-person or virtual meetings after being given proper notice require Executive Committee review for continued participation on the BOD.

NPWH has adopted a new process for vetting qualified applicants to serve on the NPWH Board of Directors. A Nominations and Governance Committee will be reviewing all applications and vetting all candidates. A slate of recommended candidates will be brought to the entire BOD to vote.

Fundraising
NPWH Board Members will consider NPWH a philanthropic priority and make annual gifts that reflect that priority. So that NPWH can credibly solicit contributions from foundations, organizations, and individuals, NPWH expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity with a minimum annual giving at $250. NPWH is a 501c3 tax-exempt Organization, and all financial contributions are tax-deductible within the rules of the IRS laws. Board members are encouraged to raise funds through new memberships, donations, sponsorships, or exhibitors.

Board Terms/Participation
NPWH's Board Members will serve a three-year term from 2024-2026. Board meetings will be held at least 2 x a year. All Board members must be committed, available, and responsive to electronic communications and virtual meetings. Typically, the Board meetings are held the first or second weekend (Friday-Sunday) in March and two days before the annual meeting, typically in the fall. All Board members are expected to attend the entire annual meeting, plus the in-person Board meeting.

Qualifications
This is an extraordinary opportunity for an individual who is passionate about NPWH's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, education, private or public practice, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of NPWH's beneficiaries, preferably based on experience.
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading,

convening, facilitating, and building consensus among diverse individuals.

- Personal qualities of integrity, credibility, and a passion to build up the WHNP profession, to raise awareness for women's health and seeking to represent women's health nurse practitioners nationally.

Service on NPWH's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.

Commitment to Creating a Diverse Organization:
NPWH is committed to creating a diverse environment and organization. All qualified applicants will receive consideration for volunteer opportunities without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. NPWH seeks representation across the U.S. and diversity that is visible and invisible across a broad spectrum of characteristics. We believe deeply in diversity of race, gender, sexual orientation, religion, ethnicity, national origin, and all the other fascinating characteristics that make us unique as individuals.

Application process and deadline:
Deadline: **July 31, 2023, at noon**

Please submit your application through this **link.** **https://www.surveymonkey.com/r/NPWHBOD23**

All documents must be uploaded in a PDF format, including your CV and letter of interest/qualifications. Please save documents as a PDF titled with last name, first name, and LOI or CV in the title. i.e., Smith, Jane, LOI; Smith, Jane, CV.

In your letter, detail why you want to serve on the NPWH Board of Directors, your prior volunteer work with NPWH, and your qualifications for this role. In addition, share how you will assist the organization in supporting the NPWH Strategic Plan.

Please note that candidates selected for interview: In-person or Zoom interview meetings will be conducted in the early Fall.