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Call for Volunteers to Serve on the Nominations and Governance Committee:

NPWH is seeking applications to serve as a member of the Nominations and Governance Committee. Deadline April 25, 2023.

The NPWH Nominations Committee is charged with recruiting, interviewing, and recommending candidates for the Board of Directors. The Nominations Committee is responsible for identifying outstanding candidates who will contribute to the future of leadership and governance on the NPWH Board of Directors.

Purpose: The purpose and role of the Nominations and Governance Committee (NGC) is to identify, recruit, screen, and interview candidates for board positions (elected and appointed by BOD). In addition, the NGC presents a slate of qualified candidates to either be elected by the membership or the full BOD to vote, depending on the role. The NGC will elect a Chair and Co-Chair of the Committee.

Composition: The Nominations and Governance Committee shall consist of at least three and no more than five voting members of NPWH. The BOD President-Elect will serve as a non-voting member of the NGC and is not permitted to be chair or co-chair of the Nominations and Governance Committee.

Duties: Selection of appointed candidates to the BOD: The NPWH Board of Directors is made of elected and appointed officials. The Executive Committee (President, President-Elect, Treasurer, and Secretary) are chosen by election and vote by membership for the Executive Committee and the remaining members of the Board by appointment by the BOD based on recommendations of the Nominations and Governance Committee.

The role of the Nominations and Governance Committee is to screen potential candidates to serve on the BOD, taking into consideration identified needs and criteria established by the NPWH BOD. At the direction of the committee, NPWH Staff will solicit applications from all NPWH voting members in good standing via electronic methods, sharing criteria and qualifications to apply to the BOD. The Nominations and

Governance committee will use a rubric to screen and review all applications. The Committee will choose a slate of candidates and submit this recommended slate for interview. Upon completion of the interviews, the committee will submit the slate of recommended candidates for appointment or election to the full BOD for vote.

Selection of candidates to run for Executive Committee:

The Nominations and Governance committee will review applications and interview the candidates to fill the Executive Committee vacancies. The Committee will provide the slate of candidates for vote by membership. At the direction of the Nominations and Governance committee, NPWH Staff will establish a 3rd party voting system and vote will be sent to all voting members. The candidates with the majority vote will win the election.

Qualifications:

Applicants must be NPWH members and demonstrate the following leadership characteristics:

- Knowledge of and commitment to NPWH, its mission, and goals.
- Experience in application and curriculum vitae review and recruitment processes.
- Proven teamwork and demonstrated leadership skills and qualities. (Qualities may include listener, collaborator, and builder of relationships, respectful, reflective, and innovative.)

Time Commitment:

The NPWH Nominations Committee cycle runs from May to November. This committee will be in its inaugural year, and we are requesting those who wish to serve for a two-year period. This is a new process for NPWH and we appreciate applicants who wish to partner with us in operationalizing this new committee.

Committee Responsibilities

Below is an outline of the major Nominations Committee commitments during their terms of service:

1. Participate in planned functions to be prepared for their work.
2. Agree to confidentiality throughout the process. Nominations Committee members sign an affidavit upon appointment to the committee.
3. Attend and participate in a series of virtual training sessions developed specifically for members of the committee (attendance is required).
4. Assist in recruiting a pool of possible candidates to interview from NPWH's Constituent Programs, the membership-at-large, outstanding national and international leaders, other successful leaders, and self-nominated applicants. The pool of candidates should be diverse in gender, race or ethnicity, geographic location, roles, experience, and skills.
5. Construct and frame the interview questions.
6. Interview selected candidates.
7. Follow recommended processes and procedures.
8. Recommend a slate of at least candidates for the vacant positions

on the Board of Directors

Application Process:

Please submit via the link below your current CV, a letter of interest detailing your qualifications and experience that align with the work of the committee and your commitment to the two-year role.

All applications are due by April 25, 2023. <https://www.surveymonkey.com/r/NPWHNGC2023>

