NSPS Board of Directors Meeting Minutes  
Fall Business Meeting – Chandler, AZ  September 30, 2016

1. Call to Order

The meeting was called to order by President Tony Cavell at 8:00 am.

Reminder of the cell phone policy – please turn ringer off

2. Opening Ceremonies

2.1. President Cavell opened the meeting with a moment of silence and the Surveyor’s Prayer. The Board recited the Pledge of Allegiance.

   Introduction of Guests

   • Carla Meritt (WA) – LSAW President Elect
   • Ben Petersen (WA) – WestFed Delegate
   • Amanda Askren (WA) – NSPS Young Surveyors Chairperson
   • Pat Beehler (WA) – NSPS Past President, External Affairs Chairperson
   • John Thalaker (WA) – LSAW Treasurer
   • Jason Ness (ND) – Young Surveyor
   • Frank Thousand (WI) – WSLS Executive Director
   • Larry Miller (WI) – WSLS President-Elect
   • Gayle Burchard (VT) – VSLS President
   • Ethan Gilmore (VT) – Young Surveyor
   • Dr. Kurt Wurm (NM) – NMSU – Associate Professor
   • Joshua Steel (VA) – Young Surveyor
   • Jeremy Burns (MD) – Young Surveyor
   • Rhonda White (IL) – IPLSA NE Chapter Treasurer
   • Dan Muth (AZ) – AZPLS President
   • Russ Kluesner (MT) – WestFed Delegate
   • Dan Kvaal (MN) – Young Surveyor
   • Christopher Glantz (OR) – Young Surveyor
   • Kelly Miller (OR) – Young Surveyor
   • Mark Husik (NJ) – NJSPLS Executive Director

   • Use microphones for addressing the group and state your name and who you are representing
### Roll Call

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<th>Affiliation</th>
<th>Officers</th>
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<td>President-Elect</td>
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Secretary Burch offered to President Cavell the confirmation of a quorum.

4. Consent Calendar
   4.1. Adoption of Order of Business
   
   Additions to agenda:
   
   Item 5.3.15 – NSPS Foundation Update – Joe Dolan
   Hearing no further additions or revisions, the consent agenda is approved.

   4.2. Appointment of Recorder – performed by Secretary Burch

   4.3. Conflict of Interest Policy (Read into record by Executive Director Sumner)

   4.4. Acceptance of Committee Reports Submitted in Writing
5. Reports – Standard Order of Business

5.1. APPROVAL OF MINUTES

Motion to approve by Director Dragoo (MD), second by Director Graham (KS). Motion passed by voice vote.

5.2. REPORTS

5.2.1. President’s Message
- Continuing our “race” as an association and as professionals
- Membership of 17,000 members in 48 states
- Streamlining of committees will allow for increased efficiency
  - Challenge to all directors to make the most of their efforts
  - Continue to communicate our message to all professionals
  - Movement to more certifications
  - Government Relations group remains very active

5.2.2. Secretary
- Meeting minutes were distributed prior to meeting
- Welcomes any comments to improve our system

5.2.3. Treasurer
- Budget has been distributed with Board Packet
- Hold Budget approval until end of day to allow for document review
- Promoting sponsorship campaign to build income
- Investment income is being reviewed for potential changes
- Try to meet with all committees to evaluate financial needs
- Currently reviewing monetary needs for making bid for FIG 2022
- Director Howard (CT) inquired about how our past efforts in recruiting CST as members has affected our bottom line; Treasurer Miller will provide group with results by the end of the meeting. Director Howard also asked about the efforts to build our saving reserves. Treasurer Miller stated that Bob Jupin is looking at several potential changes in our investment strategy. Past President Dolan inquired about the costs associated with the scholarships. President Cavell then asked to postpone the approval of the budget until the end of the meeting. Motion by Director Gregory (IN), second by Director Howard (CT), motion passes by voice vote.

5.2.4. Executive Director
- Plaque remembering Malcolm Shaw commissioned by Director Akins (OH) and will be presented to Malcolm’s family by Director Brooks (NY)
- Will continue to produce quarterly report of the Executive Director’s actions
- NSPS Young Surveyors are now affiliates via signed MOU
- U.S. Institute of Building Documentation (USIBD) seeking agreement w/ NSPS for sharing of information

Notes by: NSPS Secretary Timothy W. Burch
Meeting Date: 9/30/16
- Draft language created for Alaska DPPS by Task Force
- Working with Oregon to establish hydrographic standards for surveyors
- International Property Measurement Standards (IPMS) has included NSPS as a resource for establishing common standards for measurement
- Looking into standardization of ethics standards domestically and worldwide
- heroX is offering $100K prize for replacement of ALTA/NSPS Land Title Survey
- Membership Poll – majority would like to have CEU’s available at national meetings
- NSPS looking into running CFedS program but will do thorough review
- Interacting with Property Records Industry Association (PRIA) for future partnering opportunities
- Database of speakers for national/state/chapter use is now online.
- The National Association of Realtors declined the NSPS request to add suggested language to their Code of Ethics.
- Workforce Development will be a main concentration of government/agency interaction.
- NSPS is now the lead organization behind “Future of Surveying Taskforce” originally introduced by NCEES.
- Director O’Brien (RI) asked that the planning committee look at future dates more thoroughly in order not to conflict with similar groups like Society of Historical Surveyors (SHS).
- Dan Muth, APLS Chairman, spoke regarding efforts from legislative groups to deregulate professional licenses. Past President Beehler (WA) and Director Gregory (IN) added that their states are looking into deregulation efforts as well.

Recessed at 9:22 am by President Cavell
Reconvened at 9:32 am by President Cavell

5.3. COMMITTEES

5.3.1. Executive Committee (ExCom)
- Ongoing agenda for each monthly meeting
- Accountability for all members
- Standing and single occurring items
- UAV position statement being completed by ad hoc committee
- Realtor’s Board rejected our request for an addition to their Code of Conduct in regard to offering surveying advice
- Motion by Director Graham (KS) to accept report, second by Director Burn (NV), motion passes by voice vote.
5.3.6. Government Affairs - Pat Smith, Chair

- Ongoing efforts with JB Byrd – NSPS Lobbyist
- Continued correspondence w/ DOL on Davis/Bacon efforts
- Pipeline Health & Safety Regulation is now in place
- Federal Prison Industries Reform actions
- Continued Workforce Development program funding procurement
- FAA Reauthorization and UAS Legislation and will provide a position statement
- WRDA Legislation and Participation
- PLAT – Political Legislation Action Taskforce
- 2022 Model Law – Sample Template Legislation now available. Director Burn (NV) asked for the location of the template, Director Vannozzi (MA) inquired whether the template is directed to surveyors only (YES), Secretary Burch noted that the template was emailed to all directors and will be available on the NSPS website. Director Doyle (AAGS) offered additional information regarding the overall concept and technical specifics of the template in regards to state legislation.
- Increase support of PAC and attendance for Lobby Day

5.3.3. Certification Committee

5.3.3.2. Certified Survey Technician – Art Haase, Chair

- Program continues to grow – applicants up 40%
- New Board Members (Director Rambeau, Secretary Burch)
- Updating tests to reflect new technology and current terminology
- Past President Warren added that Rick Brooks (NY) is working with unions in NYC and using the program for training and certification

5.3.3.1. Geodetic Surveyor Certification – Michael Dennis (AAGS)

- Developing Certified Geodetic Surveyor program
- Originally proposed by Dr. Jim Reilly
- Looking to broaden the proposed certification beyond surveyors

5.3.9. Political Action Committee – Thomas Brooks, Jr.

- $22,000 in PAC fund
- $10,000 floor for rainy day fund
- Consider donation to PAC in order to keep our issue active
- Past President Warren asked for everyone to also consider adding an automatic deduction to the PAC

Recessed at 10:33 am by President Cavell

Reconvened at 10:43 am by President Cavell
5.3.2. Bylaws and Resolutions Committee – Jan Fokens, Chair
   • Group is looking at promoting student chapters
   • ACSM originally chartered the student chapters; committee is looking at making sure the current bylaws reflect ability to create as needed
   • Currently only 12 chapters in place

5.3.4. Education Committee – Andy Sturgeon, Chair
   • Good attendance at committee meeting
   • 11 charges from discussion
   • Director Vannozzi (MA) spoke regarding the Spring 2017 Student Competition with the topic of “High Precision Vertical Control Application” to be held on March 13 in Silver Springs with a technical tour of DC points of interest w/ Dave Doyle as guide.
   • Director Van Horn (WI) requested that all participants fill out the circulating sheet and list the known educational programs throughout the US.

5.3.5. External Affairs – Pat Beehler, Chair
   • Limited correspondence from all committees and will be looking for more participation

5.3.6. Government Affairs - Pat Smith, Chair
   Workforce Development & Future of Surveying Task Force – Curt Sumner, Chair
   • “Surveyors Save Thyself…”
   • NCEES has yielded lead to Task Force to NSPS

5.3.7. Membership Committee – Wayne Harrison, Chair
   • No report – will follow up at the Spring 2017 meeting

5.3.8. Nominations and Elections Committee – Jon Warren, Chair
   • Will have an upcoming motion for slate

5.3.10. Past Presidents Council – Jon Warren, Chair
   • Group is looking to rekindle efforts by the participants in order to help guide us with more to come at the Spring 2017

5.3.11. Professional Practice Committee – Henry Kuehlem, Chair
   • Report previously submitted and approved

5.3.12. Professional Standards
   5.3.12.1. ALTA/NSPS Land Title Surveys – Gary Kent, Chair
   • Group will be helping with deregulation legislation
   • Keeping an eye on heroX

5.3.13. Public Relations - Lisa Van Horn, Chair
   • Map/Plat Contest Winners – posted on NSPS website and “News & Views”
   • Excellence in Journalism Winners – posted on NSPS Website and “News & Views”
   • New brochures for PR (included in board packet)
- Texas would like state to re-use their poster for PR – “Sometimes Your Career Chooses You”
- Magazine highlighted ND surveyors showing students their equipment in a shopping mall
- Participated in the National Counselor’s Conference – will be in Denver next year in Jul, 2017
- Working on list of all educational programs nationwide
- Updated all promotional brochures to match PR look and feel

5.3.13.1. TrigStar – Jerry Juarez, Chair
- Director Gregory (IN) asked that we keep Jerry in our prayers during his tough time
- Participation remains good and steady

5.3.14. NSPS Young Surveyors – Amanda Askren, Chair
- PowerPoint presentation of current statistics
- Growing but still lacking a few states
- Lots of interaction with many of the officers and directors

5.3.15. NSPS Foundation – Joe Dolan
- Grant requests from surveyors in Louisiana during flooding
- Consider making donations to the Bonnie Atwell Medical Fund and the Disaster Relief Fund
- Board reappointments – Rick Howard & Wayne Harrison
- Slavoj Scholarship is now available w/ Armand Marios as Trustee

Recessed for lunch at 12:07 pm by President Cavell
Reconvened at 1:015 pm by President Cavell

5.4. UNFINISHED BUSINESS

5.4.1. ALTA/NSPS Certification Program – Paul Burn, Chair
- Committee has been put together and will use the Hydro & CST programs for templates
- Still discussing potential program

5.4.2. FIG 2022 – John Hohol, Chair
- Visited Orlando, FL for potential site for hosting FIG 2022 Congress
- Also considered Washington DC but is cost prohibitive
- Site is large enough for FIG, NSPS and other associations
- Amenities will be plenty for a variety of guests
- Orlando Airport will provide extensive international connections
- Exhibitor’s space will be a sufficient
- Will make our submission for bid at the FIG 2018 Congress in Istanbul
5.4.3. At-Large Director – Jon Warren
- Motion has now been submitted
- Director Howard (CT) inquired that we had previously decided that the Past President would represent the At-Large members. The Bylaws will need to be updated and voted upon but a name has been submitted for filling the spot in the meantime.

5.4.4. Previous Motion – Geospatial Workforce Development Initiative – Dave Holland
- The National Society of Professional Surveyors (NSPS) explore and implement a Geospatial Workforce Development Initiative within NSPS or other management structure.

5.4.5. Previous Motion – Best Practices Guidelines
- Currently waiting for additional language to complete document – will verify with Curt & John P.

5.4.6. Previous Motion – Meeting Schedule
- There is still confusion on the status of the three-day meeting schedule and how it should be structured.
- Director Howard (CT) stated that past motions have passed to support the three-day schedule with an emphasis on more committee time.
- Director Brooks (AL) asked for an opinion on cost consideration be made from the Treasurer and is it in the best interest of NSPS.
- E.D. Sumner added that the cost of the two-day versus three-day meeting is nominal to NSPS, most cost will be incurred by the States sending their representatives.
- Director Sargent (NH) stated that his state will support being there a third day and would help with allowing sufficient time for committee meetings.
- Director Russell (ID) agreed that we could use more time in committee.
- Director Brooks (AL) noted we have been going back and forth years and we should make up our minds.
- Director Marios (CA) wondered why we can’t get it all done in two days by completing committee work prior to the meetings.
- John Hohol noted that the Young Surveyors had to cut their meeting short in order to attend other meetings.
- Director Dingle (SD) offered that committee meetings don’t need to end at 5pm. We are there to meet so utilize the time in the evenings as well.
- Secretary Burch agreed with the three-day meeting schedule and asked that we use our time effectively to make sure the committee work is complete in order to run the Director’s meeting efficiently.
- E.D. Sumner added that we can make the schedule work however we want.
- Past President Dolan added that his meetings are usually at the same time and would like to spread them apart if possible
- Director Kuehlem (TX) offered the best reason: we owe it to our 17,000 members to support the three-day meeting.
- Director Maxwell (FL) stated the original intent from several meetings ago was the will of the Board is three days.
- Director Vannozzi (MA) restated that the majority of discussion supports the three day meeting but not to extend the Board meeting past a single day.
- President Cavell restates the motion: “This Board favors a three-day meeting. This Board favors expanding the time for committees to two-days.” Director Coan (WA) make the motion, second by Past President Dolan, motion passes by voice vote.

5.4.7. Motion – UAS Position Statement
- No report at this time; follow-up at the Spring Meeting.

5.5. NEW BUSINESS
5.5.3. MOTION – Policy on Elections (Fokens)
- Chairman Fokens brought forward the following motion from the Bylaws and Resolutions Committee:

**PREAMBLE**

The conduct of open, fair and uncompromised elections is the basis of any free society. The integrity of each ballot must be maintained from its inception to its ultimate recording, acceptance and authorized destruction. NSPS has, therefore, established the following policy for the election of NSPS Officers.

This policy affects NSPS recruitment of candidates from its membership, the NSPS Nominations Committee, the NSPS Tellers Committee, the NSPS Officers and Directors, and the NSPS Executive Committee.

It shall be the responsibility of each member and affiliate of NSPS to propose candidates for office.

It is paramount that this policy is consistent with the NSPS Articles of Incorporation and Bylaws and any conflict between this policy and those documents shall be resolved by the NSPS Board of
Directors in favor of the Articles and Bylaws. Particular reference is made to Article VI. Section 4 and Article VIII. Sections 1 thru 6. This document is intended to describe the process by which a nomination committee will function through an election cycle.

SECTION I. NOMINATIONS COMMITTEE FORMATION

The committee chair (Immediate Past-President) will solicit Directors to serve as members at the Board of Directors spring meeting. Per Article VI. Section 4 the chair will select a minimum of 4 directors to serve on the committee. If necessary, the President may appoint directors to meet the requirements of the committee. Whether through solicitation or appointment, every effort shall be made to make the committee members as geographically diverse as possible. The Board of Directors shall then approve the formation of said committee.

SECTION II. NOTICE OF NOMINATIONS/ELECTIONS

The committee chair or NSPS staff shall prepare for publication a “Notice of Nominations” which shall be distributed no later than May 15 or immediately following the conclusion of the spring meeting, whichever occurs later, and it shall be published in the first appropriate NSPS publication distributed to all NSPS members.

SECTION III. NOMINATIONS

The Nominations Committee will accept nominations from affiliates and voting members in good standing up until the fall business meeting. Said nominees will be vetted and approved by said committee before a final slate of officers shall be presented to the Board of Directors at said fall meeting. The Board of Directors shall then approve said slate of officers. Said slate of officers are still subject to nomination by petition as stated in the NSPS bylaws. Said petition shall be received at the NSPS office by November 1st to be included in the annual elections.

SECTION IV. ELECTIONS

Each nominee will provide a digital photograph of sufficient resolution suitable for publishing and a brief biographical profile of the nominee in accordance with the established format to NSPS staff.

The source of nomination, whether by the Nomination Committee or by petition, shall not be differentiated on the ballot.

Ballots will be sent out by December 1 and the election concluded by the end of December. The Tellers Committee will report the results no later than January 15th.
Those elected will be sworn into office at the general membership meeting, typically held on the morning of the spring business meeting.

Date Approved: November 10, 1992
Revised April 24, 2006
Un-Approved Revision May 29, 2016.

Background – Provide a fair and uncompromised election of officers to the National Society of Professional Surveyors.

- Past President Warren requested that the dates listed should be early than listed: slate by November 1, ballots sent out by December 1, election closes by December 31, results by January 15.
- Past President Dolan recommended that the close of elections be well past the holidays.
- Director Van Horn (WI) asked that multiple notices go out to members to remind of pending election.
- Director Vannozzi (MA) asked to consider revising the close of election to January 15.
- Director Glasoe (ND) would support December 31 to end election to concur with membership timeframes.
- President Cavell confirmed the amended dates: slate by November 1, ballots sent out by December 1, election closes by December 31, results by January 15. Amendment to motion passes.
- Amended motion passes by voice vote.

5.5.1. MOTION – Ascension of Vice President to President-Elect (Warren)

- Chairman Warren brought forward the following motion from the Nominations and Elections Committee:

  The Nominations Committee moves to make the necessary By-Laws revisions to accommodate the automatic ascension of the Vice President to the President-Elect position.

Background – The position of Vice President represents a significant commitment of training and gained experience in their time served as Vice President. If this person does not commit to be President-Elect, then the training of the Vice President would be lost and would need to be committed to the new elected officer with no officer experience.

- Director Maxwell (FL) is not in favor; would be in favor of single year elections for all positions.
- Director Dragoo (MD) is not in favor, as the VP slot is a trial for the candidate.
- Director Brooks (AL) could only remember only one VP that did not move on, so this motion only formalizes the current situation.
• Past President Beehler speaks, as a non-voting member, in favor of the motion.
• Motion passes by show of hands: 27 ayes, 18 nays.

5.5.2. **MOTION** – Nominations for NSPS 2017 Elections (Warren)

• Chairman Warren brought forward the following motion from the Nominations and Elections Committee:

  Recommend to the NSPS Board of Directors the following list of nominees for the noted offices:

  Secretary: Timothy Burch  
  Treasurer: Robert Miller  
  President-Elect: Kim Leavitt  
  Vice President: Carl CdeBaca  
  Henry Kuehlem  
  Mark Sargent  
  Lisa Van Horn  
  Director-at-Large: Armand Marios

  Background – Bylaws Requirement

• Motion passes by voice vote.

5.5.4. **MOTION** – Policy on Affiliations with NSPS (Howard)

• Director Howard (CT) brought forward the following motion:

  The Policy Committee moves that the Board of Directors accepts the policy as presented by the Committee (attached), as guidance for the Board of Directors and potential future affiliates.

**POLICY ON AFFILIATION with NSPS**

NSPS will seek affiliation with professional surveying, geospatial and other allied organizations; to advance the science of said disciplines, enhance the image of said professions and advance the protection of public welfare relative to surveying and mapping issues, as paraphrased from our existing Articles of Affiliation document.

Article VII of the NSPS bylaws provides guidelines for institutional affiliation with NSPS, which we will defer to in writing this policy. Section One states that the ultimate approval of said affiliation is at the discretion of the NSPS Board of Directors. This policy as written merely reflects the opinion and recommendations of the board at the passing of this policy.
NSPS does not seek to create new affiliations that conflict with existing affiliations. Nor do we wish to create policies and affiliations that influence how other professional organizations are formed, or how they operate. All existing affiliations will be honored and NSPS will fully evaluate the impact of any requested affiliation to our national and state organizations.

**Guidelines**

- Professional organizations seeking affiliation shall submit an application 6 months prior to the NSPS Board of Directors meeting in which they wish to be considered for affiliation.
- Surveying organizations may request 100% membership in NSPS and a voting seat on the NSPS Board of Directors, provided they meet existing 100% guidelines and the approval of the Board of Directors. If the Board of Directors determines that 100% will not be granted, said organization may be granted a non-voting seat on the Board of Directors and may or may not be granted reduced membership rates provided all of their members join NSPS.
- Geo-spatial organizations may apply for affiliation with NSPS, provided they meet the existing guidelines as stated in Article VII Section 3 of the NSPS bylaws. Affiliations with other geo-spatial organizations will be granted a non-voting seat on the Board of Directors.
- In order to become an affiliation granted 100% membership and a voting seat on the Board of Directors requires a ¾ majority vote by the Board of Directors.

Background – NSPS may consider affiliation with various geo-spatial organizations. And whereas Article VII of the NSPS Bylaws define how said affiliation shall occur. And whereas said bylaws state said affiliation shall be at the sole discretion of the Board of Directors.

- Director Dragoo (MD) asked if this will limit organizations to one state/one vote. Director Howard replied that this will allow each organization to have a vote.
- Director Schneider (DE) will have a negative impact on states with existing MOU’s.
- Director Van Horn (WI) stated that any group can apply with revisions to allow non-voting members.
- Exec. Director Sumner stated that this action will undermine existing relationships with long standing membership.
- Past President Dolan added that he is against this motion.
- Director Dragoo commented that the policy is okay by elimination of the second paragraph.
- Director Marios (CA) noted that if one chapter in California was allowed to join, the remaining chapters would then not join.
• Director O’Brien (RI) added that Rhode Island is not in favor of this motion.
• Director Dale (UT) commented that this motion encourages conflict and is against the motion.
• Past President Warren noted that the spirit of the policy is “one state, one affiliate” and will bring conflict if we allow more.
• Director Brooks (AL) offered to move not to accept recommendation and resend back to committee, second by Director O’Brien (RI). Director Howard (CT) asked what direction any changes the committee would be looking into.
• Director Van Horn (WI) stated that the existing policy allows for application by any organization.
• Dan Muth (AZPLS – non-voting) added that we need to clarify current MOU’s and affiliates.
• Director Dale (UT) asked to clarify that this motion is looking at two situations and trying to complete in one action
• Director O’Brien (RI) wishes to keep “one state, one vote, one voice” should prevail
• Director Brooks (AL) added that he would like to remove this motion.
• Motion defeated, end of motion

Recessed at 3:03 pm by President Cavell
Reconvened at 3:15 pm by President Cavell

5.5.5. **MOTION** – Changing the Dates on National Surveyors Week (Van Horn)

• Director Van Horn (WI) brought forward the following motion, second by Director Sargent (NH):

  National Surveyor Day worldwide is proposed to be the 15th day of March annually.

  Background – National Surveyors Week is currently celebrated annually during the third week in March that begins with the third Sunday.

• John Hohol (FIG) clarified that we are working towards establishing a Global Surveyors Day.

• Past President Dolan countered that he is against the motion as this has been a lot of work to obtain this designation. Vice President Leavitt also speaks against the motion as it has been established on the state level as well. Director Dragoo (MD) is agreeing with Dolan and would be against the motion.

• Director Sargent (NH) asked if each state has to request he proclamation every year.
• Director Gregory (IN) offered a friendly amendment to revise the motion to keep the current week and add March 15th as International Surveyors Day.

• Motion passes by voice vote.

5.5.6. **MOTION** – Public Relations Photo Contest (Van Horn)

• Director Van Horn (WI) brought forward the following motion, second by Director Sargent (NH):

  That NSPS implement a contest with submittals of photos and award a $200 prize for the best photo.

  Background – To inspire and acquire more stock photos for Public Relations and NSPS use. All photos that are submitted are require to give permission for NSPS to use photos if desired for any publications and or website or other uses by NSPS.

• Motion passes by voice vote.

5.5.7. **MOTION** – NSPS/AAGS Minimum Standard GNSS Survey (Burch)

• Secretary Burch brought forward the following motion, second by Director Howard (CT):

  Move that the Board of Directors of the National Society of Professional Surveyors form a committee of NSPS and AAGS members to create a model for an NSPS/AAGS Minimum Standard GNSS Survey.

  Background – The rapid expansion of the use of GNSS for survey projects has led to a gap in the knowledge base of practicing surveyors. The addition of an NSPS/AAGS Minimum Standard GNSS Survey modeled after the NSPS/ALTA Land Title Survey Minimum Standards would go far to creating a meeting of the minds between surveyors and the ultimate users of their data and increase the capabilities of surveyors to document their files. This would greatly compliment the Certified Geodetic Surveyor program and provide a tremendous service to the land surveying profession.

  This GNSS Survey model should be created by a committee composed of NSPS and AAGS members and would cost the National Society of professional Surveyors nothing.

• Director Maxwell (FL) asked that we reconsider the use of the term “minimum standard”. Gary Kent added that this follows the normal standard of care, as minimum is the floor.

• Director Dragoo (MD) added that we should insert “metadata” for clarification. Director Brooks (AL) commented that committee work is allowed on the floor.
Motion passes by voice vote.

5.5.8. **MOTION** – “Be A Surveyor” Website Administration Duties (Van Horn)

- Director Van Horn (WI) brought forward the following motion, second by Director Russell (ID):
  
  NSPS take over the upkeep of the website www.beasurveyor.com and switch the website over to the current platform that staff is using and familiar with.

  Background – The North Carolina Land Surveyors Organization created a wonderful website for attracting potential future surveyors and technicians and are requesting NSPS take over the management of the site. NSPS office staff is finding the site difficult to update and would like to switch the content to a more user friendly platform. Estimated cost up to $5000

- Treasurer Miller requested that the Public Relations committee take responsibilities for the expenses.
- Exec. Director Sumner agreed that NSPS can take this over and will look at streamlining.
- Director Gregory (IN) added that this is a great site and will be a good asset for NSPS.
- Motion passes by voice vote.

5.2.3 Treasurer – Follow-up

- Director Brooks (AL) offered a motion to accept Treasurer’s Report, second by Director Gregory (IN). Passed by voice vote.

5.2.3 President’s Message – Follow-up

- Deregulation whitepaper is being worked on by JGAC

6. Executive Committee Charge

Vice President Leavitt offered: *I move to hereby delegate to the executive committee the authority of the Board of Directors to act on its behalf on specific matters delegated to it and routine administrative matters relative to the conduct of NSPS activities and objective within the provisions of the by-laws of NSPS until the next meeting of the Board of Directors provided all actions of the committee shall be subject to the approval of the Board.*

7. For the Good of the Order

The Key Director Award for the Spring Business Meetings was Director Van Horn (WI) and was presented with a plaque in the name of Steve Corley. (Mixup at the plaque maker…)

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Notes by: NSPS Secretary Timothy W. Burch
Meeting Date: 9/30/16
Service Awards
Curt Glasoe
Tom Berkland
Craig Amey

The Key Director Award for the Fall Business Meetings is Director Howard (CT)

8. The Spring Business Meeting will be held on Friday, March 17, 2017 at 9:00am in Silver Spring, MD.

9. Adjournment – President Cavell adjourned the meeting at 4:00pm.

Respectfully submitted,

Timothy W. Burch, PLS
Secretary – NSPS Board of Directors
(w/ attachments)
Meeting Date: September 30, 2016 Location: Chandler, AZ Agenda Item # 5.5.1

Name and Title of maker of the motion: Jon Warren, NSPS Nomination Committee - Chair

Name and Title of second to the motion: Larry Graham, NSPS Director - Kansas

Agenda item title: Ascension of Vice President to President-Elect

Rationale: The position of Vice President represents a significant commitment of training and gained experience in their time served as Vice President. If this person does not commit to be President-Elect, then the training of the Vice President would be lost and would need to be committed to the new elected officer with no officer experience.

Actual motion: The Nominations Committee moves to make the necessary By-Laws revisions to accommodate the automatic ascension of the Vice President to the President-Elect position.

Action Taken: Passed by voice vote

Person responsible for implementation: By-Laws and Resolutions Committee Jan Fokens, Chair

Projected Cost: None

Schedule: Necessary changes to the By-Laws with next General Membership vote in Spring, 2017
Meeting Date: September 30, 2016  
Location: Chandler, AZ  
Agenda Item # 5.5.2

Name and Title of maker of the motion: Jon Warren, Chair - NSPS Nomination Committee

Name and Title of second to the motion: Larry Graham, NSPS Director - Kansas

Agenda item title: **Nominations for the NSPS 2017 Elections: Secretary, Treasurer, President-Elect, Vice President, Director-at-Large**

Rationale: **Bylaws Requirement**

Actual motion: **Recommend to the NSPS Board of Directors the following list of nominees for the noted offices:**

- Secretary: Timothy Burch
- Treasurer: Robert Miller
- President-Elect: Kim Leavitt
- Vice President: Carl CdeBaca
  - Henry Kuehlem
  - Mark Sargent
  - Lisa Van Horn
- Director-at-Large: Armand Marios

Action Taken: Passed by voice vote

Person responsible for implementation: Executive Director / NSPS Staff

Projected Cost: TBD

Schedule:
- Electronic Ballots sent by December 1, 2016
- Election Ends by December 21, 2016
- Report from Teller's Committee by January 15, 2017
Meeting Date: September 30, 2016        Location: Chandler, AZ        Agenda Item # 5.5.3

Name and Title of maker of the motion: Jan Fokens, NSPS By-Laws Committee - Chair

Name and Title of second to the motion: From By-Laws Committee (second not required)

Agenda item title: Policy on Elections

Rationale:

Provide a fair and uncompromised election of officers to the National Society of Professional Surveyors

The conduct of open, fair and uncompromised elections is the basis of any free society. The integrity of each ballot must be maintained from its inception to its ultimate recording, acceptance and authorized destruction. NSPS has, therefore, established the following policy for the election of NSPS Officers.

This policy affects NSPS recruitment of candidates from its membership, the NSPS Nominations Committee, the NSPS Tellers Committee, the NSPS Officers and Directors, and the NSPS Executive Committee.

It shall be the responsibility of each member and affiliate of NSPS to propose candidates for office.

It is paramount that this policy is consistent with the NSPS Articles of Incorporation and Bylaws and any conflict between this policy and those documents shall be resolved by the NSPS Board of Directors in favor of the Articles and Bylaws. Particular reference is made to Article VI. Section 4 and Article VIII. Sections 1 thru 6. This document is intended to describe the process by which a nomination committee will function through an election cycle.
Actual motion:

**SECTION I. NOMINATIONS COMMITTEE FORMATION**

The committee chair (Immediate Past-President) will solicit Directors to serve as members at the Board of Directors spring meeting. Per Article VI. Section 4 the chair will select a minimum of 4 directors to serve on the committee. If necessary, the President may appoint directors to meet the requirements of the committee. Whether through solicitation or appointment, every effort shall be made to make the committee members as geographically diverse as possible. The Board of Directors shall then approve the formation of said committee.

**SECTION II. NOTICE OF NOMINATIONS/ELECTIONS**

The committee chair or NSPS staff shall prepare for publication a “Notice of Nominations” which shall be distributed no later than May 15 or immediately following the conclusion of the spring meeting, whichever occurs later, and it shall be published in the first appropriate NSPS publication distributed to all NSPS members.

**SECTION III. NOMINATIONS**

The Nominations Committee will accept nominations from affiliates and voting members in good standing up until the fall business meeting. Said nominees will be vetted and approved by said committee before a final slate of officers shall be presented to the Board of Directors at said fall meeting. The Board of Directors shall then approve said slate of officers. Said slate of officers are still subject to nomination by petition as stated in the NSPS bylaws. Said petition shall be received at the NSPS office by November 1st to be included in the annual elections.

**SECTION IV. ELECTIONS**

Each nominee will provide a digital photograph of sufficient resolution suitable for publishing and a brief biographical profile of the nominee in accordance with the established format to NSPS staff.

The source of nomination, whether by the Nomination Committee or by petition, shall not be differentiated on the ballot.

Ballots will be sent out by December 1 and the election concluded by the end of December. The Tellers Committee will report the results no later than January 15th.

Those elected will be sworn into office at the general membership meeting, typically held on the morning of the spring business meeting.

<table>
<thead>
<tr>
<th>Action Taken: Passed by voice vote</th>
<th>Person responsible for implementation: By-Laws and Resolutions Committee Jan Fokens, Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected Cost: None</td>
<td>Schedule: Necessary changes to the By-Laws with next General Membership vote in Spring, 2017</td>
</tr>
</tbody>
</table>
Meeting Date: September 30, 2016          Location: Chandler, AZ          Agenda Item # 5.5.4

Name and Title of maker of the motion: Jan Fokens, NSPS Policy Committee - Chair

Name and Title of second to the motion: From Policy Committee (second not required)

Agenda item title: **Policy on Affiliations**

Rationale:

**NSPS may consider affiliation with various geo-spatial organizations. And whereas Article VII of the NSPS By-Laws define how said affiliations shall occur. And whereas said by-laws state affiliation shall be at the sole discretion of the NSPS Board of Directors.**

Actual motion: **The NSPS Policy Committee moves that the Board of Directors accepts the policy as presented by the committee (below) as guidance for the Board of Directors and potential future affiliates.**

NSPS will seek affiliation with professional surveying, geospatial and other allied organizations; to advance the science of said disciplines, enhance the image of said professions and advance the protection of public welfare relative to surveying and mapping issues, as paraphrased from our existing Articles of Affiliation document.

Article VII of the NSPS bylaws provides guidelines for institutional affiliation with NSPS, which we will defer to in writing this policy. Section one states that the ultimate approval of said affiliation is at the discretion of the NSPS Board of Directors. This policy as written merely reflects the opinion and recommendations of the board at the passing of this policy.

NSPS does not seek to create new affiliations that conflict with existing affiliations. Nor do we wish to create policies and affiliations that influence how other professional organizations are formed, or how they operate. All existing affiliations will be honored and NSPS will fully evaluate the impact of any requested affiliation to our national and state organizations.

Guidelines

- Professional organizations seeking affiliation shall submit an application 6 months prior to the NSPS Board of Directors meeting in which they wish to be considered for affiliation.

- Surveying organizations may request 100% membership in NSPS and a voting seat on the NSPS Board of Directors, provided they meet existing 100% guidelines and the approval of the Board of Directors. If the Board of Directors determines that 100% will not be granted, said organization may be granted a non-voting seat on the Board of Directors and may or may not be granted reduced membership rates provided all of their members join NSPS.

- Geo-spatial organizations may apply for affiliation with NSPS, provided they meet the existing guidelines as stated in Article VII Section 3 of the NSPS bylaws. Affiliations with other geo-spatial organizations will be granted a non-voting seat on the Board of Directors.

- In order to become an affiliation granted 100% membership and a voting seat on the Board of Directors requires a ¾ majority vote by the Board of Directors.

Action Taken: Defeated by voice vote
Meeting Date: September 30, 2016          Location: Chandler, AZ          Agenda Item # 5.5.5

Name and Title of maker of the motion: Lisa Van Horn, NSPS Director - Wisconsin

Name and Title of second to the motion: Mark Sargent, NSPS Director – New Hampshire

Agenda item title: **Recognize March 15 as International Surveyor Day**

Rationale: International surveying community and F.I.G. currently celebrate March 15 as International Surveying Day

Actual motion: **Move that the NSPS Board of Directors direct the Public Relations Committee add March 15 as International Surveying Day as part of their promotional endeavors**

Action Taken: Passed by voice vote

Person responsible for implementation: Public Relations Committee

Projected Cost: TBD

Schedule: To be celebrated and honored every March 15
Meeting Date: September 30, 2016 Location: Chandler, AZ Agenda Item # 5.5.6

Name and Title of maker of the motion: Lisa Van Horn, NSPS Public Relations Committee - Chair

Name and Title of second to the motion: Public Relations Committee (no second required)

Agenda item title: NSPS Photo Contest

Rationale: To inspire and acquire more stock photos for Public Relations and NSPS use.

All photos that are submitted are required to give permission to NSPS to use them if desired for any publication and/or website use.

Actual motion: Move that the NSPS Board of Directors direct the Public Relations Committee to implement a photo submission contest and award a cash prize of $200.

Action Taken: Passed by voice vote

Person responsible for implementation: Public Relations Committee

Projected Cost: TBD

Schedule: To be promoted beginning with the 2017 calendar year
Meeting Date: September 30, 2016          Location: Chandler, AZ          Agenda Item # 5.5.7

Name and Title of maker of the motion: Timothy Burch, NSPS Secretary

Name and Title of second to the motion: Rick Howard, NSPS Director - Connecticut

Agenda item title: NSPS/AAGS Minimum Standard GNSS Survey

Rationale: The rapid expansion of the use of GNSS for survey projects has led to a gap in the knowledge base of practicing surveyors.

The addition of an NSPS/AAGS Minimum Standard GNSS Survey modeled after the NSPS/ALTA Land Title Survey Minimum Standards would go far to creating a meeting of the minds between surveyors and the ultimate users of their data and increase the capabilities of surveyors to document their files. This would greatly compliment the Certified Geodetic Surveyor program and provide a tremendous service to the land surveying profession.

This GNSS Survey model should be created by a committee composed of NSPS and AAGS members and would cost the National Society of professional Surveyors nothing.

Actual motion: Move that the Board of Directors of the National Society of Professional Surveyors form a committee of NSPS and AAGS members to create a model for an NSPS/AAGS Minimum Standard GNSS Survey.

Action Taken: Passed by voice vote

Person responsible for implementation: Assignment by NSPS President

Projected Cost: TBD

Schedule: 30 days from Fall BOD Meeting
Meeting Date: September 30, 2016            Location: Chandler, AZ            Agenda Item # 5.5.8

Name and Title of maker of the motion: Lisa Van Horn, NSPS Director – Wisconsin

Name and Title of second to the motion: John Russell, NSPS Director - Idaho

Agenda item title: “BeaSurveyor.com” Website Hosting

Rationale: Have NSPS retain hosting and support of www.BeaSurveyor.com from the North Carolina Society of Surveyors

The North Carolina Land Surveyors Organization created a wonderful website for attracting potential future surveyors and technicians and are requesting NSPS take over the management of the site. NSPS office staff is finding the site difficult to update and would like to switch the content to a more user friendly platform.

Actual motion: NSPS take over the upkeep of the website “www.beasurveyor.com” and switch the website over it to the current platform that staff is using and familiar with.

Action Taken: Passed by voice vote

Person responsible for implementation: NSPS President to assign to NSPS staff

Projected Cost: up to $5000 (est)

Schedule: Coordinate with NSPS staff within 60 days and report to ExCom