



COVID-19 Updates – 3.30.20

The MPC is providing information mostly derived from official Government sources. In addition, we have provided links to some free sites regarding compliance with federal labor laws. This update is provided to bring you **information** only. This information is being updated on a continuous basis and, as such, you should personally verify that it is accurate before relying on it. As the leader of your business, you are responsible for all actions related to your business. Please check with your personal attorney before making decisions regarding employees.

Message from the Executive Board

Yesterday we learned that we need at least 30 more days of containment. This followed the redefining of essential construction by the Governor last Friday. The Governor's order was not supposed to go into effect until Friday night, April 3, 2020 at 5pm, which would allow for jobs to wind down.

Today the DOB issued a Bulletin that will shut all construction down on Tuesday, March 31, 2020. No, this is not an April's Fool joke. It is a sad reality that we are now faced with. Emergency jobbing and gas work is still permitted.

We are reviewing the Service Notice now, which seems to require you to notify the DOB if you are doing emergency work that is permitted. Unfortunately, the notifications are supposed to be done through DOB NOW Build, but the link has not yet been put onto the site.

If you have a job that has a permit and it is essential, keep on working. Make sure you can justify your presence. Tomorrow the MPC will send an update on the options you will have for help from the Government.

DOB Orders Halt to Construction Effective 03-31-20

From: Patrick Wehle (Buildings) <PWehle@buildings.nyc.gov>
Sent: Monday, March 30, 2020 1:40 PM
To: Patrick Wehle (Buildings)
Cc: Izabella Vais (Buildings)
Subject: COVID-19 Update: Suspension of Non-Essential Construction
Attachments: covid-19_essential_construction_sn.pdf; BB_2020-004.pdf; Essential_vs_Non-Essential.pdf

Good evening Industry Partners, in accordance with State Executive Order 202.6 and the subsequent Empire State Development Corporation guidance, all non-essential construction is suspended for the duration of this state of emergency.

Attached you will find the following:

1. A Service Notice which provides general information pertinent to this suspension of non-essential construction.
2. A Buildings Bulletin which provides direction on safely securing and monitoring your construction sites while non-essential construction is suspended.
3. A document which provides guidance on distinguishing between essential and non-essential construction.

All this information and more lives on our [COVID-19 Updates](#) web page.

Additional guidance in the form of an FAQ is forthcoming.

The Department will regularly inspect all construction sites to ensure compliance with the State Executive Order and ESDC guidance. Beginning **tomorrow**, non-compliance will result in the issuance of a violation carrying a \$5,000 penalty.

Thank you to those who notified the Department of construction site closures. With this suspension of non-essential construction in place you can now discontinue this practice.

Please direct any questions to COVID-19@buildings.nyc.gov.

Additionally, and as always, Bella and I are available to assist as well.

Be safe,

Patrick A. Wehle
Assistant Commissioner for Strategic Policy & Industry Relations
Department of Buildings
City of New York
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pwehle@buildings.nyc.gov



SERVICE NOTICE

COVID-19 Response: Suspension of all work on non-essential construction and demolition sites

As part of the ongoing COVID-19 public health emergency, in accordance with [New York State Executive Order 202.6](#), [Empire State Development guidance](#) and [New York City Emergency Executive Order 103](#), all work on non-essential construction and demolition sites is suspended for the duration of this state of emergency.

See [Buildings Bulletin 2020-004](#) for guidance on securing suspended construction and demolition sites and [DOB Guidance Document on Enforcement of Essential vs. Nonessential Construction](#). The Department of Buildings will regularly inspect all construction sites to ensure compliance with emergency orders. Non-compliance will result in the issuance of a violation carrying a penalty of up to \$10,000.

Essential Construction Requests

Beginning Tuesday, March 31, 2020, to perform emergency or solitary work at sites, go to www.nyc.gov/dobnow and submit an Essential Construction request as set forth in Empire State Development guidance on NYS Executive Order 202.6 and the [DOB Guidance Document on Enforcement of Essential vs. Nonessential Construction](#).

For jobs in approved status, an Essential Construction request must be submitted to proceed with an initial work permit application (PW2). Hub Self-Service will not accept or process applications.

Antenna, Construction Fence, Curb Cut and Sidewalk Shed work types are exempt and can proceed without submission of an Essential Construction request.

Permits

Permits already in effect, are required to remain active until the end of the term for which they were issued and must be renewed for as long as work remains suspended. There are no changes to the permit renewal process and all applicable fees apply.

After Hours Variances (AHV)

All After Hours Variance (AHV) permits will be rescinded. Initial AHVs can only be requested for jobs that have an approved Essential and Emergency Construction request. All approved jobs seeking a permit can drop off initial AHV applications at a borough office; it cannot be submitted in eFiling or DOB NOW. See the [Application Processing Service Notice](#) for information about drop off procedures.

Place of Assembly/Temporary Place of Assembly (PA/TPA)

The approval process for PA and TPA requests is suspended for the duration of this state of emergency.

See the [DOB COVID-19 Response](#) page for additional service updates.

POST UNTIL: June 30, 2020



Melanie E. La Rocca
Commissioner

280 Broadway
7th Floor
New York, NY 10007
nyc.gov/buildings
+1 212 393 2002 tel

Issuance Date: 03/30/2020

To: Owners and Contractors

Purpose: Guidance to owners and contractors regarding enforcement of Essential vs. Nonessential construction in accordance with NYS Governor’s Executive Order 202.6 and subsequent orders, and the Guidance on Executive Order 202.6 published by NYS ESDC Item 9

Related Code/Zoning Section(s):

- AC 28-103.8
- AC 28-201.1
- New York State Gubernatorial Emergency Order 202.6 and subsequent orders and related Empire State Development Corporation guidelines
- New York City Mayoral Emergency Order 103 and subsequent mayoral emergency orders

In accordance with [NYS Governor’s Executive Order 202.6](#) and the [Guidance on Executive Order 202.6](#) and subsequent orders published by NYS ESDC Item 9, (1) All non-essential construction must shut down except emergency construction, (e.g. a project necessary to protect health and safety of the occupants, or to continue a project if it would be unsafe to allow to remain undone until it is safe to shut the site). (2) Essential construction may continue and includes roads, bridges, transit facilities, utilities, hospitals or health care facilities, affordable housing, and homeless shelters. At every site, if essential or emergency non-essential construction, this includes maintaining social distance, including for purposes of elevators/meals/entry and exit. Sites that cannot maintain distance and safety best practices must close and enforcement will be provided by the state in coordination with the city/local governments. This will include fines of up to \$10,000 per violation. (3) For purposes of this section construction work does not include a single worker, who is the sole employee/worker on a job site.

Only the following construction projects permitted by the NYC Department of Buildings or otherwise regulated by the NYC Construction Codes and the NYC Electrical Code shall be permitted to continue until further notice:¹

¹ This guidance does not apply to construction on roads, bridges, and transit facilities that is allowable under the Governor’s Executive Orders and ESDC Guidance.



1. **Emergency construction (ESDC Item 9, bullet 1):**
 - a. Project necessary to protect the health and safety of the occupants:
 - i. Emergency work ordered by the Department;
 - ii. Restoration of essential services – heat, hot water, cold water, gas, electricity, or other utility services; or
 - iii. Work necessary to address any condition requiring immediate corrective action that severely affects life, health, safety, property, or significant number of persons.
 - b. Project required to continue to the extent it would be unsafe to allow work to remain undone. Such project may continue only until it is safe to shut the site.
2. **Essential construction (ESDC Item 9, bullet 2):**
 - a. Utilities;
 - b. Hospitals or health care facilities;
 - c. Transitional and/ or Homeless shelters;
 - d. Affordable housing: Construction work on public housing, or a private or multiple dwelling or real property that is a new building (NB) or that is 100% vacant; or is work on unoccupied public housing units for the designation as housing for specific populations (i.e. shelter set aside, domestic violence referrals), or work on the exterior to address emergency conditions requiring immediate corrective action, set forth in Section 1(a)(iii) or within public housing, correction of critical systems for seasonal preparedness for the 2020-2021 heating season of an existing public housing building. Construction work on a private or multiple dwelling or real property that is a new building (NB) or that is 100% vacant that is now used or will be converted to such use: (i) For the provision of affordable inclusionary housing or mandatory inclusionary housing pursuant to the New York city zoning resolution; or (ii) Where no less than 30% of the residential units are subject to a regulatory agreement, restrictive declaration, or similar instrument with a local, state, or federal governmental entity or a local housing authority in a city with a population of one million or more.
 - e. Other essential construction as approved by the Department.
3. **Work that is limited to a single worker, who is the sole employee/worker on a job site (ESDC Item 9, bullet 3)**

ALL OTHER WORK TO CEASE

All other construction and demolition work permitted by the NYC Department of Buildings or otherwise regulated by the NYC Construction Codes and the NYC Electrical Code shall cease and comply with [Buildings Bulletin 2020-004](#).

All complaints from the public or workers should be directed to 311 where a Class “A” complaint will be generated for DOB to address.

For a determination that work is either essential or emergency work in accordance with New York State Gubernatorial Emergency Order 202.6 and subsequent orders and related Empire State Development Corporation guidelines shall be submitted to the Department in a form and manner acceptable to the Department.



References

[NYS Governor's Executive Order 202.6](#)

[Guidance on Executive Order 202.6](#) published by ESDC (UPDATED: MARCH 27, 2020 at 11:00 AM)



NYC Buildings Department
280 Broadway, New York, NY 10007


Melanie E. La Rocca, Commissioner



BUILDINGS BULLETIN 2020-004

Operational

Supersedes: None

Issuer: Gus Sirakis, P.E. 
First Deputy Commissioner

Issuance Date: March 30, 2020

Purpose: This bulletin provides guidance to owners and contractors regarding how to secure their construction and demolition sites when operations are suspended due to the ongoing COVID-19 public health emergency

Related Code/Zoning Section(s): AC 28-103.8 BC 3301.2
AC 28-201.1 BC 3301.5

New York State Gubernatorial Emergency Order 202.6 and subsequent orders and related Empire State Development Corporation guidelines

New York City Mayoral Emergency Order 103 and subsequent mayoral emergency orders

Subject(s): Suspended work, interrupted work, COVID-19, New York State Gubernatorial Emergency Order 202.6, New York City Mayoral Emergency Order 103, securing construction or demolition site, site maintenance

I. BACKGROUND & APPLICABILITY

This bulletin provides guidance to owners and contractors regarding how to secure their construction and demolition sites when operations are suspended pursuant to New York State Gubernatorial Emergency Order 202.6 and subsequent orders and related Empire State Development Corporation guidelines, New York City Mayoral Emergency Order 103 and subsequent mayoral emergency orders, or as otherwise warranted due to the ongoing COVID-19 public health emergency.

II. PERMITS

Permits already in effect, including but not limited to DOB, DOT, and FDNY permits, shall remain in effect until the end of the term for which they were issued and must be renewed for as long as work remains suspended. All applicable fees shall apply.

Permits are not automatically vested with respect to any other applicable law including, but not limited to, regulations governing zoning and special flood hazard areas.

III. SECURING & MAINTAINING THE SITE

The owner of any site, subject to the provisions of this bulletin, is responsible for ensuring the site is secured and maintained in such a manner as to safeguard the public and property throughout the duration of time operations are suspended. At a minimum, this includes the following:

1. Weekly (minimum) safety inspections shall be performed by the owner or his/her designee to ensure the construction or demolition site is safe and in continued compliance with these requirements and all other applicable laws and regulations. In addition to the minimum weekly inspection, an inspection shall be made the day of and following severe weather, such as unusually high winds or heavy rain or snow. Where the site is subject to the training provisions of Section 3321 of the Building Code, these safety inspections shall be performed by an individual who possesses a Site Safety Training (SST) Supervisor Card. The Department shall be immediately notified of any unsafe conditions.
2. Reports of all safety inspections described in item #1 above shall be prepared, signed, and dated by the individual who performed the inspection and shall be kept at the site available for inspection by the commissioner upon request. In addition, for a site that required a site safety manager, site safety coordinator, or construction superintendent and had not yet been released from such requirement by the Department, a weekly certification shall be made to the Department electronically in a form and manner acceptable to the Department.
3. All utilities essential to site maintenance shall be maintained (for example, electrical service needed to power sidewalk shed lighting). Where freezing conditions are encountered utilities shall be safeguarded against freezing conditions.
4. Temporary Certificates of Occupancy, if issued, shall be kept current and renewed as required. Any requirements imposed as a condition of the issuance of the Temporary Certificate of Occupancy shall continue to be met.
5. The site shall be kept free of garbage, construction and demolition debris, excess vegetation, and standing water.
6. All construction and demolition materials shall be safely stored.
7. The site shall be safeguarded against high wind events and additional safeguards shall be implemented as forecasts warrant. All light-weight materials susceptible to becoming wind-borne shall be removed from the site, tied down, or ballasted. All equipment and temporary construction installations shall be properly secured. See [Buildings Bulletin 2015-029](#) for additional information.
8. Fencing shall be provided and maintained around the site as required by Section 3307.7 of the Building Code.
9. Public sidewalks and walkways shall be maintained in a safe condition in accordance with Section 3303.4 of the Building Code and Department of Transportation (DOT) regulations, free of ice, snow, grease, debris, tripping hazards, etc. Required illumination shall be maintained for all public sidewalk and walkways.
10. Perimeter security shall be maintained, to the extent feasible, so as to discourage illegal dumping. Illegal dumping on the construction site shall be promptly reported to the Department of Sanitation for enforcement action.
11. All formwork and re-shores shall be removed, provided concrete has reached its design strength. If re-shores are to remain, they shall be periodically checked during weekly safety inspections to make certain they are snug. Perimeter re-shores shall be tied back as required by Section 3305.3.6.1.2 of the Building Code.

12. All required construction signs shall be maintained at the site.
13. All protective measures on site, including but not limited to guardrails, netting systems, cocoon systems, adjoining property protection, floor and safety openings, and sidewalk sheds shall be safely secured and maintained at the site.
14. Scaffolding shall be safely secured and maintained at the site. Loose scaffold planking shall be removed or properly fastened. Scaffold tiebacks shall be maintained and inspected for signs failure.
15. All required temporary or permanent egress shall be maintained clear and unobstructed.
16. All required temporary or permanent exit signs and exit illumination shall be maintained.
17. All required fire suppression (standpipe, sprinkler) and fire detection equipment (smoke, carbon monoxide, fire) shall be maintained. Fire Department hose connections shall be illuminated and identified, as required under Section 3303.8 of the Building Code.
18. Required hoists or elevators for use of the Fire Department shall be maintained for structures in excess of 75 feet and readily accessible to Fire Department personnel. Any hoist, whether required as an “elevator-in-readiness” or not, shall be properly maintained and tested every month to ensure it is operational.
19. Any crane that is inactive and that will remain onsite shall be stored in accordance with the manufacturer’s recommendations and the approved CN drawings. Periodic inspections and maintenance of cranes shall be performed in accordance with 1 RCNY 3319-01(k)(3)&(4), 1 RCNY 3319-01(l), and manufacturer specifications. In addition, the certificate of operation and certificate of on-site inspection shall be maintained in a valid and current status while the crane is on-site. Where a crane is inactive for a period greater than 30 days and the contractor/equipment user is non-responsive, the crane’s owner shall be responsible for maintaining the crane and keeping all crane permits valid. All maintenance performed shall be documented in the crane maintenance logbook.
20. All other construction equipment shall be safely stored and maintained in accordance with manufacturer recommendations.
21. Required watchpersons shall be maintained at all times where required by Section 3303.3 of the Building Code.
22. Rodent control plan shall be implemented.

IV. SPECIAL REQUIREMENTS FOR OPERATIONS SUSPENDED IN EXCAVATION/FOUNDATION PHASE.

All excavation/foundation sites shall comply at a minimum with the following:

1. Un-shored earth cuts shall be sloped or benched to an effective stable angle of repose of 45 degrees (33 degrees in loose or sandy soil) or flatter and stabilized to prevent erosion. Maintenance of angles steeper than 45 degrees (33 degrees in loose or sandy soil) or adjacent to existing buildings or public ways will not be permitted without a geotechnical report submitted to the Department within 48 hours of the suspension of work by licensed professional engineer verifying stability of soil at proposed angle.

2. Soil shall be sloped away from adjoining structures, lots, and public sidewalk, for proper drainage.
3. Support of excavation (SOE) shoring shall be inspected within 48 hours of the suspension of work by a licensed professional engineer for conformance to and completeness in accordance with design. All elements of installed SOE shall be completed such as tiebacks, rakers, footing blocks, walers. SOE shall also be inspected weekly (minimum), as well as after heavy rain events, by a licensed professional engineer to ensure sustained stability. Lagging boards shall be also be inspected against soil loss.
4. Underpinning shall be inspected within 48 hours of the suspension of work by a licensed professional engineer for conformance to and completeness in accordance with the approved design. All excavated underpinning piers shall be concreted, and load transferred to the pier. Unless underpinning is braced by rakers or tie backs, fill shall be placed against all exposed underpinning, to prevent lateral displacement. Underpinning shall also be inspected weekly (minimum), as well as after heavy rain events, by a licensed professional engineer to ensure sustained stability of underpinning and of structure that was underpinned.
5. Excavations/Foundations shall be maintained dry. Where pumping operations were employed a licensed engineer shall evaluate foundation uplift and waterproofing prior to authorizing cessation of pumping operations. Note: Department of Environmental Protection (DEP) permits are required for pumping into city wastewater removal systems and Department of Environmental Conservation (DEC) permits are required for pumping into natural water bodies.
6. All foundations and walls exposed as a result of excavation or demolition operations shall be weatherproofed.
7. All emergency egress shall be maintained, including ladders, scaffold stairs, graded ramps.
8. All heavy construction equipment and storage (trailers, shipping containers, excavators, backhoes, etc.) shall be removed from the site or relocated back from edge of excavation a distance equal to 1½ depth of excavation, unless engineer of record certifies that SOE shoring is designed for the surcharge load from equipment.

V. SPECIAL PROVISIONS FOR SUSPENDED SITES IN EXISTING BUILDINGS

1. The requirements of all tenant and occupant protection plans shall remain in place throughout the term of suspension of construction activity. Weekly (minimum) inspections shall be performed by the owner or his/her designee to ensure the construction or demolition site is safe and in continued compliance with these requirements and all other applicable laws and regulations. Where the site is subject to the training provisions of Section 3321 of the Building Code, these safety inspections shall be performed by an individual who possesses a Site Safety Training (SST) Supervisor Card. The Department shall be immediately notified of any unsafe conditions.
2. Reports of all inspections described in item #1 above shall be prepared, signed, and dated by the individual who performed the inspection and shall be kept at the site available for inspection by the commissioner upon request.

VI. ADDITIONAL MEASURES MAY BE ORDERED

The Commissioner may require additional measures to ensure sites are maintained safely based on site-specific conditions. Any construction or demolition site where operations have been suspended and site conditions have become hazardous may be declared an “unsafe building”

pursuant to 28-216.1. When so declared, the Department may seek remedies provided for under the Code, including demolition and grading of lot.

VII. HEALTH PRECAUTIONS

Where personnel are at the site to perform necessary inspections and maintenance, all applicable guidance from local, state, and federal health officials shall be followed to the extent practical.



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

EMERGENCY EXECUTIVE ORDER NO. 103

March 25, 2020

EMERGENCY EXECUTIVE ORDER

WHEREAS, on March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors; and

WHEREAS, Emergency Executive Order No. 98, issued March 12, 2020, contains a declaration of a state of emergency in the City of New York due to the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect for a period not to exceed thirty (30) days or until rescinded, whichever occurs first; and

WHEREAS, this Order is given because of the propensity of the virus to spread person-to-person and also because the actions taken to prevent such spread have led to property loss and damage; and

WHEREAS, measures taken to combat the spread of COVID-19 may prevent individuals, businesses and other entities from meeting legally imposed deadlines for the filing of certain documents or for the completion of other required actions; and

WHEREAS, this Order is given in order to ensure that the Governor's orders are enforced; and

NOW, THEREFORE, pursuant to the powers vested in me by the laws of the State of New York and the City of New York, including but not limited to the New York Executive Law, the New York City Charter and the Administrative Code of the City of New York, and the common law authority to protect the public in the event of an emergency:

Section 1. I hereby direct that sections 1 through 4(c); 4(e) and 4(f) and 11 through 13 of Emergency Executive Order No. 102, dated March 20, 2020, are extended for five days.

§ 2. I hereby direct:

- a. All businesses and not-for-profit entities in the City shall utilize, to the maximum extent possible, any telecommuting or work from home procedures that they can safely utilize.
- b. Except as provided in subdivision c of this section, each such business and not-for-profit entity shall reduce its in-person workforce at any locations by 100%.
- c. Any essential business or entity providing essential services or functions, as defined by Governor Cuomo's Executive Order 202.6 and guidance issued by the Empire State Development Corporation or designated as essential pursuant to any subsequent order issued by the Governor, shall not be subject to the in-person restrictions.

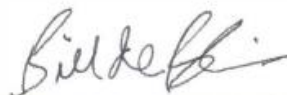
§ 3. I hereby direct:

- a. All indoor common portions of retail shopping malls with in excess of 100,000 square feet of retail space available for lease shall close and cease access to the public. Any stores located within shopping malls that have their own external entrances open to the public, separate from the general mall entrance, may remain open provided that any interior entrances to common areas of the mall remain closed and locked. Any restaurants located within shopping malls that have their own external entrances open to the public, separate from the general mall entrance, may remain open for the sole purpose of providing take-out or delivery service, provided that such persons follow social distancing protocols, and that any interior entrances to common areas of the mall remain closed and locked.
- b. In order to avoid the mass congregation of people in public places and to reduce the opportunity for the spread of COVID-19 any non-essential gathering of individuals of any size for any reason shall be cancelled or postponed.

§ 4. This Order incorporates any and all relevant provisions of Governor Executive Order No. 202 and subsequent orders issued by the Governor of New York State to address the State of Emergency declared in that Order pursuant to his powers under section 29-a of the Executive Law.

§ 5. I hereby direct the Fire Department of the City of New York, the New York City Police Department, the Department of Buildings, the Sheriff, and other agencies as needed to immediately enforce the directives set forth in this Order in accordance with their lawful enforcement authorities, including but not limited to Administrative Code sections 15-227(a) and 28-201.1, and section 107.6 of the New York City Fire Code.

§ 6. This Emergency Executive Order shall take effect immediately, and shall remain in effect for five (5) days unless it is terminated or modified at an earlier date



Bill de Blasio,
MAYOR



CLEANING OF TOOLS TO HELP PREVENT SPREAD OF COVID-19

Should a tool need to be cleaned that does not have blood or visible bodily fluids on it, Milwaukee® recommends the following protocol. This protocol is subject to the recommendations of the Centers for Disease Control (“CDC”), OSHA, and those of State and Local health departments. Please follow applicable guidelines of these agencies.

- People handling tools should wash their hands or use a proper hand sanitizer before and after use to help prevent contamination.
- People handling tools should be properly trained and protected using necessary Personal Protective Equipment (PPE).
- Clean tools with mild soap, a clean damp cloth, and, as needed, an approved diluted bleach solution only. Certain cleaning agents and solvents are harmful to plastics and other insulated parts and shouldn't be used.
- Milwaukee® does not recommend cleaners that have conductive or corrosive materials, especially those with ammonia. Some of these include gasoline, turpentine, lacquer thinner, paint thinner, chlorinated cleaning solvents, ammonia and household detergents containing ammonia.
- Never use flammable or combustible solvents around tools.

CLEANING OPTIONS:

1. MILD SOAP & REST

- If no blood was present on the product, it can be **cleaned with mild soap and a damp cloth to remove the fluids and then left to rest for 3 days**. This is based on CDC advisement that the virus may live on plastic surfaces for up to 72 hours, which suggest that the virus would no longer be harmful after the resting period. After this, the tool can be cleaned again.

*Recommended for batteries

2. MILD SOAP & DILUTED BLEACH SOLUTION

- If no blood was present on the product, it can be **cleaned with a mild soap and damp cloth to remove dirt and grease and then decontaminated with a diluted bleach solution**, which is consistent with CDC advise. The full diluted bleach cleaning procedure can be found below.

*Not recommended for batteries

PROCEDURE

1. Clean the product surface with mild soap and water to remove dirt and grease.
2. Dip a clean cloth into the dilute bleach solution.
3. Wring out the cloth so it is not dripping wet.
4. Gently wipe each handle, grasping surfaces, or outer surfaces with the cloth, using care to ensure liquids do not flow into tool.
5. No other cleaning material should be used as the diluted bleach solution should never be mixed with ammonia or any other cleanser.
6. Allow the surface to dry naturally.
7. The cleaner should avoid touching their face with unwashed hands and should immediately wash their hands after this process.

A properly diluted bleach solution can be made by mixing:

- 5 tablespoons (1/3rd cup) bleach per gallon of water; or
- 4 teaspoons bleach per quart of water

NOTE: If blood was on the product, advance cleaning is needed. Follow established Bloodborne Pathogen protocols for your business. Under OSHA requirements, anyone required to perform this type cleaning should be trained in Bloodborne Pathogens and the use of the necessary PPE for this work.

Contamination of Germs on Construction Sites

Please be advised the following information is a compilation of industry best practices for recommended use.

Meetings:

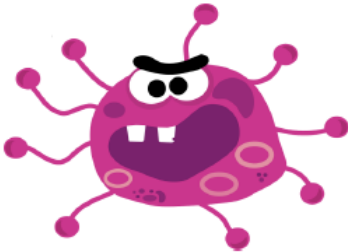
All pre-shift meetings and new hire orientations should include information on proper hygiene (including hand washing and coughing into your arm), how to keep frequently touched surfaces clean, and procedures on what a worker should do if they feel sick.

Meetings should be conducted over-the-phone or outdoors whenever possible. When conducting meetings and working on site, workers should try to limit close contact with people whenever possible.

Hygiene and Cleaning:

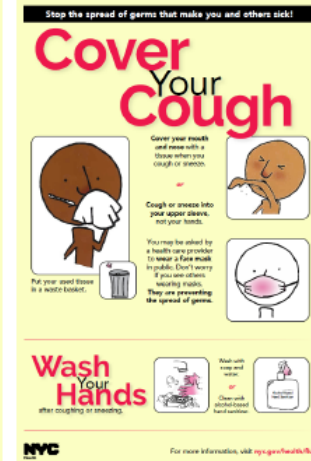
The best way to prevent germs from spreading is by making sure you maintain good hygiene! This includes washing your hands with soap and water for 30 seconds after using the bathroom, before you eat, and before, during, and after preparing food; disinfecting frequently touched surfaces often; and covering your mouth and nose with your arm or a tissue when you sneeze or cough. If you use a tissue be sure to promptly discard the tissue and wash your hands.

To disinfect frequently touched surfaces, disinfecting wipes can be used. Tools and equipment should be wiped down after each use and face masks should be replaced if you sneeze or cough in it. For larger tools and equipment, wiping or spraying down the surface or tool with a 1:30 ratio of bleach to water (one part bleach for every 30 parts water) will work just fine too. Please be sure to allow the solution to sit undisturbed on the surface for 5 minutes to kill all the germs.



Other Ways to Reduce the Spread of Germs:

- Stagger pre-shift meetings, new hire orientations, and other meetings that must be conducted in person.
- Practice social distancing by avoiding large groups and gatherings and maintaining a distance of six feet from other people whenever possible.
- Provide workers with access to soap and water so they can wash their hands frequently.
- Give your co-workers friendly reminders if you notice they forget to wash their hands, cover their mouth, or wipe down their equipment after each use.



Monitoring Symptoms:

Germs are easiest spread through coughs and sneezes. Monitoring workers for symptoms is a great way to prevent germs from spreading.

The supervisor should monitor and watch employees to see if they are symptomatic. If the supervisor notices a worker who begins presenting symptoms they should send that employee home.

If an employee is symptomatic they should be encouraged to stay home. The supervisor should keep a record or log of all employees who are sent home or stay home.

If sites are temporarily closed for cleaning or any other reason, please notify DOB at COVID-19@buildings.nyc.gov.



COVID-19 Symptoms to look for:

- **Dry cough;** you do not bring up mucus.
- **Fever;** body temperature of 100.4°F or higher.
- **Body aches;** soreness or pain of the body.
- **Shortness of breath;** the inability to breath or having difficulty breathing.