

## Proposed Changes to the OPA Code of Regulations

The Ohio Psychological Association Board of Directors respectfully submits the following proposed changes to the OPA Code of Regulations for membership vote. Changes in Sections 2, 3, 4, and 5, as well as minor edits for consistency, were reviewed and approved by legal counsel and were approved by the Board of Directors in April 2016.

Below you will find changes for each section marked in **red**. In addition, where a change is substantive, you will find a rationale for the change in **blue**, as well as the section as it currently reads with sentences bolded and underlined in black font (where applicable) as well as the proposed changes bolded and underlined in **red**.

### SECTION 1: NAME AND PURPOSE

#### 1.1 Name

This organization shall be known as the "Ohio Psychological Association:" **(hereinafter, the "Association")**. The principal place of business of the Association shall be Columbus, Ohio.

#### 1.2 Purpose

The purpose of this Association shall be to advance psychology as a science, as a profession, and as a means of promoting human welfare, pursuing to these ends as broad a range of Association activities as is feasible and as shall be determined by the Board of Directors acting under these Regulations and Association Policy.

### Section 2 Proposed Change

#### Section 2.4, paragraph 3

**Rationale:** Currently, we continue to recognize members as active up to 6 months after their membership has expired, which significantly delays the personal follow up to remind them to renew. The delay also inflates our membership numbers at certain times of the year, giving a false picture of our status. The changes will allow a change in membership status after 45 days of the expired membership.

### SECTION 2: MEMBERSHIP

#### 2.1 Full Membership

A person shall be eligible for acceptance as a FULL MEMBER (hereafter referred to as "member") if he or she:

- a) has an earned doctoral degree in psychology, or a degree substantially equivalent, conferred by a graduate program of recognized standing; *or* holds a currently valid Ohio license as a psychologist; *or* was a voting member of the Association in good standing prior to the adoption of these regulations according to previous by-laws; AND
- b) is above reproach in his or her professional and ethical conduct.

Only Full Members of the Association shall be entitled to vote on Association issues, to serve on the Board of Directors, or to hold elected or appointed office, with the exception of one Graduate Student Director (See Section 3.1).

#### 2.2 Associate Membership

A person shall be eligible for acceptance as an ASSOCIATE MEMBER if he or she:

- a) has an earned master's degree in psychology, or a degree substantially equivalent conferred by a graduate program of recognized standing; *or* has completed at least two years of graduate work in psychology in a recognized graduate school in psychology or substantially equivalent field; AND
- b) is above reproach in his or her professional and ethical conduct; AND
- c) is not eligible for membership as a Full Member.

Associate members may not vote or hold office in the Association, but shall be entitled to all rights and privileges of the Association not specifically denied them in these regulations.

#### 2.3 Affiliate Membership

A person shall be eligible for acceptance as an AFFILIATE MEMBER if he or she:

- a) is a graduate student or upper class undergraduate student preparing for a career in psychology; *or* is a certified high school teacher of psychology; *or* is a teacher of psychology at a two-year college; *or* is a person who, in the opinion of the Board, may advance the purposes of the Association by being affiliated with the Association, AND

- b) is above reproach in his or her professional and ethical conduct
- c) is not eligible for membership as a Full Member or an Affiliate Member.

Affiliate members may not vote or hold office in the Association, but shall be entitled to all rights and privileges of the Association not specifically denied them in these regulations.

#### 2.4 Application, Termination, Resignation, Responsibilities of Membership

Full Members, Associate Members, or Affiliate Members shall apply for membership according to Association policies and procedures and will be accepted into membership upon completion of required application materials, verification of information and qualifications, recommendation by the Membership Committee and approval by the Board of Directors. When the Board of Directors denies an application for membership, the applicant shall receive written notification of the right to make an appeal, according to Association policy.

The Board of Directors may suspend or terminate any Full Member, Associate member, or Affiliate Member for conduct that in any way is believed to injure the Association, adversely affect its reputation, or is contrary to or destructive of its objectives. The Board of Directors shall terminate the membership of any Full Member, Associate Member, or Affiliate Member convicted of a felony or whose license is suspended or revoked. In the case of suspension or termination, the Full Member, Associate Member, or Affiliate Member shall be notified, in writing, of the right to make an appeal, according to Association policy.

A Full Member, Associate Member, or Affiliate Member may resign from membership in the Association by written request to the Association office. A Full Member, Associate Member, or Affiliate Member who is more than ~~six months~~ **forty-five days** delinquent in payment of dues or assessments shall be notified in writing of his or her delinquency, and shall be terminated from membership if the delinquency is not resolved. Except as limited by these regulations or Association policy, a former Full Member, Associate Member, or Affiliate Member of the Association may re-establish membership at any time with approval of the Board of Directors and by payment of current dues and assessments.

Membership in the Ohio Psychological Association binds an individual to the standards of ethical conduct that exist within the Ohio Revised Code and The American Psychological Association (APA).

### Section 3 Proposed Changes

Rationale: The current structure of the Board of Directors includes up to 27 Directors who meet several times each year. The new structure will reduce the size of the Board of Directors to a maximum of 12, allowing the Board to meet more often, respond more quickly, and conduct its work efficiently. The five Vice President roles will also create opportunity for a pipeline from leadership of committees and other groups to leadership on the Board of Directors.

#### Current Regulations:

### SECTION 3: THE BOARD OF DIRECTORS AND OFFICERS

#### 3.1 Board Composition

All members of the Board of Directors shall be Full Members of the Ohio Psychological Association in good standing (excepting the Graduate Student Director who shall be an Associate or Affiliate Member). The Board of Directors shall consist of:

- a) Officers of the Association (4);
- b) APA representatives (maximum of 4);
- c) Graduate Student Director (1);
- d) Regional Psychology Group Director (maximum of 8). If more than 8 Regional Psychology Groups are in good standing according to Association policy, Board of Director By-Laws shall determine the mechanism for selecting no more than 8 as Directors;
- e) Chairperson of each Standing Committee (maximum of 10).

#### 3.2 Terms and Procedures

A quorum shall consist of a majority of Directors on the Board of Directors. Each Director shall have one vote. **If a Director holds more than one position on the Board of Directors, that Director will have only one vote.**

The total number of Directors may vary depending upon the number of APA Representatives, the number of Regional Psychology Groups in good standing, and the number of standing committees as defined in Board of Director policy. The total number of Directors shall not exceed 27 nor shall there be less than 3. The President may appoint additional chairpersons of task forces or ad-

hoc committees or representatives of Special Interest Groups (Section 6.3) that may be invited to participate in Board of Director activities, but these persons are not Directors nor do they have the rights and responsibilities of Association Directors.

All Director positions shall be for a **one-year term** unless otherwise set forth in these Regulations. Each Director shall continue in office until the annual or special meeting of members in which his or her successor is elected or until his or her earlier resignation, removal from office, or death.

The President shall preside over the Board of Directors. Meetings of the Board shall be held as often as necessary, **but at least semi-annually. Meetings may be called at the request of the President or the Executive Committee, by petition of one-third of the Board of Directors, or by petition of ten percent of the Association membership.**

The Board of Directors shall have authority over the affairs of the Association and shall take such actions as are necessary for the conduct of the Association affairs, except that the Board of Directors must submit proposals to the membership for approval to amend these regulations. The Membership shall vote on such proposals by mail ballot or at an annual or special membership meeting called with a minimum of 30 days notice.

Any voting member of the Association may initiate Board discussion and action on any matter that affects or involves the Association and its membership by written request to the President.

### **3.3 Officers**

**The Officers of this Association shall be: President, President-Elect, Past-President and Finance Officer (secretary-treasurer).**

Upon election, officers shall be members of the Board of Directors **and members of the Executive Committee** for the duration of their terms.

Each year, a President-Elect shall be elected by the membership, to serve as an Officer for three successive terms, one year each as President-Elect, President, and Past-President. At the start of each term, immediately following the election of Directors (date set annually by the Board), the President-Elect will become President and the President will become Past-President. In the case of the death, disability, or resignation of the President, the President-Elect will function as both President and President-Elect until the next scheduled election. In the case of the death, disability, or resignation of the Past-President, the President, acting on behalf of the Board of Directors, will appoint the most recent Past-President willing and able to serve.

The Finance Officer shall be elected by the membership for a three-year term. The Finance Officer, in conjunction with **the Executive Committee**, the Executive Director, and a Finance Committee that will be chaired by the Finance Officer will prepare the budget, **make long range financial plans, and be responsible for explanatory financial statements to the Board of Directors and the membership.** In the case of the death, disability, or resignation of the Finance Officer, the President, acting on behalf of the Board of Directors, will appoint the most recent Finance Officer willing and able to serve, or a current or past member of the Board of Directors, to fill the position until the next scheduled election.

### **3.4 Executive Committee**

**The Executive Committee shall consist of the four Officers of the Association as defined in these regulations and a maximum of two Representative(s) to the American Psychological Association (APA) Council of Representatives (hereafter referred to as "APA Representatives") elected according to APA procedures. If the Association has more than two APA Representatives, the two APA Representatives that have served in that role for the longest period of time shall be members of the Executive Committee. A quorum shall consist of three members of the Executive Committee. The President shall preside over meetings of the Executive Committee.**

**The Executive Committee shall execute assignments from the Board of Directors and shall take such actions between meetings of the Board as it deems to be in the best interests of the Association. Any actions so taken shall be reported to the Board at the next scheduled meeting. An act or authorization of an act by the Executive Committee, within the authority delegated to it, shall be as effective for all purposes as the act or authorization of the Directors.**

### **3.5 Committee Chair Directors**

**The President-Elect shall recommend individuals as Committee Chairs, which will then be nominated by the Elections Committee (chaired by the President-Elect) and approved by the Board of Directors and the membership as defined in these regulations and Association policy. In the instances of a committee having co-chairpersons, the President shall identify one Director as a Voting Director and one as an ex-officio Director without voting privileges. Standing Committee Chairs (up to a maximum of 10 as determined by Association Policy) are members of the Board of Directors with all associated rights and responsibilities after their election in accordance with these regulations (Section 4.2).**

### **3.6 Regional Psychology Group Directors**

**A Regional Psychology Group as defined in Association Policy and in these regulations (Section 6.1) may request to have a member nominated as a Director. The Association Executive Director will verify that the Regional Psychology Group meets**

all requirements and is in good standing with the Association after which said request is subject to approval by the Board of Directors. Directors are elected per these regulations (Section 4.2). Following their election in accordance with these regulations (Section 4.2), the Regional Psychology Group nominees will be Directors with all associated rights and responsibilities.

A maximum of eight Regional Psychology Group Directors shall be permitted by these regulations (as defined in Association Policy) and maintenance of a Director position is contingent upon annual verification of organizational compliance with Association Policy.

Any Regional Psychology Group no longer meeting all criteria for nomination of a Regional Director may request a change of status to a Special Interest Group (Section 6.2) or an Affiliated Organization (Section 6.3) as defined in these regulations.

#### **Proposed Changes:**

### **SECTION 3: THE BOARD OF DIRECTORS ~~AND OFFICERS~~**

#### **3.1 Board of Directors Composition**

All members of the Board of Directors shall be Full Members ~~of the Ohio Psychological Association~~ in good standing (excepting the Graduate Student Director who shall be an Associate **Member** or Affiliate Member). The Board of Directors shall consist of:

- a) President
- b) Past President
- c) President-Elect
- d) Representative(s) to APA Council (1-2)
- e) Finance Officer
- f) OPAGS Chair
- g) Vice President for Communications
- h) Vice President for Diversity
- i) Vice President for Practice
- j) Vice President for Member Development
- k) Vice President for Science and Education

- a) ~~Officers of the Association (4);~~
- b) ~~APA representatives (maximum of 4);~~
- c) ~~Graduate Student Director (1);~~
- d) ~~Regional Psychology Group Director (maximum of 8). If more than 8 Regional Psychology Groups are in good standing according to Association policy, Board of Director By Laws shall determine the mechanism for selecting no more than 8 as Directors;~~
- e) ~~Chairperson of each Standing Committee (maximum of 10).~~

The Board of Directors shall include at least one "early career member," which is a psychologist whose doctorate was earned no more than ten years prior to the start of their term on the Board of Directors. The early career psychologist may serve in any position on the Board of Directors except for the OPAGS Chair.  
The total number of Directors may vary depending upon the number of Representatives to APA Council. The total number of Directors shall not exceed 12.

#### **3.2 Terms and Procedures**

A quorum shall consist of a majority of Directors on the Board of Directors. Each Director shall have one vote. ~~If a Director holds more than one position on the Board of Directors, that Director will have only one vote.~~ **No Director may hold more than one position on the Board of Directors.**

~~The total number of Directors may vary depending upon the number of APA Representatives, the number of Regional Psychology Groups in good standing, and the number of standing committees as defined in Board of Director policy. The total number of Directors shall not exceed 27 nor shall there be less than 3. The President may appoint additional chairpersons of task forces or ad-hoc committees or representatives of Special Interest Groups (Section 6.3) that may be invited to participate in Board of Director activities, but these persons are not Directors nor do they have the rights and responsibilities of Association Directors.~~

All Director positions shall be for a ~~one-year~~ **three-year** term unless otherwise set forth in these Regulations. Each Director shall continue in office until the annual or special meeting of members in which his or her successor is elected or until his or her earlier resignation, removal from office, or death.

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.75" + Indent at: 0.75"

Formatted: Font: 10 pt, Bold

Formatted: Indent: Left: 0.75", No bullets or numbering

The President shall preside over the Board of Directors. Meetings of the Board shall be held as often as necessary, but ~~at least semi-annually not less frequently than quarterly.~~ Meetings may be called at the request of the President ~~or the Executive Committee,~~ by petition of one-third of the Board of Directors, or by petition of ten percent of the Association membership.

The Board of Directors shall have authority over the affairs of the Association and shall take such actions as are necessary for the conduct of the Association affairs, except that the Board of Directors must submit proposals to ~~the membership for approval to amend these regulations~~ **to the Full Members for approval, which requires a majority vote of the Full Members.** The ~~Membership-Full Members~~ shall vote on such proposals by mail ballot or at an annual or special membership meeting called with a minimum of ~~30~~ **thirty days' prior written** notice.

Any ~~voting member~~ **Full Member** of the Association may initiate Board ~~of Directors~~ discussion and action on any matter that affects or involves the Association and its membership by written request to the President.

### 3.3 Officers

The ~~Officers of this Association shall be:~~ President, President-Elect, Past-President and Finance Officer, **and Representative(s) to APA Council are elected by the Full Members (secretary-treasurer).** Upon election, ~~such~~ **such** officers shall be members of the Board of Directors ~~and members of the Executive Committee~~ for the duration or their terms.

Each year, a President-Elect shall be elected by the ~~Full Members~~ **membership**, to serve ~~as an Officer~~ for three ~~years successive terms,~~ one year each as President-Elect, President, and Past-President. At the start of each term, immediately following the election of Directors (date set annually by the Board), the President-Elect will become President and the President will become Past-President. In the case of the death, disability, or resignation of the President, the President-Elect will function as both President and President-Elect until the next scheduled election. In the case of the death, disability, or resignation of the Past-President, the President, acting on behalf of the Board of Directors, will appoint the most recent Past-President willing and able to serve.

The Finance Officer shall be elected by the ~~membership-Full Members~~ **Full Members** for a three-year term. The Finance Officer, in conjunction with the Executive ~~Committee, the Executive~~ Director, and a Finance Committee that will be chaired by the Finance Officer will prepare the budget ~~and the Association's financial statements. The Board of Directors must approve the annual operating budget prior to the beginning of each fiscal year. The Board of Directors must approve plans recommended by the Finance Officer before they are implemented.~~ **and the Association's financial statements. The Board of Directors must approve the annual operating budget prior to the beginning of each fiscal year. The Board of Directors must approve plans recommended by the Finance Officer before they are implemented.** ~~make long range financial plans, and be responsible for explanatory financial statements to the Board of Directors and the membership.~~ In the case of the death, disability, or resignation of the Finance Officer, the President, acting on behalf of the Board of Directors, will appoint the most recent Finance Officer willing and able to serve, or a current or past member of the Board of Directors, to fill the position until the next scheduled election. **The Finance Officer shall also have all duties required of a treasurer under Ohio law.**

**The Representatives to APA Council (hereafter referred to as "APA Representatives") are elected according to APA procedures. If the Association has more than two APA Representatives, the two APA Representatives closest to the end of their terms shall be members of the Board of Directors.**

### 3.4 Executive Committee

The Executive Committee shall consist of the four Officers of the Association as defined in these regulations and a maximum of two Representative(s) to the American Psychological Association (APA) Council of Representatives (hereafter referred to as "APA Representatives") elected according to APA procedures. ~~If the Association has more than two APA Representatives, the two APA Representatives that have served in that role for the longest period of time shall be members of the Executive Committee. A quorum shall consist of three members of the Executive Committee. The President shall preside over meetings of the Executive Committee.~~

The Executive Committee shall execute assignments from the Board of Directors and shall take such actions between meetings of the Board as it deems to be in the best interests of the Association. Any actions so taken shall be reported to the Board at the next scheduled meeting. An act or authorization of an act by the Executive Committee, within the authority delegated to it, shall be as effective for all purposes as the act or authorization of the Directors.

### 3.5 Committee Chair Directors

The President Elect shall recommend individuals as Committee Chairs, which will then be nominated by the Elections Committee (chaired by the President Elect) and approved by the Board of Directors and the membership as defined in these regulations and Association policy. In the instances of a committee having co chairpersons, the President shall identify one Director as a Voting Director and one as an ex-officio Director without voting privileges. Standing Committee Chairs (up to a maximum of 10 as determined by Association Policy) are members of the Board of Directors with all associated rights and responsibilities after their election in accordance with these regulations (Section 4.2).

Formatted: Body Text Indent

### 3.6 Regional Psychology Group Directors

~~A Regional Psychology Group as defined in Association Policy and in these regulations (Section 6.1) may request to have a member nominated as a Director. The Association Executive Director will verify that the Regional Psychology Group meets all requirements and is in good standing with the Association after which said request is subject to approval by the Board of Directors. Directors are elected per these regulations (Section 4.2). Following their election in accordance with these regulations (Section 4.2), the Regional Psychology Group nominees will be Directors with all associated rights and responsibilities.~~

~~A maximum of eight Regional Psychology Group Directors shall be permitted by these regulations (as defined in Association Policy) and maintenance of a Director position is contingent upon annual verification of organizational compliance with Association Policy.~~

~~Any Regional Psychology Group no longer meeting all criteria for nomination of a Regional Director may request a change of status to a Special Interest Group (Section 6.2) or an Affiliated Organization (Section 6.3) as defined in these regulations.~~

### 3.4 Vice Presidents and OPAGS Chair

The five Vice Presidents serve three-year terms, and the OPAGS Chair serves a one-year term. Each Vice President shall chair a Leadership Team (Section 5.1).

The Vice President for Communication shall oversee the internal and external communications of the Association and shall ensure efficient and effective communication among Association leaders and members. In consultation with the Association Executive Director or a designated Association staff person, the Vice President for Communication chairs the Communication Leadership Team to coordinate relevant efforts of Association leaders and groups. The Vice President of Communication shall also have all duties required of a secretary under Ohio law, and shall be responsible for the taking of minutes at all meetings of the members.

The Vice President for Member Development shall initiate and monitor projects to engage members and affiliates and address the concerns of diverse members and affiliates, including members across the career span and across different regions of Ohio. In consultation with the Executive Director or a designated staff person, the Vice President for Member Development chairs the Member Development Leadership Team to coordinate the efforts of Association leaders and groups.

The Vice President for Diversity shall oversee projects related to assisting psychologists and the public in meeting the needs of diverse individuals through the use of psychological knowledge and practice. The Vice President for Diversity advises the Board of Directors and all Association leaders on strategies for inclusion and development of diverse members and leaders within the Association. In consultation with the Executive Director or a designated staff person, the Vice President for Diversity chairs the Diversity Leadership Team to coordinate the efforts of Association leaders and groups.

The Vice President for Practice shall oversee projects related to assisting psychology practitioners and projects related to utilizing practice for the public good. In consultation with the Executive Director or a designated staff person, the Vice President for Practice chairs the Practice Leadership Team to coordinate the efforts of Association leaders and groups.

The Vice President for Science and Education shall oversee projects related to developing the science of psychology and related to the education of psychologists and the public. In consultation with the Executive Director or a designated staff person, the Vice President for Science and Education chairs the Science and Education Leadership Team to coordinate the efforts of Association leaders and groups.

## Section 4 Changes

**Rationale:** The current practice for electing committee chairs and regional representatives to the Board of Directors will be used for the election of Vice Presidents. A needs-based assessment will be added to the process. The needs-based assessment creates an active process to ensure that the Board of Directors and OPA leadership include racial/ethnic diversity and diverse perspectives, broadly defined.

### Current Regulations:

## SECTION 4: ELECTIONS

### 4.1 Election of Officers and APA Representatives

Formatted: Heading 3

Formatted: Heading 3

Formatted: Font: (Default) Times New Roman, 10 pt

Formatted: Font: (Default) Times New Roman, 10 pt

Formatted: Font: (Default) Times New Roman, 10 pt

The President-Elect shall chair an Elections Committee, which, on behalf of the membership, shall conduct an annual election by the membership for the office of President-Elect and a triennial election by the membership for the office of Finance Officer. **Officers shall simultaneously be elected as members of the Board of Directors for their terms as officers.** Election of Officers shall be complete, with the results reported to the membership, no later than 60 days prior to the start of the fiscal year. Election of APA Representatives shall be according to American Psychological Association policies and procedures.

A person receiving a majority of votes cast shall be considered elected to the office. If there are three or more candidates for an office and no candidate receives a majority of votes cast, a run-off election shall be held between the two candidates receiving the highest number of votes cast. In all cases, ballots shall be counted with verification that all Association policies were enforced to guarantee impartial counting and recording. Results shall be reported to the Board of Directors within two weeks of the close of an election, and to the membership at the next membership meeting. Tie votes shall be resolved by ballot at the annual or special membership meeting (Section 4.2 and Section 9).

#### 4.2 Election of Directors

The President-Elect, acting in his or her role as chair of the Elections Committee, will present **a slate of nominees for Director positions (other than officers already elected by the membership)** at least 60 days prior to the start of the fiscal year. **This slate will include: APA Representatives, Standing Committee Chairpersons, Regional Psychology Group Representatives, and Graduate Student Representative, all as defined in these regulations.**

**Director nominees will be determined as follows: the President-Elect shall recommend Standing Committee Chairs and the Graduate Student Director; each Regional Psychology Group in good standing with the Association may recommend a Representative who is a member of both the Regional Psychology Group and the Ohio Psychological Association, subject to the approval of the President-Elect and any maximum number limitations (Section 3.1) ; and the APA Representatives shall be the APA Representatives elected according to APA policy, up to a maximum of four, or shall be the four longest serving APA representatives for Ohio, elected according to APA policy, if more than four APA Representatives have been elected. The Elections Committee shall be responsible for verifying the membership standing of all Director nominees.**

An annual meeting of the membership (Section 9) shall be held after the election of **Officers**, no earlier than 90 days prior to the start of the fiscal year and no later than 30 days following the start of the fiscal year. This meeting shall be for the purpose of electing the **Board of Directors** and reporting to the membership on the actions of the Association. The Elections Committee shall present the slate of Directors for election. There shall be no provision for write-in ballots or nominations from the floor.

Elections shall be by majority of the votes cast by members present at the Annual Meeting, to a term beginning at the start of the fiscal year, **or immediately upon their election, whichever is later.** They shall continue to serve as Directors until the election of their successors or until earlier resignation, removal from office, or death.

Should there be new APA Representative(s) elected according to APA policies at any time, a special meeting of the membership shall be called at first Board of Directors meeting following announcement of APA Representative election results. At that time, the President-Elect, in his or her role as chair of the Elections Committee, will nominate the two longest serving duly elected APA Representatives as Directors. Those receiving a majority of the votes cast by members present shall be elected as Director to serve until the next regular election of Directors. There shall be no provision for write-in ballots or nominations from the floor.

#### Proposed Changes:

### SECTION 4: ELECTIONS

#### 4.1 Election of **Officers, President-Elect, Finance Officer, and APA Representatives**

The President-Elect shall chair an Elections Committee, which, ~~on behalf of the membership~~, shall conduct an annual election by the membership **Full Members** for the office of President-Elect and a triennial election ~~by the membership~~ for the office of Finance Officer. ~~Officers shall simultaneously be elected as members of the Board of Directors for their terms as officers.~~ Election of **Officers the President-Elect and Finance Officer** shall be complete ~~d-~~ **and** the results ~~reported~~ **communicated** to the membership, no later than ~~60~~ **sixty** days prior to the start of the fiscal year. Election of APA Representatives shall be according to ~~American Psychological Association~~ **APA** policies and procedures.

A person receiving a majority of votes cast shall be considered elected to the office. If there are three or more candidates for an office and no candidate receives a majority of votes cast, a run-off election shall be held between the two candidates receiving the highest number of votes cast. ~~In all cases, ballots shall be counted with verification that all Association policies were enforced to guarantee impartial counting and recording. Results shall be reported to the Board of Directors within two weeks of the close of an election, and to the membership at the next membership meeting.~~ Tie votes shall be resolved by ballot at the annual or special membership meeting (Section 4.2 and Section 9).

Formatted: Font: Bold

#### 4.2 Election of **Directors Vice Presidents and OPAGS Chairperson**

The President-Elect, ~~acting in his or her role as chair of the Elections Committee,~~ **shall present names of recommended individuals for open Vice President positions and for OPAGS Chairperson** will present a slate of nominees for Director positions (other than officers already elected by the membership) at least ~~60~~**sixty** days prior to the start of the fiscal year. ~~This slate will include: APA Representatives, Standing Committee Chairpersons, Regional Psychology Group Representatives, and Graduate Student Representative, all as defined in these regulations.~~

Formatted: Font: Bold

Formatted: Font: Bold

~~Director nominees will be determined as follows: the President-Elect shall recommend Standing Committee Chairs and the Graduate Student Director; each Regional Psychology Group in good standing with the Association may recommend a Representative who is a member of both the Regional Psychology Group and the Ohio Psychological Association, subject to the approval of the President-Elect and any maximum number limitations (Section 3.1) ; and the APA Representatives shall be the APA Representatives elected according to APA policy, up to a maximum of four, or shall be the four longest serving APA representatives for Ohio, elected according to APA policy, if more than four APA Representatives have been elected.~~ The Elections Committee shall be responsible for verifying the membership standing of all Director nominees.

An annual meeting of the membership (Section 9) shall be held after the election of ~~Officers~~ **the President-Elect, Finance Officer, and APA Representative**, no earlier than ~~90~~**ninety** days prior to the start of the fiscal year and no later than 30 days following the start of the fiscal year. This meeting shall be for the purpose of electing the ~~Board of Directors~~**Vice Presidents and the OPAGS Chairperson** and reporting to the membership on the actions of the Association. The Elections Committee shall present the slate of Directors for election. There shall be no provision for write-in ballots or nominations from the floor.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Elections shall be by majority of the votes cast by members present at the Annual Meeting, to a term beginning at the start of the ~~following~~ fiscal year, **unless the election occurs within ninety days after the start of the fiscal year, in which case their term begins** or immediately upon their election, ~~whichever is later~~. They shall continue to serve as Directors until the election of their successors or until earlier resignation, removal from office, or death.

Should there be new APA Representative(s) elected according to APA policies at any time, a special meeting of the membership shall be called at first Board of Directors meeting following announcement of APA Representative election results. At that time, the President-Elect, in his or her role as chair of the Elections Committee, will nominate the two longest serving duly elected APA Representatives as Directors. Those receiving a majority of the votes cast by members present shall be elected as Director to serve until the next regular election of Directors. There shall be no provision for write-in ballots or nominations from the floor.

#### 4.3 Needs Assessment

**The Association is committed to increasing the ethnic and racial diversity of the Board of Directors, as well as increasing diversity, broadly defined, on the Board and the Association's leadership. Each year, prior to the presentation of slates and the recommendation of individuals for election, the Elections Committee shall conduct a needs-based assessment of the Board of Directors. The Elections Committee will consider the Directors continuing on the Board of Directors and their specific skills, work settings, regions, and diverse identities and perspectives. The Elections Committee will consider the current and emerging needs of the Association and recommend specific skill sets, experience, or other diversity variables that would enhance the work of the Board of Directors. The results of the needs-based assessment will inform the work of the Elections Committee as individuals are sought for nomination.**

Formatted: Font: Bold

Formatted: Font: Bold, No underline

### Section 5 Changes

**Rationale:** Currently, the Board of Directors serves as the primary group meeting of OPA leaders. Section 5 changes outline two new structures that will allow for input from OPA leaders and members.

**Leadership Teams:** Each of the Vice Presidents will serve as chairperson for a Leadership Team of committee chairs, regional representatives and/or other leaders to enhance their work together and be informed about concerns and needs of OPA groups.

**Assembly:** Twice annually, OPA leaders and members will meet to discuss issues and inform the work of the Board of Directors.

In addition to these new structures, there is a clarification for Task Forces (previously ad hoc committees). Previously, ad hoc committees typically became on-going committees, which resulted in a growing number of groups within the governance structure. The changes specify that Task Forces will serve as time-limited groups.

**Current Regulations:**

**SECTION 5: COMMITTEES**

**The Association shall establish such Standing Committees as are necessary for the effective operation of the Association. Committees shall be defined in Association policies and shall be approved by the Board of Directors.**

**Ad hoc committees may be established by the President, with approval by the Board of Directors, or may be created upon direct recommendation and approval of the Board of Directors. Ad hoc Committees are time limited and must be re-appointed annually.**

**Proposed Changes:**

**SECTION 5: COMMITTEES LEADERS AND ASSEMBLY**

**5.1 Leadership Teams**

**Each Vice President shall chair a Leadership Team composed of the chairpersons of relevant committees, representatives from Regional Psychology Associations, and other relevant Association leaders and liaisons. Each Leadership Team should include a representative from a Regional Psychology Association. Each Vice President shall hold a meeting with their Leadership Team at least semi-annually. Vice Presidents shall communicate concerns to the Board of Directors from their Leadership Teams and shall ensure that Leadership Team members are informed about the actions of the Board of Directors. Vice Presidents shall engage in leadership development with the members of their Leadership Teams.**

**5.2 Committees**

**The Association shall establish such Standing Committees ~~as are~~ **have been established** as are necessary for the effective operation of the Association. ~~Committees shall be~~ **and are** defined in Association policies. ~~Any proposed new Standing Committees and shall~~ **must** be approved by the Board of Directors. ~~Standing Committees may be dissolved or combined by the Board of Directors to increase the effectiveness of the Association.~~**

- Formatted: Font: Bold

**Committee Members are appointed by Committee Chairpersons in consultation with the relevant Vice President and with affirmation of the Board of Directors. Committee Members serve a three-year term.**

**Each Committee Chairperson oversees the work of the committee and serves as a member of the relevant Leadership Team. Committee Chairpersons are responsible for recruiting diverse committee members and cultivating the leadership of their committee members. Committee Chairpersons are appointed by the relevant Vice President and affirmed by the Board of Directors. Each Committee Chairperson serves a term of one to three years, as defined in Association policies.**

**5.3 Task Forces**

**Task Forces ~~Ad hoc committees~~ may be established by the President **or President-Elect**, with approval by the Board of Directors, or may be created upon direct recommendation and approval of the Board of Directors. **Task Force Chairpersons report directly to the President or President-Elect.****

**~~Ad hoc Committees~~ Task Forces are time limited and ~~must be re-appointed annually.~~ **usually have a specific charge, project, or outcome. Task Forces annually expire at the end of the fiscal year and require Board of Directors action to extend their term.** Standing Committees may choose to continue or finish projects begun by Task Forces.**

Formatted: Font: Bold

**5.4 Regional Representatives**

**Regional Representatives, as defined in these Regulations (Section 6.1), shall meet together as often as necessary and at least semi-annually. Regional Representatives may elect to serve on a Leadership Team and may send a representative to each Board of Directors meeting.**

**5.5 Assembly**

**The Association's Assembly is a meeting of Association leaders and members. The Assembly will convene semi-annually to discuss significant issues facing the public, the field of psychology, and psychologists in Ohio. The Assembly may meet in person or use distance meeting technology. All Association leaders are expected to participate, including the Board of Directors, Committee and Task Force Chairpersons, and Regional Representatives. All Full Members, Associate Members, and Affiliate Members are invited to participate.**

Formatted: Font: Bold

**SECTION 6: AFFILIATIONS**

~~In addition to officers and directors, t~~The Board of Directors may affiliate with Regional Psychology Groups, Special Interest Groups or other professional or civic organizations of members or related professionals that have missions and goals that are believed to be consistent with and advance the mission of the ~~Ohio Psychological~~ Association. **Representatives in good standing shall be invited to the Assembly.** ~~Such groups in good standing as defined in these regulations, whether a Regional Psychology Group, Special Interest Group (SIG), Affiliated Organization, or Non-Affiliated Organization, may have representation on the Board of Directors. Only those representatives in good standing through recognized Regional Psychology Groups shall be eligible to be Directors, as defined in these regulations and Association policy. All other representatives in good standing shall be invited to Board activities but are not Directors and they do not have the rights or responsibilities of Directors.~~

Formatted: Font: Bold

**6.1 Regional Psychology Groups**

Groups comprised of at least ~~25~~**twenty-five** psychologists, ~~50% or more of which are full members of the Ohio Psychological Association,~~ defined primarily by geographic region within Ohio, may apply for recognition as regional psychology groups, ~~entitling them to a seat on the Board of Directors as detailed elsewhere in these regulations.~~ Regional Groups must have by-laws or regulations, elected officers, defined fiscal and membership structures, and their mission and goals must be ~~consistent~~ **aligned** with those of the Association. Regional Psychology Groups must be delineated by geography, not by special interest, specialty, issue, theoretical orientation or content.

Formatted: Font: Bold

Formatted: Font: Bold

Upon receipt of written request to be recognized as a regional psychology group and verification that the requirements in these ~~r~~Regulations are met, the application for recognition will be presented to the Board of Directors for action. If the application for recognition is approved, the Regional Psychology Group may then recommend a nominee to the President of the ~~Ohio Psychological Association~~ for appointment ~~as a Regional Representative to the Association~~ **to the Board of Directors.** If approved, that group will maintain the right to nominate a ~~Representative Director representing that regional group~~ each year, provided that all qualifications for recognition continue to be met. ~~If the number of Directors representing regional groups is greater than 8, a maximum of 8 will be named as Directors, according to Association policy.~~ Each ~~Representative~~ **Director** nominee must be a ~~Full Member of the Ohio Psychological Association and be approved by the Board of Directors.~~ **Elections Committee for election as a Director at an annual or special Members Meeting (Section 4.2 and Section 9).**

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

**6.2 Special Interest Groups**

Groups comprised of at least ~~twenty~~**20** psychologists, 50% or more of which are ~~F~~full members of the ~~Ohio Psychological Association,~~ whose membership is defined by special interest, specialty, scope of practice, issue, geography, and/or other specific feature, and whose mission and goals are consistent with those of the association, may apply for recognition as special interest groups and may apply to have a representative of the Special Interest Group on the Board of Directors of the Association. Upon receipt of written request to be recognized as a special interest group and verification that the requirements in these regulations are met, the application for recognition will be presented to the Board of Directors for action. If recognized, a Special Interest Group may recommend a member, who must be a full member of the Ohio Psychological Association, to the incoming President-Elect of the Association as a Representative to the ~~Board of Directors~~**Association. Special Interest Group Representatives are not Directors nor do they have the rights and responsibilities of Directors. The President-Elect may appoint the Representative to a relevant Association Leadership Team.**

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

Upon annual submission of membership and verification of all criteria in Association ~~P~~policy and in these regulations, the Special Interest Group may maintain a ~~r~~Representative to the Association, to be renewed annually. Such representation may be terminated by the Board of Directors at any time and shall be terminated by the Board of Directors in the event that the conditions of representation as a Special Interest Group cease to be met.

**6.3 Affiliated Organizations**

The Association may seek to be affiliated with professional and/or civic organizations or coalitions having similar or allied aims. Such organizations may, upon approval by the Board of Directors, be considered for ~~recognition as an Affiliated Organization. If recognized, an Affiliated Organization may recommend a member to the incoming President-Elect of the Association as a Representative to the Association. The President-Elect may appoint the Representative to a relevant Association Leadership Team.~~ **unilateral or reciprocal Board of Director representation. Affiliate Organization Representatives are not Directors and do not have the associated rights and responsibilities of Directors.**

Formatted: Font: Bold

Upon annual submission of membership and verification of all criteria in Association Policy and in these ~~r~~Regulations, the Affiliated Organization may maintain a ~~R~~representative to the Association, to be renewed annually. Such Affiliations may be terminated by the Board of Directors at any time and shall be terminated by the Board of Directors in the event that the conditions of affiliation cease to be met.

**6.4 Non-Affiliated Organizations**

The Association may seek regular involvement with organizations, boards, coalitions, or other organized bodies, based upon maintenance of similar or allied aims. ~~Unilateral or reciprocal board representation may be established on approval of the Board of Directors and mutual agreement between OPA and any organization with which this arrangement is made.~~ Upon annual submission of membership and verification of all criteria in Association Policy and in these ~~R~~Regulations, the Non-Affiliated Organization may maintain a ~~R~~Representative to the Association, to be renewed annually. **The Representative may be appointed to serve on a relevant Leadership Team.** Such Affiliations may be terminated by the Board of Directors at any time and shall be terminated by the Board of Directors in the event that the conditions of affiliation cease to be met. ~~Non-Affiliated Organization representatives are not Directors and do not have the associated rights and responsibilities of Directors.~~

Formatted: Font: 10 pt

Formatted: Font: 10 pt, Bold

Formatted: Font: 10 pt

## SECTION 7: ADMINISTRATION

The Association shall maintain a business office and such other offices as are necessary to meet the goals and objectives of the Association. The functions of the Association office shall include the administrative details of the Association and such other general and special services as are allocated to it by the membership and the Board of Directors. The Association business office shall be established at such a place and with facilities as the Board of Directors may direct.

The Board of Directors shall appoint an Executive Director, who will report directly to the Board of Directors. The Executive Director will maintain responsibility for the management of the activities of the Association office, and any administrative and/or professional ~~employees~~staff and/or consultants necessary for the effective functioning of the Association, consistent with the budget and strategic plan for the Association. ~~The Board of Directors shall approve appointments of all professional personnel or consultants to the Association.~~

Formatted: Font: Bold

The fiscal year of the Association shall ~~be as designated by the Board of Directors, end August 31 and begin September 1.~~ There shall be an annual report on the operations of the Association business office and any other Association offices to the Board of Directors and to the membership. The **Executive Director** ~~President and/or such other person as is approved by the Executive Committee~~ shall be the person to whom all Association employees and consultants report. The **Executive Director** ~~President and/or other approved person as defined in Association p~~Policy shall be responsible for all administrative matters and accountable to the ~~Executive Committee and the~~ Board of Directors in these matters.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

## SECTION 8: DUES AND ASSESSMENTS

The Board of Directors, consistent with Association ~~p~~Policy, shall determine dues and dues structure of ~~the~~is Association. An annual dues increase totaling greater than 10% ~~across all membership categories~~ must be recommended by the Board of Directors and approved by the **Full m**Membership by vote at an Annual or Special Meeting of members or by mail ballot. The proposed changes shall be sent to the membership by mail or electronic communication no less than ~~30~~**thirty** days before the vote. If action on changes is taken at an Annual or Special Meeting of members, such action is subject to a referendum as defined in these ~~R~~regulations.

Formatted: Font: Bold

Formatted: Font: Bold

Dues statements shall be sent out at least ~~30~~**thirty** days prior to the beginning of the new fiscal year. Reminder notices shall be sent out two months later to members who have not paid dues. If dues are delinquent in excess of ~~six months~~**forty-five days** the member shall be notified of delinquency and dropped from membership.

Formatted: Font: Bold

Formatted: Font: Bold

## SECTION 9: MEMBERSHIP MEETINGS

The membership of the Association shall meet at times and places designated by the Board of Directors, with a minimum of one meeting annually which shall include a business meeting and election of Directors as defined in Section 4.2. Special meetings may be called at the discretion of the Board of Directors or by petition from ~~ten~~**10% percent** of the membership. At ~~a~~Association meetings, a quorum shall consist of those voting **Full m**Members present. Any action taken at an Annual or Special meeting may at the discretion of the Board of Directors, or by petition from two percent of the membership, be submitted to the ~~membership~~**Full Members** for vote, conducted by mail ballot. The results of which shall be binding and shall supercede any such reconsidered action taken at an annual or special meeting of the Association.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

All meetings of the Association and the Board of Directors shall be conducted in accordance with a parliamentary system adopted by the Board of Directors. Notice to all members of the time and place of all Annual and Special Meetings, and the purpose(s) of all Special Meetings may be made by electronic mail and/or in publications, newsletters, or other written material sent to all members at least ~~30~~**thirty** days, but no ~~longer~~**earlier** than 90 days, prior to the scheduled meeting.

Formatted: Font: Bold

Formatted: Font: Bold

## SECTION 10: AMENDMENTS

~~These~~ ~~R~~Regulations may be amended by either (a) a two-thirds vote of the **Full m**Members present at any Annual or Special Meeting of members, or by (b) a two-thirds vote of those responding to a mail ballot sent to all members. The proposed amendments shall be

Formatted: Font: Bold

sent to the membership by mail or electronic communication at least ~~90 days, but no less than thirty~~30 days before a vote is taken either at an Annual or Special Meeting of members or shall be sent with a mail ballot. If the ~~Full m~~Membership takes action on an amendment at an Annual or Special Meeting of members, such action is subject to a referendum as defined in these ~~R~~regulations.

Formatted: Font: Bold

Formatted: Font: Bold

#### SECTION 11: REFERENDA

Upon petition in writing by ~~at least twenty-five two percent of the~~ members, or upon request of one-third of the Board of Directors, any action taken by the Board of Directors or by the ~~Full m~~Members at an Annual or Special Members Meeting shall be referred to a mail vote of ~~Full m~~Members of the Association. A majority of those returning ballots shall determine the action.

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

#### SECTION 12: DISSOLUTION AND DISPOSITIONS OF ASSETS

In case of dissolution of the ~~Ohio Psychological~~ Association, Association members ~~, by majority vote, may shall~~ grant Association assets to one or more ~~not for profit~~ organizations ~~not for profit~~ whose aims and purposes, in the judgment of the members, most clearly approximate those of the ~~Ohio Psychological~~ Association and which conform to any tax or other legal requirements then in effect for the disposition of assets.

Formatted: Font: Bold

Formatted: Font: Bold

#### RATIFICATION

These revised regulations shall ~~be in force at~~ **not be effective until** the start of the next fiscal year ~~after being approved by member vote in 2001~~ **that begins at least twelve months after these Regulations have been approved by the Full Members. Upon effectiveness of these Regulations, all prior regulations shall be void and of no further force or effect.**

Formatted: Font: Bold

Formatted: Font: Bold