

Katy's Kids Toolkit

All materials are available to be printed at <http://www.katyskids.com>

2 months before presentation:

-Presenters Tab:

-“Letters to Teachers”: personalize with your name and contact info; send to elementary school, Attn: Principal

-Review “Steps to a Successful Katy’s presentation”

1 month before presentation:

-Presenters Tab:

-Review “Presenter’s Script” to practice along with DVD and decide how to divide speaking parts

-Review “Classroom Activities Manual” to decide which hands on activities you would like to incorporate and obtain needed materials

-Create Treat Bags:

-include the following from Presenters Tab: “Letter to parents”, “Take-Home Medicine Labels Activity” **[Note: You may want to substitute Mr. Yuk stickers for Katy’s stickers; either way this is something you would need to order]**

-include the following from Teachers Tab: “Word Find”, “Picture Vocab”, and “Katy’s Coloring Page”

-Create Folder for Teachers:

-copy of what’s inside treat bag

-Include from Presenters Tab: “Certificate of Completion” (teacher can decide if she wants to hang it in the classroom on behalf of the whole class or she can copy it and complete for each student)

2 weeks prior to presentation:

-Work with PPA to contact media if allowed by the school and to do a press release