

Please complete and return this form by fax directly to PCA:	Secure Fax: +351-211-597-301	Direct Hotel Phone Reservations: +351-211-597-300
	Forms may be e-mailed to: rsv.lisboa@epic.sanahotels.com	

**Guest Information**

Last Name ( Surname or Family Name)	First Name ( Given Name)	Spouse/Guest Name:
Job Title		Work Phone
Company		Cell Phone
Street Address		
City - State - Postal Code - Country		
E-Mail Address		

**Duration of Stay**

<b>Check In Date:</b>	___/ SEPT / 2018	<b>Check Out Date:</b>	___/SEPT / 2018	Number of Guests:
Check In/Out Times	Check In Time: 3:00 pm on day of arrival Check Out Time: 12:00 pm on day of departure			
Reservation Cut-Off Date	<b>Saturday - 25 August 2018</b> Any reservation received after cut-off date will be confirmed based on space availability.			
<b>Deposit / Cancellation Policy</b>	Deposit: A deposit of one night's accommodation is due at the time of reservation confirmation. Reservations must be secured by a valid credit card issued by AmEx, Discover, Master Card or Visa. Balance value of stay will be paid upon checkout. Cancellations must be made by 18:00 pm seven (7) days (or 168 hours) prior to the scheduled check-in date. Cancellations less than seven (7) days prior to the scheduled check-in date will be charged for the ENTIRE scheduled length of stay.			

**Room Type/Rate ( Group Rates are extended 3 days before and after February 22-24, based on availability)**

<b>Room Type and Daily Room Rate</b>	€ 220.00 Deluxe Single Occupancy
	€ 240.00 Deluxe Double Occupancy
	€ 270.00 Premium Deluxe Single - Privileged view over the city of Lisbon and Tagus River
	€ 290.00 Premium Deluxe Double - Privileged view over the city of Lisbon and Tagus River
	€ 320.00 Junior Suite -Living Area added to the bedroom; NOT a separate bedroom
	€ 370.00 Deluxe Suite -Living Area added to the bedroom, separate bedroom and bathroom space, additional powder room for guests
<b>Rate Includes:</b>	<p><b>Triple and quadruple occupancy of three and four adults occupying one guestroom is NOT allowed.</b></p> <ul style="list-style-type: none"> <li>◆ Complimentary Wi-Fi Internet Access in guest rooms</li> <li>◆ All room rates above are confirmed for 2018 and quoted in Euros, per room, per night, and are inclusive of breakfast and all taxes, EXCEPT the 1 Euro per person, per night city tax (or maximum 7 Euros per person, per stay). In case of change in the current VAT, the accommodation rate will be adjusted accordingly.</li> </ul>

<b>Notes</b>	
	Children 18 and under stay free when sharing a room with parents and using existing bedding.
	Upgrades: Please contact the hotel for rates and availability
	Special Requests:

**Payment Information (charge to the following credit card)**

Credit Card Number		
Name as it appears on Card	Exp Date (mm/yyyy)	Card Security Code
Billing Street Address		
Billing City, State, Postal Code, Country		
Signature of Cardholder		