



**PINE CHEMICALS ASSOCIATION**  
**2016 Spring Meeting**  
**Austin, Texas**

**Room Reservation Form**  
**April 13 – 15, 2016**

Please complete and return this form by fax directly to PCA or click below to submit this form directly to PCA:



Secure Fax: 1-512-478-3117

Direct Hotel  
 Phone  
 Reservations: 1-512-685-8100

Forms may be e-mailed to: aus.rescomm@fourseasons.com

**Guest Information**

Last Name (Surname or Family Name)		First Name (Given Name)		Spouse/Guest Name:	
Job Title		Work Phone			
Company		Cell Phone			
Street Address					
City - State - Postal Code - Country					
E-Mail Address					

**Duration of Stay**

<b>Check In Date:</b>	___/APR/ 2016	<b>Check Out Date:</b>	___/APR/ 2016	Number of Guests :
Check In/Out Times	Check In Time: 3:00 pm on day of arrival Check Out Time: 12:00 pm on day of departure			
Reservation Cut-Off Date	<b>Tuesday, 22 March 2016</b> Any reservation received after cut-off date will be confirmed based on space availability.			
<b>Deposit / Cancellation Policy</b>	Reservations must be changed or cancelled two (2) days prior to the day of arrival to avoid penalty. Any cancellation that occurs within two (2) days to arrival will be charged one (1) night's room and tax. Early departures will be charged full room and tax.			

**Room Type/Rate (Group Rates are extended 3 days before and after 12-15 April, based on availability)**

Room Type and Daily Room Rate	<b>\$269.00 - City View King (Single or Double)</b>
	<b>\$309.00 - Lake View King (Single or Double)</b>
	<b>\$429.00 - Four Seasons Executive Suite (Single or Double)</b>
<p>Four Seasons charges no additional fee for children 18 years of age and younger occupying the same guest room as their parents or guardians (space permitting). Special rates may be available for two adults and two children 18 years of age and younger occupying two rooms, subject to availability. Age limits for children occupying parents' or guardians' guest rooms at no additional charge may vary at some properties. For reservations and information, please contact the Hotel directly.</p> <p>All room rates above are confirmed for 2016 and subject to applicable occupancy and sales tax, which are currently 15%, but are subject to change. Currently \$4.40 State - Cost Recovery Fee will be added per occupied room.</p>	

**Notes**

Children 18 and under stay free when sharing a room with parents and occupying the same room.
Upgrades: Please contact the hotel for rates and availability
Special Requests:

**Payment Information (charge to the following credit card)**

Credit Card Number		
Name as it appears on Card	Exp Date (mm/yyyy)	
Billing Street Address		
Billing City, State, Postal Code, Country		
Signature of Cardholder		