



STANFORD HILLVIEW HOTEL
TSIM SHA TSUI

RESERVATION REQUEST FORM

The Hong Kong Polytechnic University
16th International Pragmatics Conference (IPrA 2019 Hong Kong)
Date: 08 – 15 June 2019

Name : Mr/Ms/Mrs (First name) _____ (Last name) _____

Mr/Ms/Mrs (First name) _____ (Last name) _____

Contact: (Tel) _____ (Fax) _____ (Email) _____

Room Rate : OAK Room at **HK\$690.00*** for Single /Double occupancy
Room only rate (HKD) is inclusive of 10% service charge

Buffet Breakfast : HK\$80.00 per person per meal

No. of Room(s) required : _____

Special Request : Double Bed Twin Bed Non-Smoking Smoking

Arrival Date : _____ Arrival Flight/Time _____

Departure Date : _____ Departure Flight/Time _____

Transportation :

- ◆ Hotel Limousine Arrival Departure Round Trip (HK\$600 per car per trip)
- ◆ Airport Shuttle # Arrival Departure Round Trip (HK\$130 per person per trip)

#Shuttle bus arrangement is provided based on a fixed time schedule; it is subject to change without prior notice.
#Kindly approach the Airport Counter **B01** at Terminal 1 (Arrival Hall) for Airport Transportation.

Booking Guaranteed By : Amex Visa Master JCB Deposit by Bank Draft

Credit Card No.: _____ Expiry Date: _____

Name of Card Holder : _____ Signature : _____

****Reservation Will Not proceed should Credit Card Information is Not provided at time of booking.**

****3rd party credit card information would NOT be accepted by the Hotel.**

Notes:

1. Please put a "✓" in the appropriate box.
2. All bookings must be guaranteed by a credit card or a bank draft of one night room charge. Otherwise, room space will be released without prior notice.
3. One night room charge will be applied as penalty if cancellation or amendment could not be notified by writing to the hotel 14 days prior to arrival date.
4. Each reservation request form must be submitted to Stanford Hillview Hotel **on or before 10 May 2019 (Friday)**.
5. All reservations and requests must be made in advance and are subject to space availability and Hotel's final confirmation. The above room rates may not be applied to any late reservations.

Please return to: Tebby Wong, Senior Sales Manager

STANFORD HILLVIEW HOTEL, 13 – 17 Observatory Road on Knutsford Terrace, T.S.T., Hong Kong SAR

Tel: +852 2313 7044

Fax: +852 2721 7511

Email: sales1@stanfordhotel.com

HOTEL USE ONLY

CONFIRMED

UNABLE TO CONFIRM

By _____

Date _____

Remarks : _____