PSYPACT®

Authorization Holder Toolkit

Acronyms and Terms commonly used by

PSYPACT ®	**Psychology Interjurisdictional Compact**
The PSYPACT Commission	**The governing body for PSYPACT.** Made up of one commissioner from each participating state/jurisdiction. Semi quasi governmental entity separate from ASPPB®
APIT®	Authority to Practice Interjurisdictional Telepsychology issued by the PSYPACT Commission and required to practice telepsychology under PSYPACT.
TAP®	Temporary Authorization to Practice issued by the PSYPACT Commission and required to practice temporary in-person, face-to-face services under PSYPACT.
Home State	PSYPACT state where psychologist holds a full, unrestricted license based off of a doctoral degree. Also the state the psychologist will be physically located in while providing telepsychology under PSYPACT.
Receiving State	PSYPACT state where client/patient is located when receiving telepsychology services from a psychologist using an APIT.
Distant State	PSYPACT state where client/patient is located when receiving telepsychology services from a psychologist using an APIT.
Authorization Holder	Psychologist who has been granted an APIT and/or TAP by the PSYPACT Commission
Member	PSYPACT participating state and/jurisdiction

Authorization Holder's Responsibilities

Authorization Holders are responsible for:

- Being knowledgeable and abiding by the Receiving and/or Distant PSYPACT State's laws to protect the health and safety of its citizens as defined in PSYPACT Rule 4.10 and 5.10
- Updating their licensure if any new licenses are obtained.
- Reporting to the PSYPACT Commission any complaint and/or discipline taken against any psychology license the Authorization Holder holds within thirty (30) days of being made aware of such actions.
- Insuring that PSYPACT Renewals are completed timely.
- Being knowledgeable of Acknowledgements signed upon applying and renewing your PSYPACT Authorizations.
  - APIT® Acknowledgements
  - TAP® Acknowledgements

Authorization Holder's Resources

- Ask PSY
- Commission/Committee Meetings
- Compact Rules, Policies & Laws
- Contact US
- Frequently Asked Questions
- PSYPACT and Supervision
- PSYPACT Map
- PSYPACT State Board Contacts -
  - Links to each PSYPACT participating state or jurisdiction's licensing board can be found here, along with direct links to many jurisdiction's Rule & Regulations.
- Renewals
- Third Party Resources
- Updating declared "Home State"
- YouTube Tutorials

Frequently Asked Practice Questions:

- **Does my physical location matter while I am providing telepsychology services using my APIT®?**
  - PSYPACT® requires that a psychologist be physically located in their declared Home State of licensure while providing telepsychological services. For the practice of telepsychology under PSYPACT, the Home State is the PSYPACT state where you are licensed to practice and physically located when telepsychological services are delivered. For more information, please see the Legal Advisory Opinion: Home State and Authority to Practice Interjurisdictional Telepsychology.

- **Does it matter where my patient/client is located while telepsychology services are being provided?**
  - Your client/patient must be located in a PSYPACT state.

- **Can I continue to see a patient while they are traveling outside the United States?**
  - While providing telepsychology services using your APIT granted by the PSYPACT Commission, the client/patient can be in any PSYPACT state or jurisdiction. Unfortunately, they can't be in a non-PSYPACT state/jurisdiction or outside the US.

- **Where can I find my digital badge and confirmation certificate?**
  - Digital badges and confirmation certificates can be found in your Accredible account. Accredible accounts are created upon issuance of an Authorization Holders' digital badge. To log into your Accredible account, created upon issuance of your digital badge, please click HERE. Please note if you have been issued a digital badge but have not created a password you will need to select the "**Forgot Password**" option to sign in. Your username will be your email address associated with your www.psypro.org account.

- **Where can I find specific information for each PSYPACT participating state or jurisdiction?**
  (i.e. scope of practice, rules, laws and regulations specific to the state)
  - Providers are responsible for maintaining knowledge of and complying with each PSYPACT State's laws, rules, and regulations - for each PSYPACT state the provider is practicing into or out of. Links to each PSYPACT State's licensing board can be found HERE.

- **Does PSYPACT allow psychologists to conduct psychological assessments/evaluations with patients in PSYPACT states?**
  - PSYPACT does not specify the type of services that can be provided using telepsychology. For proper guidance in this area, please reference the regulations which govern the state you wish to practice in. In addition, your malpractice carrier and your state psychological association may be able to provide you with beneficial guidance with this question.

- **How do I bill insurance when I am practicing under the authority granted by the PSYPACT Commission?**
  - Billing and insurance are outside the purview of the PSYPACT Commission. We have been working with the American Psychological Association to educate insurance companies about PSYPACT. If you are a member of APA, specific questions may be directed to OHCF@apa.org. For further clarification on how CMS views compact authorizations, please see the MLN Matters newsletter from September 2021.
    Please note: PSYPACT authorization does not guarantee insurance reimbursement. It is suggested that coverage be verified prior to providing services.

More frequently asked questions can be found HERE.

PSYPACT® RENEWAL

PSYPACT Renewals are due annually on the anniversary date the Authorization Holder's PSYPACT Authorization was granted.



Key Considerations:

- Renewal dates are static and do not change.
- The prerequisite certificate renewal must be completed and approved by ASPPB® prior to Authorization Holders having access to their PSYPACT Renewal.
- Renewals must be completed annually, missed renewals must be completed in order for an authorization to return to active.
- If renewals are not completed for two consecutive years the authorization is placed in "Permanently Expired" and a new application must be completed.
- The PSYPACT Commission strongly recommends initiating renewals as soon as the renewal link becomes available—90 days prior to the renewal/expiration date.

Renewal Cost

ASPPB (prerequisite)	PSYPACT	Total
E. Passport® Renewal - the prerequisite certificate, issued by ASPPB, that is needed prior to beginning an APIT renewal.	APIT® Renewal- Renewal of the Authorization Holder's Authority to Practice Interjurisdictional Telepsychology (APIT) granted by the PSYPACT Commission.	
$100*	$40*	$140*
IPC®Renewal- the prerequisite certificate, issued by ASPPB, that is needed prior to beginning an TAP renewal.	TAP® Renewal- Renewal of the Authorization Holder's Temporary Authorization to Practice (TAP) granted by the PSYPACT Commission.	
$50*	$40*	$90*

*Late fees will, in the amount of $25, be assessed for each application if completed after the renewal date.

Renewal Process

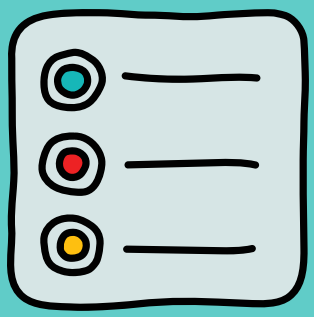
ASPPB® Prerequisite Renewal

Authorization Holders must first complete their prerequisite renewal with ASPPB. This is a mandatory. The prerequisite certificate must be reviewed and approved by ASPPB staff prior to the PSYPACT® renewal becoming available.

For questions regarding the E. Passport® or IPC® renewals please contact ASPPB staff directly: mobility@asppb.org.



PSYPACT Renewal Application



Once the ASPPB renewal has been reviewed and approved, you will be prompted to begin your PSYPACT Renewal.

For questions regarding the APIT® or TAP®renewal please contact PSYPACT Staff at info@psypact.gov or visit The PSYPACT Renewals page found **HERE**.

Renewal Review

PSYPACT Renewal applications are reviewed in the order they are received, and we ask that Authorization Holders allow 5 to 10 business days from the date of submission for review and processing.
Unfortunately, we are unable to provide expedited renewal reviews.



Receive Renewal Confirmation



Once your PSYPACT Renewal (APIT) and/or PSYPACT Renewal (TAP) has been reviewed and approved, you will receive a confirmation email from info@psypact.gov with your renewal decision.