PSYPACT Commission Meeting Minutes
November 19 – November 20, 2020

PSYPACT Commission Meeting Minutes
Thursday, November 19th, 2020 – Friday, November 20th, 2020
Zoom Teleconference

Commissioners Present
Bob Bohanske, Arizona (joined late)
Lorey Bratten, Colorado
Shauna Slaughter, Delaware
Don Meck, Georgia (Chair)
Pam Groose, Missouri
Gary Lenkeit, Nevada
Deborah Warner, New Hampshire
Teanne Rose, Oklahoma
Christina Stuckey, Pennsylvania
Patrick Hyde, Texas
Deborah Blackburn, Utah
Jaime Hoyle, Virginia*
* PSYPACT state with enacted but not yet effective legislation. If appointed, Commissioner present was non-voting.

Commissioners Absent
Cecilia Abundis, Illinois
Kris Chiles, Nebraska
Not Yet Appointed, North Carolina*
* PSYPACT state with enacted but not yet effective legislation. If appointed, Commissioner present was non-voting.

Ex-Officio Present
Mariann Burnetti-Atwell, Association of State and Provincial Psychology Boards (ASPPB)

Legal Counsel Present
Doug Wolfberg, Page, Wolfberg & Wirth, LLC and Counsel to NCIC

Commission Staff Present
Janet Orwig, PSYPACT Executive Director
Lisa Russo, PSYPACT Manager
Jessica Cheaves, PSYPACT Specialist

Thursday, November 19, 2020
Welcome and Introductions
• Chair D. Meck (Georgia) welcomed attendees to the PSYPACT Commission meeting on November 20, 2020
Call to Order

- Roll Call
  - Chair D. Meck (Georgia) called the meeting to order at 11:10 AM, ET and called the roll for PSYPACT Commissioners.
    - Arizona: Bob Bohanske
    - Colorado: Lorey Bratten
    - Delaware: Shauna Slaughter
    - Georgia: Don Meck
    - Illinois: Not Present
    - Missouri: Pam Groose
    - Nebraska: Not Present
    - Nevada: Gary Lenkeit
    - New Hampshire: Debi Warner
    - Oklahoma: Teanne Rose
    - Pennsylvania: Christina Stuckey
    - Texas: Patrick Hyde
    - Utah: Deborah Blackburn
    - Virginia: Jaime Hoyle
    - North Carolina: Not Present

Overview and Adoption of Agenda

- J. Orwig reviewed the agenda, and Chair D. Meck (Georgia) called for a motion to adopt the agenda for the November 19-20, 2020 PSYPACT Commission meeting.
  - **Motion:** S. Slaughter (Delaware) moved that the PSYPACT Commission adopt the agenda for the November 19-20, 2020 PSYPACT Commission meeting. D. Warner (New Hampshire) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motion carried. The agenda for the November 19-20, 2020 PSYPACT Commission meeting was adopted.

Review and Vote of Meeting Minutes

- November 21-22, 2019 PSYPACT Commission Meeting Minutes (in-person)
  - Chair D. Meck (Georgia) called for a motion to approve the meeting minutes from the November 21-22, 2019 PSYPACT Commission meeting.
  - **Motion:** P. Groose (Missouri) moved to approve the meeting minutes from the November 21-22, 2019 PSYPACT Commission meeting. S. Slaughter (Delaware) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motion carried. The meeting minutes from the November 21-22, 2019 PSYPACT Commission meeting as presented were approved.

- January 28, 2020 PSYPACT Commission Meeting (teleconference)
  - Chair D. Meck (Georgia) called for a motion to approve the meeting minutes from the January 28, 2020 PSYPACT Commission meeting.
Motion: D. Warner (New Hampshire) to approve the meeting minutes from the January 28, 2020 PSYPACT Commission meeting. T. Rose (Oklahoma) seconded the motion.

Chair D. Meck (Georgia) asked for any further discussion. There was none.

A vote was called for the motion. All present voted yes. The motioned carried.

The meeting minutes from the January 28, 2020 PSYPACT Commission meeting as presented were approved.

February 27, 2020 PSYPACT Commission Meeting (teleconference)

Chair D. Meck (Georgia) called for a motion to approve the meeting minutes from the February 27, 2020 PSYPACT Commission meeting.

Motion: L. Bratten (Colorado) to approve the meeting minutes from the January 28, 2020 PSYPACT Commission meeting. D. Blackburn (Utah) seconded the motion.

Chair D. Meck (Georgia) asked for any further discussion. There was none.

A vote was called for the motion. All present voted yes. The motioned carried.

The meeting minutes from the February 27, 2020 PSYPACT Commission meeting as presented were approved.

Chair Introductory Comments and Updates

Chair D. Meck (Georgia) provided introductory comments and updates to the PSYPACT Commission.

PSYPACT Commissioners were asked to review a Confidentiality Agreement and a Data Participant Agreement. They will be tabled until reviewed by legal and will be reviewed by PSYPACT Legal Counsel.

Executive Director’s Report

J. Orwig provided updates to the PSYPACT Commission.

Finance and Budget Report

Tabled until Friday for additional information.

PSYPACT Commission Policies and Procedures

J. Orwig introduced the PSYPACT Commission Policies and Procedures for review by the PSYPACT Commission.

Motion: B. Bohanske (Arizona) moved to adopt the PSYPACT Commission Policies and Procedures as amended. D. Warner (New Hampshire) seconded the motion.

Chair D. Meck (Georgia) asked for any further discussion. There was none.

A vote was called for the motion. All present voted yes. The motioned carried.

The PSYPACT Commission Policies and Procedures was adopted by the PSYPACT Commission as amended on November 19, 2020.

PSYPACT Commission Code of Ethics

J. Orwig introduced the PSYPACT Commission Code of Ethics for review by the PSYPACT Commission.

Motion: B. Bohanske (Arizona) moved to adopt the PSYPACT Commission Code of Ethics as amended. S. Slaughter (Delaware) seconded the motion.

Chair D. Meck (Georgia) asked for any further discussion. There was none.
A vote was called for the motion. All present voted yes. The motioned carried. The PSYPACT Commission Code of Ethics was adopted as amended by the PSYPACT Commission on November 19, 2020.

**PSYPACT Commission Bylaws Updates**

- Chair D. Meck (Georgia) reviewed updates to the PSYPACT Commission Bylaws.
  - Motion: P. Groose (Missouri) moved to adopt updates to the PSYPACT Commission Bylaws as amended. B. Bohanske (Arizona) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motioned carried.
      The PSYPACT Commission Bylaws were adopted as amended by the PSYPACT Commission on November 19, 2020.

**PSYPACT Commission Committee Appointments**

- Chair D. Meck (Georgia) reviewed updates to the PSYPACT Commission Committees and appointments needed.
  - Motion: B. Bohanske (Arizona) moved to allow the PSYPACT Commission Chair to appoint Commissioners to committees D. Blackburn (Utah) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion.
    - A vote was called for the motion. All present voted yes. The motioned carried.
      The PSYPACT Commission Chair to appoint Commissioners and non-Commissioners at a later date.
  - Motion: B. Bohanske (Arizona) moved to appoint members to the Rules Committee. T. Rose (Oklahoma) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion.
    - A vote was called for the motion. All present voted yes. The motioned carried.
      Pam Groose (Missouri), Debi Warner (New Hampshire) and Dan Collins were appointed to the PSYPACT Commission Rules Committee on November 19, 2020.
  - Motion: B. Bohanske (Arizona) moved to appoint members of the Finance Committee. T. Rose (Oklahoma) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion.
    - A vote was called for the motion. All present voted yes. The motioned carried.
      Jaime Hoyle (Virginia), Teanne Rose (Oklahoma) and Patrick Hyde (Texas) were appointed to the PSYPACT Commission Finance Committee on November 19, 2020.

**Letter from the ASPPB Mobility Committee**

- The PSYPACT Commission reviewed and discussed the letter from the ASPPB Mobility Committee.

**Letter from the New Hampshire Board of Psychology**

- The PSYPACT Commission reviewed and discussed the letter from the New Hampshire Board of Psychology.
Overview of Potential Rule/Policy Changes

- The PSYPACT Commission reviewed and discussed potential rule and policy changes.

Opportunity for Public Comment and Questions

- Chair D. Meck (Georgia) opened the floor for public comment. Anita Brown (Georgia) had a public comment regarding Home State Declaration.

Motion to Recess

- Motion: T. Rose (Oklahoma) moved that the PSYPACT Commission recess the PSYPACT Commission meeting on November 19, 2020. P. Groose (Missouri) seconded the motion.
  - A vote was called for the motion. All present voted yes. The motion carried. Chair D. Meck (Georgia) recessed the PSYPACT Commission meeting on November 19, 2020 at 3:30 PM ET.

Friday, November 20, 2020
Welcome and Introductions

- Chair D. Meck (Georgia) welcomed attendees to the PSYPACT Commission meeting on November 20, 2020.
- Introductions were held. The following were present:
  - Arizona: Bob Bohanske
  - Colorado: Lorey Bratten
  - Delaware: Shauna Slaughter
  - Georgia: Don Meck
  - Missouri: Pam Groose
  - Nevada: Gary Lenkeit
  - New Hampshire: Debi Warner
  - Oklahoma: Teanne Rose
  - Pennsylvania: Christina Stuckey
  - Texas: Patrick Hyde
  - Utah: Deborah Blackburn
  - Virginia: Jaime Hoyle
  - North Carolina:
    - ASPPB Ex-Officio Member: Mariann Burnetti-Atwell
    - PSYPACT Commission Legal Counsel: Doug Wolfberg
    - PSYPACT Commission Staff: Janet Orwig
    - PSYPACT Commission Staff: Lisa Russo
    - PSYPACT Commission Staff: Jessica Cheaves
    - Public Attendee: Kristina Halvorsen
    - Public Attendee: Anita Brown
    - Public Attendee: Jennifer Steber
    - Public Attendee: Sondra Panico
    - Public Attendee: Kristin Racine
Call to Order

- Roll Call
  - Chair D. Meck (Georgia) called the meeting to order at 11:01 AM, ET and called the roll for PSYPACT Commissioners.
    - Arizona: Bob Bohanske
    - Colorado: Lorey Bratten
    - Delaware: Shauna Slaughter
    - Georgia: Don Meck
    - Illinois: Not Present
    - Missouri: Pam Groose
    - Nebraska: Not Present
    - Nevada: Gary Lenkeit
    - New Hampshire: Debi Warner
    - Oklahoma: Teanne Rose
    - Pennsylvania: Christina Stuckey
    - Texas: Patrick Hyde
    - Utah: Deborah Blackburn
    - Virginia: Jaime Hoyle
    - North Carolina: Not Present but, Sondra Panico representing

Elections

- D. Wolfberg reviewed the slate for the position of Chair of the PSYPACT Commission Executive Board and asked for a motion to open the floor for any nominations for the position of Chair.
  - Motion: B. Bohanske (Arizona) moved to elect D. Meck (Georgia) as Chair by acclamation. Deborah Blackburn (Utah) seconded the motion. All present voted yes. The motion carried.
- D. Wolfberg reviewed the slate for the position of Vice Chair of the PSYPACT Commission Executive Board and asked for a motion to open the floor for any nominations for the position of Vice Chair.
  - Motion: B. Bohanske (Arizona) moved to elect P. Groose (Missouri) as Vice Chair by acclamation. Deborah Blackburn (Utah) seconded the motion. All present voted yes. The motion carried.
- D. Wolfberg reviewed the slate for the position of Treasurer of the PSYPACT Commission Executive Board and asked for a motion to open the floor for any nominations for the position of Treasurer.
  - Motion: B. Bohanske (Arizona) moved to elect T. Rose (Oklahoma) as Treasurer by acclamation. Deborah Blackburn (Utah) seconded the motion. All present voted yes. The motion carried.
- D. Wolfberg reviewed the slate for the position of Member at Large (2 Year Term) of the PSYPACT Commission Executive Board and asked to open the floor for any nominations for the position of Member at Large (2 Year Term).
  - Motion: B. Bohanske (Arizona) moved to elect G. Lenkeit (Nevada) as Member at Large (2 Year Term) by acclamation. Deborah Blackburn (Utah) seconded the motion. All present voted yes. The motion carried.
- D. Wolfberg reviewed the slate for the position of Member at Large (1 Year Term) of the PSYPACT
Commission Executive Board and asked to open the floor for any nominations for the position of Member at Large (1 Year Term).

- **Motion:** B. Bohanske (Arizona) moved to elect D. Warner (New Hampshire) as Member at Large (1 Year Term) by acclamation. Deborah Blackburn (Utah) seconded the motion. All present voted yes. The motion carried.

### Finance and Budget Report

- J. Orwig reviewed requested updates by the PSYPACT Commission to the Finance and Budget Reports.

  - **Motion:** B. Bohanske (Arizona) moved to untable Finance and Budget Report. S. Slaughter (Delaware) seconded the motion.
    - A vote was called for the motion. All present voted yes. The motioned carried.
    - The Finance and Budget Report to untable by the PSYPACT Commission on November 19, 2020.

  - **Motion:** B. Bohanske (Arizona) moved to adopt the Finance and Budget Report as presented. T Rose (Oklahoma) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motioned carried.
    - The Finance and Budget Report was adopted by the PSYPACT Commission on November 19, 2020.

### Use of PSYPACT Logo/Brand Policy

- D. Meck reviewed the PSYPACT Brand Guidelines.

  - **Motion:** G. Lenkeit (Nevada) moved to adopt the uniform policy as presented. T. Rose (Oklahoma) seconded the motion.
    - Chair D. Meck (Georgia) asked for any further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motioned carried.
    - The Brand Guidelines was adopted by the PSYPACT Commission on November 19, 2020.

### Committees

- Chair D. Meck (Georgia) suggested that we increase the PSYPACT Commission Rules Committee to 5 members and this committee should work directly with J. Orwig Executive Director of PSYPACT.

  - **Motion:** D. Warner (New Hampshire) moved to revisit Finance and Rules committee appointments. P. Groose (Missouri) seconded the motion.

- It is recommended to add Deborah Blackburn (Utah) to the PSYPACT Commission Finance Committee.

- It is recommended to add Don Meck (Georgia) and Patrick Hyde (Texas) to the PSYPACT Commission Rules Committee.

  - **Motion:** G. Lenkeit (Nevada) moved to accept the PSYPACT Commission Finance Committee new appointments and the PSYPACT Commission Rules Committee new appointments. B. Bohanske (Arizona) seconded the motion.
    - Chair D. Meck (Georgia) asked for further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motion carried.
Deborah Blackburn (Utah) was appointed to the PSYPACT Commission Finance Committee on November 20, 2020. Don Meck and Patrick Hyde were appointed to the PSYPACT Commission Rules Committee on November 20, 2020.

Overview and Potential Rule Changes

- **Motion:** D. Warner (New Hampshire) moved to request for rules 4.5 and 6.4 to be sent to the PSYPACT Commission Rules Committee and PSYPACT Legal Counsel for further review. G. Lenkeit (Nevada) seconded the motion.
  - Chair D. Meck (Georgia) asked for further discussion. There was none.
  - A vote was called for the motion. All present voted yes. The motion carried.
  - Rules 4.5 and 6.4 will be sent for further review by the PSYPACT Commission Rules Committee and PSYPACT Legal Counsel.

- J. Orwig shared a draft 2.6 policy to establish the format in which PSYPACT participation may be listed by PSYPACT authorization holders.
  - **Motion:** G. Lenkeit (Nevada) moved accept policy 2.6 and to add this to the PSYPACT Commission Policies and Procedures Manual. L. Bratten (Colorado) seconded this motion.
    - Chair D. Meck (Georgia) asked for further discussion. There was none.
    - A vote was called for the motion. All present voted yes. The motion carried.
  - Policy 2.6 will be added to the PSYPACT Commission Policies and Procedures Manual effective November 20, 2020.

Opportunity for Public Comment and Questions

- Chair D. Meck (Georgia) opened the floor for public comment. There were no comments.

Meeting Summary and Next Steps

- A Doodle poll will be sent to schedule the next PSYPACT Commission meeting (via teleconference).
- Another Doodle poll will be sent to schedule the next in-person annual PSYPACT Commission meeting in October/November 2021.

**Motion:** D. Warner (New Hampshire) moved to recognize Bob Bohanske (Arizona) for his contributions with PSYPACT. Chair D. Meck seconded.

Adjournment

- **Motion:** T. Rose (Oklahoma) moved that the PSYPACT Commission adjourn the November 19-20, 2020 PSYPACT Commission meeting. P. Groose (Missouri) seconded the motion.
  - A vote was called for the motion. All present voted yes. The motion carried. Chair D. Meck (Georgia) adjourned the November 19-20, 2020 PSYPACT Commission meeting at 12:25 PM EST.