PVDA CHAPTER FUNDING APPLICATION

Under the “Guidelines for PVDA Funding Chapter Projects – Subsidies”, Chapters can apply for subsidies up to $300 in a calendar year, to be approved by the Chapters Committee. Requests over $300 must be approved by the PVDA Board of Directors. To apply for funding after reading the above mentioned guidelines, complete the information below and submit to the Chapters Committee.

Date Submitted: _____________________  Date(s) of Project: _____________________

Location: __________________________________________________________________________

Chapter: ________________________________________ wishes to apply for $________________

If provided these funds would be used to subsidize the following project:

Name: _____________________________________________________________________________

Description of Project: ________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

Total estimated expense: $____________________

Itemized in the following categories (for example: arena rental $100, clinician fee $500, etc.):
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

We will charge $_________ per person to ride/participate for chapter members.

We will charge $_________ per person to ride/participate for non-chapter members.

We will charge $_______ /person to audit for chapter members & $_______ for non-chapter members.

This event has been/will be advertised in the following edition(s) of the PVDA Newsletter:
___________________________________________________________________________________

This event was submitted to the PVDA.org calendar and Facebook on: _____________________

A newsletter article will be submitted to editor@pvda.org by: _________________________________

Upon completion of the project an actual expense report documented in writing/receipts must be submitted to the PVDA Treasurer, only then will the treasurer forward the subsidy check to the chapter.

Check payable to: ____________________________________________________________________

The clinic/project procedure (e.g. insurance, advertisement prior and report after the completed project in the PVDA newsletter) will be followed as outlined in the official current PVDA Chapter Funding Guidelines.

Chapter Chair: _________________________ Signature: ________________________________

Address: _______________________________________________________________________

Phone: (home) _________________________ (cell) _________________________

Email: ________________________________________________________________________