



Date:

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Requestor:

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Requestor Email:

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Name of Research Study:

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## GUIDELINES

For a research project to be considered for IARP involvement, the following documentation is necessary for submission:

- A written statement of the purpose of the research and how it is relevant to IARP membership.
- A copy of the questionnaire or protocol to be used to collect data from IARP members.
- If this is institutional research, a copy of the Institutional Review Board (IARP) approval.
- If this is not institutional research, a written statement from the researcher that describes the method of data collection; benefits of the study to the field of rehabilitation; potential risks to subjects participating in the study; method for handling and safeguarding participant data; a acknowledgement that the subject may withdraw their participation in the study at any time without fear of recourse; and a description of how the data and subsequent conclusions will be used.

The International Association of Rehabilitation Professionals publishes two different peer reviewed professional journals - *The Rehabilitation Professional* and the *Journal of Life Care Planning*. While not required, IARP strongly encourages you to consider submitting a manuscript related to this research to one or both of these journals for peer review and consideration of publication.

In conjunction with this request, IARP is requesting your acknowledgement of the following:

- I understand that IARP will not share its membership list with a 3<sup>rd</sup> party for any commercial, or research purpose.
- I understand that gathering any emails or contact information of IARP members for use outside of the scope of this research is strictly forbidden.
- I understand IARP can email a link to a survey or research protocol that is deemed appropriate for our membership at no cost.
- I understand IARP will not consider any request regarding research participation that will have any effect on the operational budget of the association without arrangements first being made for remuneration and/or funding for those costs.

I have read the preceding terms and conditions and agree to abide by them.

\_\_\_\_\_  
Principal Researcher

\_\_\_\_\_  
Date

The IARP research committee has reviewed the request and agree to distribute a link to the research described.

\_\_\_\_\_  
Research Committee Chair

\_\_\_\_\_  
Date