ANNUAL MEETING OF THE SECAC BOARD OF DIRECTORS
27 October 1999
Marriott Hotel, Norfolk VA

President Lemon called the Board meeting to order at 5:05PM.

In attendance: Robert Lemon [President], Arthur S. Marks [Secretary-Treasurer], Peggy McDowell [First Vice-President], Pamela Simpson [Second Vice-President], Ann Beidler [GA], Susan Hood [AL], Greg Shelnutt [MS], Saul Zalesch [LA], Betsy Fahlman [At-Large], John W. Myers [NC], Kay Arthur [VA], David Kowal [SC], William Levin [KY], Michael Aurbach [TN], Michael Warwick [AK], Donald Van Horn [Artists Exhibition Grant Committee], Roy Sonnema [editor SECAC Review].


Affiliate Representatives in attendance: Tina Updike [VRC], Randy Mack [SESAH], Mark Price [FATE], Kyra Belan [SEWCA], and Liana Cheney [Association of Textual Scholarship in Art History], who requested that ATSAH be admitted as an affiliate.

The president recognized the following new members of the board: Kay Arthur from Virginia; David Kowal from South Carolina; and as reelected members, Ann Beidler of Georgia and Chris Hocking from West Virginia.

A motion to adopt the agenda (attached) was made by Shelnutt, seconded and passed by voice vote.

The minutes of the 1998 Miami Board meeting as submitted by Secretary-Treasurer Arthur S. Marks had been circulated. Fahlman moved to dispense with the reading of the minutes; no corrections having been reported, the motion was seconded and passed by voice vote.

At the President’s request the Treasurer’s report and the 2000 budget were provided by Secretary-Treasurer Marks. He noted that Board members had received a 1998 financial statement, a 1999 January to August financial statement and a summary of SECAC assets.

President Lemon asked Anne Thomas, Administrator, for her report. (attached)

He then called for Conference Reports:
Norfolk, 1999: President Lemon recognized those colleagues from Old Dominion University who played a key role in convening this year’s conference: Martine Strohmeyer, Linda McGreevy, Robert Wojtowicz and Katherine Huntoon.

Linda McGreevy, Co-Chair, reported a full slate of sessions all of which will be held in the convention hotel. The Chrysler Museum will be fully open to members, with an invitation to a special museum member’s gala evening reception on Thursday, October 28, which includes the formal opening of the SECAC member’s exhibition and presentation of awards. Terry Allan, keynote speaker, will make his presentation on Friday night, and a reception at the Portsmouth Museum will follow. Old Dominion University studio facilities will be open to SECAC members for visits. Terry Allen will also be performing on campus on Saturday.

Louisville, KY, 2000: President Lemon deferred this report pending the arrival of Linda Gigante, the Co-Chair.

Columbia, SC, 2001: The report for 2001 was given by Robert Lyon -- co chair with Jim Edwards, Virginia Scotchie and Randy Mack who all were also in attendance. The convention hotel will be the Adams Mark. The committee is in the process of preparing a budget. This will be a joint conference with SESAH.

Mobile, AL, 2002: On behalf of Philip Oszuscik, who will arrive late, a report-- attached- was circulated by President Lemon. This too will be a joint convention with SESAH.

Committee Reports:

SECAC Review: Roy Sonnema, Editor, announced that December 15 is anticipated mailing date for the 1999 Review. It contains five research essays, book reviews, artist interviews, and 1998 annual meeting abstracts. Production cost estimates are the same as last year, about $8,500.00. With the appointment of Sonnema as editor, the book review editorship had come open and the appointment went to Helen Langa of American University. The editor announced that he was sensitive to the Review Task Force Report (see below) and will work to implement some of their recommendations, especially that relating to exhibition reviews. The editor noted a dearth of submitted articles and appealed for assistance in encouraging submissions. In response to questions it was noted that recent press runs have been 750 copies. Also that some back issues are available. For future discussion the suggestion was mentioned that the journal might be renamed.

Exhibition Committee: Don van Horn, Chair, reported. A list of the thirty-one 1999 applicants was circulated (attached). Twenty are new or renewed members. van Horn noted that the grant has become an important source for new memberships. Members have had applications in hand for six weeks. The review of applications takes place
tomorrow and the winner will be announced prior to the keynote address.

**Nominating Committee:** Peggy McDowell, Chair [Ann Beidler and Charles Janson], reported. The terms of four state directors are expiring in 2000, Alabama, Kentucky, North Carolina and Louisiana and nominations to fill these seats are welcomed. With an opening for 1st Vice President, the Committee nominates Randy Mack. A motion by Fahlman to accept the report was seconded and passed by voice vote.

**Awards Committee:** Peggy McDowell, Chair [Lloyd Benjamin, Roy Sonnema, John Myers, Michael Aurbach, Virginia Scotchie]. McDowell reported the following awards to be announced prior to the keynote address: William Eiland, Director of the Georgia Museum of Art, University of Georgia, for Outstanding Exhibition Design, Concept/Catalogue, Historical Materials and to Floyd Martin, on the completion of his 8 year term as editor of the SECAC Review, for Exemplary Achievement.

At this point President Lemon introduced Linda Gigante, Co-Chair of SECAC 2000, October 18-21, at Louisville, Kentucky, and asked her to make a report. Gigante distributed and reviewed the proposed convention budget (attached). The keynote speaker will be Jean Strouse, biographer of JP Morgan, who will speak about Morgan as a collector. There will be a reception at the Speed Museum, and exhibitions on campus at the University of Louisville, and in other galleries. A Saturday night SECAC party is planned for the Historic Louisville Watertower.

Discussion followed about the proposed conference budget. Expenses were considered too high. The hotel charge of $8000 for catering was noted as unprecedented but was defended because more than usual food will be included. Various recommendations were presented to reduce costs. A motion by Shellnutt that a revised budget be presented at the General Meeting was seconded and passed by voice vote.

**Task Force Committee Reports [attached as received].**

President Lemon recognized the professional significance of these reports for SECAC and the importance of the contribution of the members who served on the various committees.

**By Laws:** Robert Lemon, Chair (Larry Ligo, Pamela Simpson). Simpson reported for the committee. President Lemon moved that the report be received. It was seconded and passed by voice vote. Discussion followed. It was moved by Simpson, that Article III.8. 2nd paragraph should read:

"If a member of the SECAC Board misses two consecutive annual meetings, the President may consider extenuating circumstances; otherwise the President will ask that Board member to resign from the Board, and with the advice of the Executive Committee will
appoint a replacement to full the remainder of said member’s term.” As moved the motion was seconded and passed by voice vote. The change to be presented to the Membership meeting for a vote.

**Exhibition Grant Committee:** Don Van Horn, Chair (Helen Phillips, Michael Warrick, Michael Aurbach). A motion by Marks that the report be received, was seconded and passed by voice vote. Discussion followed.

Van Horn point out that items 3 & 4 of the report involve the commitment of additional funds. Although it is recognized that the monies are not immediately forthcoming, these items are desirable. A motion to implement all four recommendations was seconded but failed on a voice vote. After further discussion, a motion to approve item 1, which would rename the grant to the SECAC Artist Fellowship, was moved, seconded and passed.

**Annual Conference:** Floyd Martin, Chair (Paul Krainak, Howard Risatti, Christina Updike) A motion to receive the report was made, seconded and passed. Discussion followed.

Discussion focused on the committee’s suggested changes to SECAC Conference policies. A need for clarity in preparing and presenting convention budgets was emphasized by Martin. Paragraph 2, was amended to read, “The Director of the annual meeting must review the budget in June of the year of the conference and if budget projections exceed the figures approved by more than 25%, a revised budget must be submitted to the President and approved by the Executive Committee.” The motion to approve the amendment was moved by Myers, seconded and passed by voice vote.

A motion to approve Paragraph 4b was seconded and passed by voice vote. Other changes were suggested to be incorporated in the *Annual Conference Planning Guide* that required no action from the Board.

There was a discussion of the changing technology needs for convention presentations, a need which has had definite convention budget implications given the high cost of rentals of much special equipment. It was suggested that approval for unusual and expensive equipment be required from the Conference Chair in advance.

**SECAC Review:** Ann Beidler, Chair (Pamela Simpson, Roy Sonnema, Saul Zalesch).

A motion to receive the report was made, second, and passed.

Discussion followed. As noted above Sonnema, the new editor has reviewed the report and where pertinent has begun to institute its recommendations.
The following task forces are still in the process of completing their reports:

**Archives and History:** Bill Levin, Chair.

An addendum to the report of September 8, 1999 was distributed. A motion to receive the report was made, seconded and passed. The report was received as in process. A motion was made by Fahlman that the SECAC Executive Committee be empowered to make a decision on a repository as recommended by the Committee on the completion of its business was seconded and passed by voice vote.

**Management:** The committee had made some slight beginnings and a chair is needed to replace Arthur S. Marks to facilitate progress.

**Membership:** Fahlman, for Lloyd Benjamin, Chair, noted that the report is in process.

**Members’ Juried Exhibition:** Virginia Scotchie, Chair. Report is in progress and should be available at the Saturday membership meeting.

**Reports from Affiliates and other Friends.**

**SESAH:** Randy Mack reported that SESAH was alive and well with 150 members. They met November 7-9, 1998 at Lexington KY. Patricia Waddy was their keynoter. Pam Simpson won the book award for *Cheap, Quick and Easy*. Their new president is John Schnorrenberg.

**SEWCA:** Kyra Belans reported that their new name is CWAO [Coalition of Women’s Art Organizations]. They have no panels this year but look forward to participating in Louisville. They also are in the process of creating a website.

**SGC:** No one was present from Southern Graphics Council which is meeting in Miami this year.

**VRC:** Tina Updike reviewed the various sessions to be held during the conference.

**FATE:** Mark Price reviewed their panels. Fates biannual conference was at Fort Collins, CO, this past February and the next will be in Feb 2001 in Boston.

**Association of Textual Scholarship in Art History:** Cheney reported on the Association’s presence as a friend at this year’s conference.

**Old Business:** There was no old business.
New Business: Thomas announced that SECAC was one of five beneficiaries of the estate of Gulnar Bosch. It is anticipated that the organization shall receive about $12,500.00. By a motion, seconded and passed by voice vote, it was recommended that the 1st Vice President appoint a committee, to report next year, on possible use of this gift.

A motion to adjourn was approved.

Respectfully submitted,

[Signature]

Arthur Marks, Secretary-Treasurer
1999 SECAC Board of Directors Meeting
5:00 - 8:00 pm, Wednesday October 27, Lynnhaven Board Room

AGENDA

Call to order and recognition of new members  Robert Lemon
Adoption of agenda  Robert Lemon
Minutes of 1998 meeting*  Arthur Marks
Treasurer’s report and 2000 budget*  Arthur Marks
Administrator’s report  Anne W. Thomas

Conference reports
  1999 Norfolk  Linda McGreevy
  2000 Louisville  Linda Gigante
  2001 Columbia  Robert Lyon
  2002 Mobile  Philippe Oszuscik

Committee reports
  SECAC Review  Roy Sonnema
  SECAC Exhibition Com  Donald Van Horn
  Nominating Committee  Peggy McDowell
  Professional Awards Com  Peggy McDowell

Task Force Committee Reports
  By-laws Review  Bob Lemon
  Artists Exhibition Grant*  Donald Van Horn
  Annual Conferences*  Floyd Martin
  SECAC member’s Juried Exh  Virginia Scotchie
  SECAC Review*  Anne Beidler
  History & Archives*  Bill Levin
  Management  Arthur Marks
  Membership  Lloyd Benjamin

Affiliates and friends
  SESAH  Randy Mack
  SEWCA  Kyra Belan
  SGC  Tina Updike
  FATE  Mark Price

Old Business
New Business
Adjournment

* Indicates document enclosed
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Membership report

567 individual members (245 membership due Sept and Oct)

(have email addresses for 417)

31 student members

133 institutional members (7 memberships due)

Breakdown by discipline: Studio 255; Art history 199; Visual Resource Curators 21; Museum studies 20; Art Education 10; Art history and studio 7; Art Education and studio 6

Conference report

165.46 registered @ $75 $12,410

8 registered but payment due

2 exempt from paying registration

20 registered @ $25 $ 500

56.80 signed up for party $ 1,420

Total Income $14,330

Bills paid to-date $ 2,487.80
INCOME

REGISTRATION FEES
200 PRE-REGISTRATION @ 80 16000
50 STUDENT REGISTRATION @ 30 1500
50 LATE REGISTRATION @ 95 4750
10 STUDENT REGISTRATION @ 40 400
100 PARTY REGISTRATION @ 30 3000
TOTAL REGISTRATION 25650

INSTITUTIONAL SUPPORT
ARTS & SCIENCES 2500
FINE ARTS DEPARTMENT 2500
TOTAL INSTITUTIONAL SUPPORT 5000

TOTAL INCOME 30650

EXPENSES

OPERATIONAL EXPENSES
POSTAGE 650
EQUIPMENT RENTAL (AV) 4700
TRANSPORTATION 3000
TELEPHONE 200
SUPPLIES 500
PRINT COSTS 4000
CONFERENCE CATERING 8000
STAFF SUPPORT 1000
PARTY 3000
TOTAL OPERATION EXPENSES 25050

SPEAKERS
KEYNOTE (JEAN STROUSE) 3500
DON ANDERSON (PROJECTED) 1000
TOTAL SPEAKERS 4500

TRAVEL
ANN THOMAS TRAVEL EXPENSES 4000
TOTAL TRAVEL 1000

TOTAL EXPENSES 30550

EXCESS INCOME OVER EXPENSE 3 100
CONFERENCE FOOD

Wednesday, October 18 (8-10 PM) Reception for Session Chairs (wines, sodas, cheese, fruit)

Thursday & Friday, October 18 & 19
AM Coffee, tea, juice, pastries
PM Sodas, cookies

Thursday, October 18 (6:30-7:30 PM) Reception with cash bar and hot and cold hors d'oeuvres, bread, fruit, and assorted mini pastries

Saturday, October 20 (8:30-9:30 AM) Continental breakfast
■ THE CONFERENCE

The Department of Fine Arts at the University of Louisville is proud to be hosting next year’s SECAC meeting. We are planning an exciting program of events and look forward to introducing you to our city on the Ohio River.

The conference hotel is the beautiful Hyatt Regency, located in the heart of downtown Louisville. It is within walking distance of art galleries, museums, antique stores, and restaurants.

The keynote speaker of SECAC 2000/Louisville is Jean Strouse, author of the critically acclaimed book, Morgan: American Financier (Random House). On Thursday evening, following a reception, Ms. Strouse will deliver an illustrated presentation on JP Morgan as art collector.

On Friday evening there will be an excursion to the campus of the University of Louisville for the SECAC exhibition and to the adjacent Speed Art Museum. On Saturday, there will be a party at the Louisville Visual Art Association Gallery by the historic Watertower on the river.

For information about the Conference, please contact:

Linda Maria Gigante, Conference Chair (gigante@louisville.edu; 502-852-0441).

■ THE CITY OF LOUISVILLE

There will also be ample time for you to explore Louisville, a city with a rich artistic tradition. A short distance from the Hyatt is historic Main Street, where there are several art galleries, among them Julius Friedman’s “Images,” The Kentucky Arts and Crafts Gallery, and The Louisville Slugger Museum (with the world’s tallest baseball bat). The Kentucky Center for the Arts, also on Main Street, houses an impressive collection of contemporary art, among them sculptures by Calder, Dubuffet, and Nevelson. Across the street from The Kentucky Center is the Humana Building, designed by Michael Graves.

If you are interested in site-seeing beyond the city-center, the Hyatt can arrange excursions to Bardstown (site of “My Old Kentucky Home”), the historic homes of Farmington and Locust Grove, Churchill Downs (with the Derby Museum), and Shakertown.

■ CALL FOR PROPOSALS

If you have ideas for a session or wish to organize a panel for the Louisville conference, please contact:

Thomas Buser, Art History Program Chair (tabuse01@louisville.edu; 502-852-0443) or

Ying Kit Chan, Studio Program Chair (chan@louisville.edu; 502-852-6794).
Report of the SECAC and SESAH Conference Meetings,

Mobile, Alabama, October 23, 24, 26, 26, 2002

to the Department of Art and Art History, University of South Alabama,

and SECAC, Annual Board Meeting, Norfolk, VA, October 1999

October, 1999

- Actions taken for the Southeast College Art Conference and Southeast Society of Architectural Historians Conference Meeting through October, 1999:
  - Formal Letters and presentations with convention information and hotel contracts made to the Societies.
  - Final Commitment from the Department of Art and Art History and administration above the departmental level made.
  - Southeast Society of Architectural Historians Board approve Mobile as the meeting site in 2002 at November 1998 Board meeting. Phil made a presentation to the board before its unanimous vote.
  - Southeast College Art Conference Board members approve Mobile through E-Mail in December 1998.
  - The Mobile Museum of Art will permit SECAC and SESAH to:
    - Have an Annual SECAC Exhibition at the downtown location, although the schedule may be brief due to the fact that an annual exhibition is normally held during the month of October.
    - SECAC and SESAH may use the main museum for a special speaking or other public engagement, pending the completion of the new addition and reopening of the museum. Joe will check on rental policies or its waiver and receptions.
    - Some of the museum staff, i.e., Diane Waites, wishes to participate in the conference and perhaps chair a museology session.

- Mobile Historic Development Commission. The commission will participate in the conference with local tours; aid Phil for Tour maps and guides; possible participation in the conference program.

- Dean Lawrence Allen. Dean Allen will donate USA buses for tours if schedule permits. He will speak to the conference during one of the key note speaking engagements to welcome the members of participating organizations. He advises that I should approach the Vice-Pres. Of Academic Affairs closer to the conference date for further USA aid due to financial problems at the university at this date. NOTE: I will schedule a meeting with the new acting dean, Margaret Miller, in the near future to renegotiate events for the future.
II. Activities to do at this point:

- Encourage the USA Art Faculty/Students to join Southeast College Art Conference and/or Southeast Society of Architectural Historians to receive newsletters, information.
- Contact area art galleries to announce the event and get local participation.
- Contact other art organizations in Mobile and Baldwin Counties.

D. Grant activities with state NEA and NEH, for keynote speaker and special events.

E. Decide on and invite Keynote Speaker(s).

F. Interview local corporations, art shops, etc. for donations in kind or money.

G. Plan possible events on the USA campus, such as:

1. Keynote speaker at the Fine Arts auditorium rather than the Mobile Museum of Art auditorium.
2. Special exhibition at the Mobile Townhouse Gallery.
3. Other department activities, such as an alternate meeting place for some events, open house, etc.

- January 2000, the Ad Hoc Mobile 2002 Committee will plan a tentative program and a tentative budget.
- As many faculty as possible should attend the 2000 and 2001 Southeast College Art Conference Annual meetings! Ad hoc committee members and faculty participation in the meetings should be encouraged.

Respectfully reported,

Philippe Oszuscik, chair of the Conference 2002 Committee

Janice Gandy, member

Pieter Favier, member
Suggested Changes to SECAC Conference Policies

New language is underlined. Part 4b might need to be altered depending on recommendations from the Membership Taskforce.

2. The conference host must submit a conference budget to the Board of Directors one year in advance of the date of the conference. A letter of agreement confirming details of the budget will be signed by the President of SECAC, the Director of the annual meeting, and an appropriate administrator of the host institution. The Director of the annual meeting must review the budget in June of the year of the conference and if budget projections are more than 25% of the figures approved, a revised budget must be submitted to the President and approved by the Executive Committee.

4b. Student members are subject to a reduced registration fee. The Director of the annual meeting may waive conference registration fees for students who wish to elect a limited registration in order to attend sessions only. Students who wish to participate in all convention events and activities will be charged at a rate not to exceed one-third the pre-registration or late registration fees as is applicable. Students who are attending sessions only and who do not wish to receive SECAC mailings may attend without paying membership fees. (Students who are program participants are expected to pay membership fees.)

Suggested changes to Annual Conference Planning Guide

Invitations are out....let's plan the party!

I. 3 Years in Advance
   B. Select the conference hotel and negotiate a contract that secures rates and all other relevant terms. Allow sufficient time for the contract to be reviewed by the President of SECAC and the Administrator. (See attached contract.)

II. 2 Years in advance
    delete old paragraph and replace with new
    B. (Old) Talk to SECAC staff which can provide continuity and insight based on cumulative experience. Talk to past conference chairs, examine budgets and programs of recent conferences, and talk to SECAC members and officers about their interests and ideas.
    B. (New) Communicate with SECAC officers and Administrator and past Directors of annual meetings about all aspects of previous meetings. Use email discussion groups to communicate with the membership about preferences for session topics, guest speakers, and ways to organize the meeting. Examine budgets and programs of recent conferences.

III. 1 Year in advance
    D. Set up a web page about the annual meeting, and link the page to the SECAC page.
Guidelines for Program Development
Add a two new beginning paragraphs as follows. (The paragraph beginning “Current format for SECAC conferences.... will become the third paragraph of this section).

The annual meeting is primarily for the benefit of program participants, who generally account for 60-75% of conference attendance. No matter how long a program participant spends at the conference--two hours or two days--that person’s participation is documented in the printed program. Every participant has an opportunity to present him/herself to colleagues and peers though delivery of papers or by participation in panel discussions. Printing, space and equipment rental, and transportation are some of the major costs incurred. Each annual meeting should pay for itself through the registration fee, and it this is to happen, program participants must pay the required conference fees. All program participants realize benefits; all must share costs.

Directors of annual meetings and their program chairs should consider this financial point of view when recruiting or approving persons to participate in sessions. SECAC Conference Policies allow the Director of the annual meeting may exempt up to five persons from payment of the membership fee and all or part of the registration fee, as long as the conference budget allows for it. In summary, conference planners are expected to monitor carefully the participation in the annual meeting of any person who is paying neither the membership or registration fees.

Add more sample documents to the manual, including name tag designs, Session Moderator’s Guidelines, and Abstract Guidelines.

When the document is reprinted, add page numbers.

General Suggestion

Develop a “SECAC discussion group” on the Internet. Among other things, this can be a forum for ideas about planning future annual meetings--topics for sessions for example.
SECAC Annual Meeting Taskforce

Floyd Martin, Taskforce Chair
Department of Art
University of Arkansas at Little Rock
2801 S. University Avenue
Little Rock, AR 72204-1099  fwmartin@ualr.edu

Paul Krainak
521 Jefferson Street
Morgantown, WV 26501  pkrainak@wvu.edu

Howard Risatti
School of the Arts, Box 2519
Virginia Commonwealth University
Richmond, VA 23284-2519  hrisatti@saturn.vcu.edu

Christina Updike
School of Art and Art History
James Madison University
MSC 7101
Harrisonburg, VA 22807  updikecb@jmu.edu

Ex-officio members:

Robert Lemon, SECAC President
Dept. of Art
Marshall University
400 Hal Greer Blvd.
Huntington, WV 25755-2220  lemon@marshall.edu

Anne Thomas, SECAC Administrator
SECAC
Box 508
Chapel Hill, NC 27514-0508
Report of the By-laws Committee: Robert Lemon, Chair; Pamela Simpson and Larry L. Ligo

The Committee proposes an amendment which is indicated below in bold type.

From the SECAC Constitution, page 3

Article III: Officers

8. The Conference shall elect twelve Directors, one from each of the states of Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia. The term of a Director is limited to two consecutive three-year terms (six years). (In the unlikely event that there is not an adequate candidate pool for a specific state, the incumbent may serve an additional three-year term before an election is held.) Directors shall be elected by ballot mailed to all active members of the Conference from a slate of nominees prepared by the Nominating Committee and from such additional nominations as may be made by a petition of any five active members of the Conference submitted to the chair of the Nominating Committee thirty days prior to the announced date of the election. This election shall normally take place at least one month before the annual meeting of the Conference. The President, First Vice-President, Second Vice-President, Director of the Annual Meeting, Secretary-Treasurer, and Editor shall be Directors, ex-officio, during their term of office. The past President shall serve as a Director for three years following his/her term of office.

In the event an elected member of the SECAC Board should miss two consecutive annual meetings, the President can consider extenuating circumstances, if they exist. Otherwise, the President will ask that person to resign from the Board so that the position can be filled by another, appropriate SECAC member.

Affiliated organizations which meet regularly with the Conference may elect an ex-officio, non-voting delegate to the Conference. The name of this representative should be forwarded to the Conference Administrator at least 60 days prior to the annual conference.
Report from the Committee on the SECAC Review

Committee members: Anne Beidler, Chair; Pamela Simpson; Roy Sonnema; Saul Zalesch

Many thanks to this committee for their timely and carefully considered responses. All members expressed a great deal of satisfaction and pride in the current state of the Review. Most comments were centered in the issue of making the Review more widely known and available. What follows is a summary of committee input and questions regarding the SECAC Review.

1/ To maintain and possibly expand the scholarly nature of the journal.

The Review should be indexed with RILA (now BHA), Art Index and other appropriate places.

Is the Review for SECAC only? Do we want to expand availability and participation beyond SECAC membership? If so:

The Review should be made available to college and university libraries beyond SECAC. Efforts should be made to reach out to scholars beyond SECAC.

Abstracts of articles in the Review should be posted on the SECAC website. This way, various search engines will pick up on the titles and make more people aware of our journal.

Full online publishing is possible, but cost would be a major factor here.

2/ To widen content to include more information directly relevant to visual artists.

Include a review and interview with the SECAC artist grant winner each year.

Include reviews of exhibitions of SECAC members.

Include reviews of significant exhibitions sponsored by SECAC member institutions.

3/ Improve coordination of Review information and abstract submissions.

Create a "Guide to Being the SECAC Review Editor" in which could be noted procedures, deadlines, tips, etc. (past editors would be asked to contribute)

Get the abstracts at the time the chairs send in their session schedules.

(allow people to change them if they needed to and allow for late submissions with permission from editor)

Respectfully submitted,

Anne Beidler, Chair, Committee on the SECAC Review
September 10, 1999
TO: Robert Lemon, President, Southeastern College Art Conference
       Anne Thomas, Administrator, Southeastern College Art Conference

FROM: William R. Levin, Chair, History and Archives Committee

RE: Report of findings to date

DATE: 8 September 1999

At present, the efforts of the History and Archives Committee, appointed at
the October 1998 annual meeting of the Southeastern College Art Conference
(SECAC), must be considered a work in progress. Committee members include
Dr. John Myers and Dr. John Schnorrenberg, in addition to the author of this
report. Principally, the charge of the committee is twofold: first, to
select a suitable repository for the files of the organization, where its
collected papers would be both accessible and secure; and second, to decide
exactly what should be included among those files, to be housed on a
permanent basis in the repository chosen. Currently, the files are stored in
the Chapel Hill, N. C., home of Ms. Anne Thomas, SECAC administrator. In
addition, as a second project, it has been proposed that written and oral
histories of the organization be recorded—especially those contributed by
SECAC members of long standing—and included in the archives.

The work of the committee commenced with an exchange of communication between
Ms. Thomas and the committee chair. Ms. Thomas provided a general
description of the contents of the organization’s files and copies of the
minutes of SECAC Board of Directors meetings from the 1980s recording
previous deliberations on the destination of the files. Apparently, the
Archives of American Art (AAA) had been selected to house those files, which
were to be pruned, but these actions were never carried out. The present
committee chair then contacted the AAA as well as the Southern Historical
Collection at the University of North Carolina, another site that in the
1980s had been favorably disposed to accept the SECAC trove, to see if either
possibility were still available, but neither was. Concurrently, at the
request of the committee chair, other members of SECAC made additional
suggestions.

The chair then contacted the Society of American Archivists, located in
Chicago, and there a staff-member provided reference to The Directory of
Archives and Manuscript Repositories in the United States (2nd ed.), a
government-authorized volume giving descriptions and addresses of many
hundreds of such institutions. The chair located a copy of this volume and
looked carefully over the information provided for the twelve-state region
encompassed by SECAC. Formal letters were sent to all institutions that,
according to their descriptions, seemed to qualify as potential repositories
for the organization’s files. Most were either educational or state-
governmental institutions. The names of these institutions, listed according to their responses to the letters of inquiry concerning acceptance of the SECAC files, follow:

Willing to accept the SECAC files:

University of Tennessee at Knoxville Library
Library of Virginia, Richmond

Currently exploring the possibility of accepting the SECAC files:

The University of Louisville (KY)
Hollins University, Hollins, VA

Unwilling to accept the SECAC files:

Birmingham (AL) Public Library
University of Arkansas, Fayetteville
Tennessee State Library and Archives, Nashville
Georgia Historical Society, Savannah
University of Virginia, Charlottesville
Mary Washington College, Fredericksburg, VA
Florida State University, Tallahassee

No response as of the date of this report:

Washington and Lee University, Lexington, VA
Louisiana State University, Baton Rouge
Louisiana State Museum/Louisiana Historical Center, New Orleans
Tulane University, New Orleans, LA
Tennessee State Museum, Nashville
Vanderbilt University, Nashville, TN
Winfthrop College, Rock Hill, SC
University of Georgia, Athens
Emory University, Atlanta, GA
Southern Education Foundation, Atlanta, GA
Duke University, Durham, NC
North Carolina State University, Raleigh
Wake Forest University, Winston-Salem, NC

All institutions in the final category above have been contacted a second time, urging each of them promptly to consider the possibility of housing the SECAC files and to communicate the decision to the committee chair. At present, the committee is not ready to make a recommendation to the Board of Directors as to which institution should be formally invited to accept the files.

The second project that would seem to be the business of the History and Archives Committee—the collecting from among the membership of written and oral histories of the Southeastern College Art Conference—committee members judged to be a worthy idea, but one that would present certain logistical problems. SECAC President Robert Lemon has aptly suggested that perhaps graduate students enrolled at member institutions could be set to work on this task. Of course, whether graduate students or more senior members of
SECAC—or both—were to initiate such a project, access to the various persons selected to record their thoughts about and memories of the organization would require overcoming the formidable obstacles presented by distance and expense. The committee chair has therefore proposed that the project might best be accomplished incrementally, with pre-scheduled interviews occurring at the annual meetings of the organization, augmented by interviews that might occur irregularly, at this or that location and from time to time.

The chair of the History and Archives Committee announces the availability, upon request, of copies of any documents and items of correspondence pertaining to the work of the committee that enter into his possession.
SECAC EXHIBITION GRANT
FUTURES COMMITTEE SUMMARY REPORT

A committee consisting of Helen Phillips from the University of Central Arkansas, Michael Warrick from the University of Arkansas at Little Rock, Michael Aurbach at Vanderbilt University, and Don Van Horn from Marshall University was charged with examining the policies and procedures governing the “SECAC Exhibition Grant” program.

Each committee member has had some degree of interaction with the program: Professor Warrick was the 1994 recipient of the grant; Professor Phillips served as a juror for the 1998 competition; Professor Aurbach serves on the SECAC Board; and Dean Van Horn has administered the grant program since 1995. E-mailed facilitated discussion about various issues and concerns.

The committee makes the following recommendations:

1. The grant should be renamed the “SECAC Artist Fellowship.”

   There is some misunderstanding that the recipient of the grant is required to have an exhibition at the SECAC Annual Meeting following his or her selection. The guidelines clearly state that this is not the case, however the current name of the grant, the “SECAC Exhibition Grant,” causes confusion. Moreover, the use of the word “Fellowship” will correctly bring the stature to the award it deserves.

2. Former grant recipients should be encouraged by members of the Board of Directors, as well as faculty planning meetings for host institutions, to routinely propose sessions at SECAC Annual Meetings to showcase former grant recipients. This insures that grant recipients will remain engaged with SECAC, and at the same time, serve to keep the membership aware of the creative work of those the organization has chosen to honor.

3. 2001 will mark the 20th anniversary of the grant program. To preserve the history of the grant program, it is recommended that SECAC consider publishing a special commemorative catalog documenting the exhibition grant artists and their work. The catalog could be a publication of its own, or it could be a special section of the SECAC Review.

4. With the number and quality of proposals on the rise, the Board of Directors is encouraged to consider making a second award available to the jury if it is the juries’ determination that such an award would be particularly helpful to a junior faculty member. The jury would not be obligated to make this award, but would have the discretion to do so if it seemed appropriate. The “merit” award could carry a modest stipend and letter of commendation.

It is the committee’s conclusion that generally, the grant program functions well and accomplishes its stated goals - to provide support for studio artists, encourage individual creative growth, and foster the development of new ideas for exhibitions and creative projects. We consider the grant program to be one of the real strengths of SECAC, and credit the program with helping bring more studio artists to the membership roles of the organization. Committee members applaud the decision made in 1997 by the Board of Directors to require SECAC membership for eligibility, as well as renewed efforts to make the grant program known and available to as wide a public as possible.
Enhance web presence. I believe we generate membership by garnering readership. It we could do more to post current events (visual arts calendar) and position listing (hot links to search committees), I think potential members begin to think of SECAC as an important link or connection useful to their career. Should we be more aggressive, we could mount web resources (accessible images, syllabi, on-line chat, etc.) available only to members. It could also be a site to list graduate programs, student assistance available at various graduate schools, hotlinks, etc. Should access be limited to members (students could use their student membership). This is basically how the Chronicle works.

Greg wants a soap-box session put on the SECAC program to invoke more interest in SECAC. This could, of course be done over the web—but someone would have to monitor it or a cup of censorship anybody?

Dues:
Don’t raise the rate. It’s a bargain.
Keep student rates low
Spouse policy should be more generous. If one pays full-fare, the spouse could attend for an amount less than full registration. Suggested-spouse pays 50%. (If this gains more adherents, we need to be certain that all extras such as transportation, special events, meals, etc. are paid fully paid.

Membership:
(1) Establish a Life Membership. I’d suggest looking into life membership fees for other organizations to gauge what might be fair. If you took $50/year and figured 20 years (which might be realistic; usually a person is est. by 35 and would make enough to consider $1,000) something beyond 55 would be a savings. Perhaps this could be paid in 5 (?) installments by credit card--$200/year.

(2) Can we suggest guidelines on how frequently dues could be raised and by how much? I can’t think of a one shot cures all here. In some ways I’d hate to box in the organization. Can we simply recommend that the Board annually review the membership rates and adjust them to reflect increases in cost-of-living at least every third year unless circumstances compel the board to act sooner? I guess that means each President could leave office having successfully raised membership fees!

Anne Thomas also wrote certainly the issue of membership as related to conference attendance needs review. This relates to #3 above (spouses).
Some thoughts: a member in good standing can bring a spouse by paying the spousal conference rate. I guess my reasoning is that some simply won’t pay for two memberships. If they don’t attend the conference at the suggested rate we simply lose revenue. This individual admits on a special fee—gets no services, no magazine, etc. Basically, it adds dollars we might otherwise miss. On the other hand, it won’t be as much money as it would be if they paid membership and registration. I think we simply need to decide this. I guess we can’t use isopub—maybe guest accompanying a member?
Greg Shelnutt as you saw suggested we give scholarships to undergraduates and graduates. Does he suggest this in order to grow student membership? I would have concerns simply about the logistics of taking this on. But, he is on the committee and it should be reported. He does suggest that students are SECAC's future, awards are meaningful, and that we include on the membership form a place for members to donate to the scholarship fund in excess of their membership.

Greg also suggests a peer, career mentoring program (Michael Auerbach is involved in this for CAA, he says).

Greg also suggests having graduate programs invited and present to interview prospective students would add student interest. I just don't know how many programs would commit to come.

Bill Levin suggests we have an affiliate membership with CAA. I think we discussed this last year and someone was charged to investigate and report. The goal is increased visibility.

Betsy goes after a good issue of Institutional Membership. I don't know that we have a good handle on our demographics—where are the programs in our region, how big is the department, etc. Knowing that, we know who is not a member. (One way to gain visibility would be to conduct a survey although the NASAD group does the Heads Data Survey each year—maybe we should study that. But, having said that, my hunch is that most institutional memberships owe to kind hearted chairs who are SECAC faithful—otherwise they send to membership bills to purchasing to be paid. If we want to market Institutional Memberships, I think we need to offer a great package of benefits. But, surveying and having Board members be more active soliciting individual and institutional memberships may certainly help.

I have another not well-formed thought. I don't know how well we distribute session chair opportunities. To me, it seems the time to suggest a session always gets by without me being really aware of whose in charge and what must be done when. Do we know how many people make suggestions and are turned down (the host institution will know that). But, maybe there is a link between institutional membership, maintenance of individual membership, and the construction of the program in terms of being certain the supporters and long-time institutional members are regularly featured.

Perhaps we could also feature institutional members on the web with hotlinks. That exposure may interest them enough to continue their membership.