



## **Aesthetic and Breast Fellowship Application**

### **INTRODUCTION**

The Southeastern Society of Plastic and Reconstructive Surgeons (SESPRS) will distribute \$30,000.00 in funding for either one (1) twelve (12) month or two (2) six (6) month clinical and research Aesthetic and Breast Fellowship experiences. The length of the fellowship will be reviewed and approved by the Society Committee and Board. It is anticipated that the recipient of this program funding will be announced at the 2019 Annual Scientific Meeting in Naples, FL.

This funding, made available from an educational grant offered annually through the Southeastern Society of Plastic and Reconstructive Surgeons, is intended to support a current plastic surgery resident or newly graduated plastic surgeon. A Fellowship Director will initially be chosen to administer the program. This Director will be chosen from a pool of eligible applicants who are board-certified plastic surgeons and SESPRS members in good standing. The applicant must be an Active Member of SESPRS at the time of application submission and will be selected by the SESPRS Fellowship Committee.

**SUBMISSION DEADLINE IS**  
**FRIDAY, FEBRUARY 1, 2019 AT MIDNIGHT**

## **APPLICATION AND PROGRAM GUIDELINES**

The program considered the most appropriate for this funding will meet the following minimum criteria:

- The program director applicant will have submitted a full application form that includes program outline and goals, and a draft budget (i.e. how the funding is expected to be used). A up to date curriculum vitae for the individual who will serve as Director must be submitted along with the application.
- The fellowship funding is intended for use during the term ending on or before June 2020. Funding MAY NOT be used beyond this date.
- The fellowship should have an affiliation with a new or existing plastic or reconstructive surgery educational training program in one of the Southeastern states.
- The fellowship is for education and not service. The faculty (the Director) will have a formal curriculum that provides a structured experience in aesthetic and breast surgery. The SESPRS Fellowship Committee will review the clinical experience to ensure that education is stressed over service requirements.
- When available, information regarding the selected Fellow must be submitted to SESPRS. However, the fellow does NOT have to have been selected prior to submission of the program application.
- The fellow, if not a member of SESPRS, will need to apply to become a Candidate member.
- It is expected that the faculty/program director will provide the fellow with an opportunity to perform an appropriate number of cases during the fellowship period.
- The fellow will have the opportunity to have independent clinical privileges.
- During the fellowship, regular reporting will be due and is the responsibility of the program director to furnish this to the Society. If the Fellowship is 6 months, 2 reports are required. If the Fellowship is 1 year, 4 reports will be required. This will consist of case logs and a detailed report of how funds to date have been utilized. Feedback from the fellow will be solicited by the committee.
- Additional documentation may be asked for by the committee.
- The Fellow will be required to present at the Annual Meeting in 2020. The

presentation topic will be determined by the SESPRS annual meeting program chair through communication with the Fellow and their program director. This will be of the order of a research project or a summary of the clinical experience obtained. Meeting expenses will be paid by the Fellow's program.

### **APPROPRIATE USE OF FUNDING**

Funding will be provided to the Fellowship Director who will, in turn, use the funds as reimbursement of expenses related to the fellowship activities, at a sum not to exceed \$30,000.00 during either the six or twelve month period indicated on the application. Valid expenditures include fellow reimbursement for registration and travel for educational meetings that must include the SESPRS annual meeting, compensation that may include salary, benefits, malpractice, and malpractice/liability insurance that is provided by the faculty for the fellow. The grant should not be used to defray expenses related to overhead.

### **SUBMISSION INSTRUCTIONS**

Mail or submit (electronically) a completed copy of this application, along with your current curriculum vitae and other background materials to: Southeastern Society of Plastic and Reconstructive Surgeons, 6300 Sagewood Drive, Suite H255, Park City, UT 84098. Applications may also be forwarded directly to Susan Russell at [srussell@sesprs.org](mailto:srussell@sesprs.org) with a copy to Galen Perdikis, MD, [galen.perdikis@vumc.org](mailto:galen.perdikis@vumc.org) . **The deadline to submit an application is Friday, February 1, 2019.** Questions regarding this application, the policies or the selection process may be directed to Susan Russell, Executive Director at (435) 901-2544 or via e-mail: [srussell@sesprs.org](mailto:srussell@sesprs.org) .

**Note – Please review the “Application and Program Guidelines” before submitting this funding request to ensure the application is complete and any documentation necessary accompanies the request.**

**CONTACT INFORMATION:**

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**Requester's Full Name (Fellowship Director)**

**Title**

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**Mailing Address**

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**City**

**State**

**Zip**

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**Phone**

**E-mail Address**

**FELLOWSHIP PROGRAM DETIALS:**

Is this a NEW or EXISITING Fellowship Program?    \_\_\_ New    \_\_\_ Existing

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Planned Location of Fellowship

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Name of Fellow (If known, not required at time of application)





**ATTESTATION :**

***This section must be signed and dated in order for the application to be considered valid.***

**Note – Please review the “Application and Program Guidelines” before submitting this funding request to ensure the application is complete and any documentation necessary accompanies the request**

By signing this application, I certify that the information provided is accurate and complete. I agree that, if selected to serve as Faculty, I shall be subject to all applicable policies and procedures duly adopted or amended from time to time by SESPRS. Not all policies and procedures are incorporated into this application and are subject to change. Such changes will be made in accordance with all applicable established procedures of SESPRS and will be forwarded to Faculty upon approval.

I agree that the use of human and animal subjects during any portion of this Fellowship complies with the guidelines of my institutional review board and animal utilization committees, and that this protocol has been approved by the local institutional review boards for experimental/clinical research. Finally, I hereby certify that the above Fellowship program will be conducted under the ethical standards and research policies currently existing in the institution where the program will take place.

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**Applicants signature**

**Date**

The chosen applicant will be required to complete quarterly financial reports, as well as a written progress report and other related materials, the details of which will be outlined in a Fellowship agreement. The Southeastern Society of Plastic and Reconstructive Surgeons is required by the IRS to document the appropriate disbursement of funds as well as maintain progress reports on the funded programs. It is the responsibility of the Fellowship director to communicate with the SESPRS regarding these matters, not the Fellow. As in all cases of funding, it is necessary to acknowledge SESPRS grant support in any oral or written papers.