

AWARDS AND FELLOWSHIPS COMMITTEE SETAC North America

STANDARD OPERATING PROCEDURES

1. COMMITTEE CHARGE

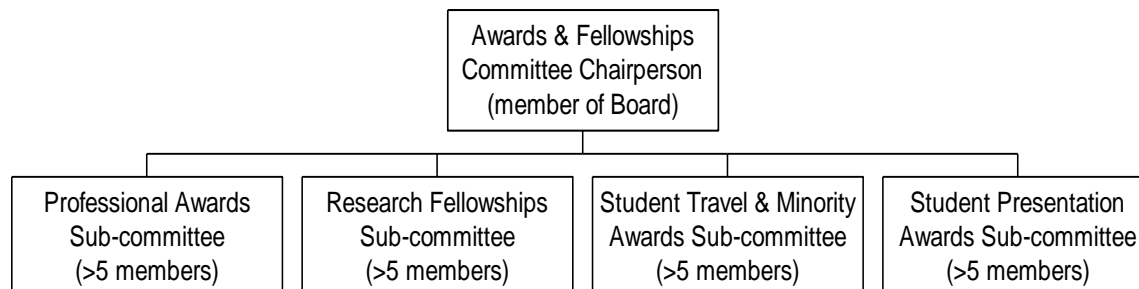
It is the intent of the Society of Environmental Toxicology and Chemistry (SETAC) North America to recognize and honor outstanding contributions in the environmental sciences and to the Society by means of an awards program. It is further the intent of SETAC to recognize and honor the participation of students and pre-professionals in the Society and to use Society resources to enhance their professional development. The duties of this Committee are to: (1) solicit nominations and to select recipients for each award given by the Society, (2) administer fellowships to students, including soliciting applications and selecting the awardees, (3) identify funding sources that will allow SETAC to expand the number of available awards and fellowships, (4) coordinate with prospective sponsors of awards and fellowships to ensure the timely and smooth implementation of new programs, and (5) coordinate with existing awards and fellowship sponsors to ensure their satisfaction with the operation of their SETAC award or fellowship.

2. MEMBERSHIP

There are at least 20 regular members of the Committee, including the chair and the subcommittee chairs. The Committee, with final approval from the SETAC North America Board of Directors, will be headed by a chair, who should, but does not need to be a SETAC North America Board of Directors member. The SETAC President appoints the chair, and the chair and subcommittee chairs work together to appoint the regular sub-committee members. All members of this committee must be members of SETAC.

There are four subcommittees, each with at least five members: (1) Professional Awards, (2) Research Fellowships, (3) Student Presentations and Publications, and (4) Student Travel and Minority Student Awards; Figure 1.

Figure 1. Organizational Structure of the SETAC North America Awards & Fellowships Committee.



Each member is to serve for three (3) years, but re-appointments are permitted. Appointments are made each year following the Annual Meeting and become effective immediately upon acceptance of the appointment. All reasonable effort should be made to balance membership among government, industry, and academia. To ensure continuity within each subcommittee, no more than one-half of a subcommittee should be replaced in any given year.

3. LIST OF AWARDS AND FELLOWSHIPS

The following is a list of awards and fellowships that have been approved by the SETAC North America Board of Directors. The list is divided into groups based on the four subcommittees. Each award or fellowship is described in detail in Section 6.

Professional Awards Subcommittee

- SETAC / Menzie Environmental Education Award (6.1)
- SETAC Government Service Award (6.2)
- Eugene Kenaga SETAC Membership Award (6.3)
- SETAC/Outstanding Regional Chapter Award (6.4)

Research Fellowships Subcommittee

- SETAC / EA Engineering Jeff Black Fellowship (6.5)
- SETAC / Royal Society of Chemistry Award (6.6)

Student Travel and Minority Awards Subcommittee:

- Student Travel Award (6.7)
- North American Minority/Mentor Travel Award (6.8)

Student Presentations Subcommittee

- SETAC / Best Student Platform and Poster Presentation Award (6.9)
- SETAC/Elsevier Best Student Presentation in Toxicogenomics Award (6.10)

The advertising dates, application due dates, decision dates, and presentation dates are summarized in Table 1.

Table 1. SUMMARY OF SETAC NORTH AMERICA AWARDS AND IMPORTANT DATES

	<i>Advertise</i>	<i>Due Date</i>	<i>Decision</i>	<i>Presented</i>
Professional Awards				
SETAC/ Menzie Environmental Education Award	January 15	June 30	Aug 15	Annual Meeting
SETAC Government Service Award	January 15	June 30	Aug 15	Annual Meeting
Eugene Kenaga SETAC Membership Award	January 15	June 30	Aug 15	Annual Meeting
SETAC/Best Regional Chapter Award	January 15	June 30	Aug 15	Annual Meeting
Research Fellowships				
SETAC/EA Engineering Jeff Black Fellowship	January 15	June 30	Aug 15	Annual Meeting
Royal Society of Chemistry Award	January 15	June 30	Aug 15	Annual Meeting
Travel and Minority Awards				
SETAC Student Travel Award Program	Continuous	June 6	Aug 15	Annual Meeting
SETAC Student Travel Minority/ Mentors	Continuous	June 6	Aug 15	Annual Meeting
SETAC/ Best Student Platform & Poster Presentation	Continuous			Annual Meeting
SETAC/Elsevier Best Student Presentation in Toxicogenomics Award	Continuous			Annual Meeting

4. **NOMINATION, SOLICITATION, AND NOTIFICATION PROCEDURES**

The SETAC North America Board of Directors, the Committee Chair, the Subcommittee Chairs, and all Committee Members will actively seek nominations for all awards, except the student presentation awards, throughout each year. The Committee Chair will coordinate with the subcommittee chairs and will regularly use *Environmental Toxicology and Chemistry* and *SETAC Globe* to solicit nominations from the membership for specific awards. Members of the Committee will seek nominations during the course of their business or academic activities and attendance at scientific meetings. Unsolicited nominations will be considered equally with all others.

Each person submitting a nomination should provide sufficient background and supporting material on the nominee to allow the Committee to properly consider each nominee. Multiple nominees for each award are very desirable. However, if only one nomination is available, and it is outstanding, the award may be given. The Committee Chair for possible future consideration may retain nominations received that do not result in an award. All aspects of the award process are to be confidential to protect the rights of all nominees and to make sure that award recipients will be notified in the proper manner.

In general, the SETAC North America Executive Director will notify all winners of all awards of their success as soon as possible after their selection. With the exception of the travel awards, the actual award presentations will take place during the opening plenary session of the subsequent Annual Meeting. The SETAC North America President or his/her designee will present the awards.

5. **ACTION RESPONSIBILITIES**

5.1. Committee

(key code: C = chair, S = subcommittee chairs, M = regular member)

1. Adhere to all aspects of this SOP and review and revise this SOP on a continuing basis (C, S, M).
2. Attend Board meetings to submit motions and solicit nominations on behalf of the Committee (C).
3. Select incoming Committee replacements during the Annual Meeting (C, S).
4. Send nominations and proposals to the appropriate subcommittee(s) for voting in a timely manner (C, S).
5. Manage the Student Presentation Awards to result in awards in each category every year. Board approval for these awards is not required (C, S).

6. Inform the SETAC North America Executive Director of needs for award plaques and certificates of appreciation in a timely manner (C, S).
7. Announce award recipients, call for nominations, and solicit proposals regularly in the *SETAC Globe* and the journal *Environmental Toxicology and Chemistry*, and maintain current awards listing in the Membership Directory (C).
8. Maintain records of Committee activities to pass on to the chairs' successors (C, S).
9. Actively seek nominations for all SETAC North America awards (C, S, M).
10. Respond in a timely manner to actions requested by the Committee chair and appropriate subcommittee chair (M).
11. Attend Annual Meetings to participate in student poster and platform review process (C, S, M).
12. Assist in student poster and platform review process (C, S, M).
13. Provide Committee Chair and subcommittee chairs with suggestions for improving the SETAC North America awards and fellowship program (S, M).

5.2. SETAC North America President

1. Announce awards to recipients at the opening plenary session of the Annual Meeting.
2. Provide nominations for awards to the Committee Chair.
3. Select incoming Committee Chair in accord with SOP requirements and monitor performance of this individual to ensure compliance with the SOP responsibilities.

5.3. SETAC Board Members

1. Provide nominations for awards to the Committee chair.
2. Critically consider all awards and fellowship recommendations from the Committee before approving.
3. Support the SETAC North America President in his or her oversight responsibilities of the Committee performance.

5.4. SETAC North America Executive Director and SETAC Office

1. Provide timely support services to the Committee as specified in the annual budget.
2. Obtain appropriate certificates of appreciation and award plaques as needed.
3. Advise Committee Chair and subcommittee chairs of deadlines and needs relative to the Board meetings and the Membership Directory.
4. Arrange for awardee travel and participation at the Annual Conference.

6. AWARDS DESCRIPTIONS AND PROCEDURES

6.0. General Procedures

Upon completion of the selection of a candidate for each award as outlined below, the sub-committee chair will provide a brief synopsis of the winner to the awards chair for review, who after review will forward to the Board of Directors prior to their voting on the selection of the winner for each award.

These synopses will include: 1) candidate name, 2) award for which they were selected winner, 3) brief summary of the key contributions to the field for which the award is being given, 4) the significance of these contributions, and 5) important publications (where appropriate.)

6.0.1. Professional Awards

A simple majority vote of the appropriate subcommittee is sufficient to present a recommendation to the SETAC North America Board of Directors. However, if more than one candidate for an award is available, the vote will include a numerical ranking of all candidates. During the ranking process, a subcommittee member may indicate that she/he considers a particular candidate unacceptable (NA). The rankings will be summed and used to recommend candidates to the Board. A copy of the primary nomination letters will usually be distributed to the Board to support this ratification process. The deadline for the submission of nominees for the professional awards is by June 30 of each year.

6.0.2. Fellowships and Other Awards

After all applications have been received by the SETAC North America Office, the appropriate subcommittee chair will arrange for the SETAC North America Office to distribute one copy of each application to the appropriate subcommittee members for that fellowship or award. This distribution may be by paper or electronic copy, or it may be through password protected bulletin boards on the SETAC North America website. The subcommittee chair will then organize the review of the applications for each fellowship or award. A numerical scoring system will be used to facilitate ranking of each proposal so that the winner will be selected in a fair and non-arbitrary manner. When scores are summed, the applicant with the highest ranked score is the winner. The subcommittee chair will vote as a regular member.

When a winner has been selected for each fellowship or award, the subcommittee chair will notify the Committee Chair, who will then notify the SETAC North America Executive Director and President. Every effort will be made by the Committee and by the Executive Director to make sure that the

successful applicants are present at the opening plenary session of the Annual Meeting. If it is the wish of the sponsoring organization, the name(s) of the winner(s) should remain confidential, and everyone should, to the extent possible, prevent the successful applicant(s) from being informed about their selection prior to the Annual Meeting. The SETAC North America President, in conjunction with the representative of the sponsoring organization, will announce the successful applicant(s) for the fellowship(s) and award(s) at the Annual Meeting.

Subsequent to the SETAC North America Annual Meeting, the subcommittee chair will coordinate with the Committee Chair, along with the SETAC North America Executive Director to make sure that an official acknowledgment of the award of the fellowship(s) and award(s) is sent to each fellowship recipient, to make sure that a letter of appreciation is sent to the unsuccessful applicants, and to write an article for *SETAC Globe* announcing the winners. For fellowships involving research proposals, the subcommittee chair may prepare an individualized summary of the reviewers' evaluation comments to be sent to each applicant. Numerical scores and ranks of applicants' proposals should remain confidential.

For the fellowship applications, each reviewer is expected to evaluate all proposals for their assigned fellowship. The proposals should be ranked using the weighing and criteria outlined in the judging form for each award, which in general will include:

Relevancy: Does the research topic address a question or issue of current importance in environmental toxicology, chemistry or hazard assessment?

Originality: How novel and/or innovative are the proposed research hypotheses and experimental design/methodologies?

Soundness: Will the experimental design and data analyses be adequate to prove or disprove the stated hypotheses?

Applicability: How useful will the results be? Can/will they represent a significant contribution to environmental risk assessment or resources management? Does the researcher understand the full implications and applications of the research?

Feasibility: Can the research project be accomplished in a reasonable timeframe, given the background of the researcher and the resources available to him/her?

Proposal Organization: Does the proposal flow well, is it well organized, and are the ideas well-presented?

6.1. SETAC / Menzie Environmental Education Award

This award recognizes an individual, group, organization, or corporation for a significant contribution to environmental education. The SETAC North

America President and the Menzie Family will give this award annually during the opening plenary session of the Annual Meeting. A donation of \$1,000 by Charlie Menzie will be paid to the recipient. SETAC membership is not required.

The awardee must have made a significant contribution to environmental education. The awardee must make significant contributions to environmental education either through educating other educators or by working with community groups and K-12 programs. The award is alternated between these two categories. Candidates for the award are kept active for a period of four years to allow adequate consideration for the award. The contribution should be related to one of the following areas of environmental education: improving environmental science curricula and technical education at any level of the educational system; developing programs that enhance environmental literacy and awareness of youth and the general public; or supporting innovative educational programs that encourage and stimulate professional development of environmental scientists.

An appropriate certificate or plaque is given to the awardee during the opening plenary session of the SETAC NA Annual Meeting.

6.2. SETAC Government Service Award

This award is given to recognize exemplary dedication and service by a scientist or scientific organization toward promoting the collective applications of environmental toxicology and chemistry to risk assessment in a government function; promoting the implementation of programs that can be used for the development of ecologically sound and acceptable practices and principles; and providing a forum for communication among professionals in government, business, academia, and other segments of society involved in the use, protection and welfare of the general public.

SETAC membership is not required. An appropriate certificate or plaque is given to the awardee during the opening plenary session of the SETAC NA Annual Meeting.

6.3 Eugene Kenaga SETAC Membership Award

The Eugene Kenaga Award was created in 2003 by SETAC to honor the many contributions of Eugene Kenaga, one of the founders and the first president of SETAC. This award will be presented annually to a member of SETAC who has been instrumental in the developing of and working with the Society's membership at either the national or the chapter level. The recipient will have contributed at the national or chapter level toward the improvement of the services SETAC offers to members through activities such as short course offerings and workshops, committee representation, and meeting/session

organization at the annual conference; will have enhanced growth of SETAC membership; or will have provided leadership for members either at the chapter or national level. To qualify for this award, the recipient must have been a SETAC member in good standing for at least five years and been active in volunteering their time on matters that relate to the Society's membership.

Registration fees for the recipient will be waived, and one-year membership will be waived by the Society in recognition of the individual's contributions. An appropriate certificate or plaque is given to the awardee at the time of presentation during the SETAC NA Annual Meeting.

6.4 The Outstanding Chapter Member Contribution Award

The Outstanding Chapter Member Contribution Award was created in 2007 by SETAC to honor the many contributions that members make at the Regional Chapter level to SETAC. This award will be presented annually to a regional chapter member of SETAC who has been consistently contributing to the development or functioning of the Society at the Regional Chapter Level. The recipient's contributions would include improvement of the services the Regional Chapter offers to members through activities such as:

- leadership for members at the chapter level;
- improving services to members;
- enhancing the growth of the Regional Chapter membership;
- committee representation;
- annual Regional Chapter conference or portions thereof;
- short courses and workshops;
- organizational and administrative support to any of the above;
- participation on the SETAC NA Student Advisory Council

The award, which will be announced each year at the SETAC North America Annual Meeting, is meant to recognize that the Society's success and value to members is realized through the countless hours that its members contribute, often in the background, to the functioning of the Society's Regional Chapters. Once an individual is nominated, that nomination will remain in effect for a period of three years, provided the individual has not received the award.

6.4.1 Eligibility:

- To qualify for this award, the recipient must:
 - have been a SETAC Regional Chapter Member in good standing for at least three years and been active in volunteering their time on matters that relate to the Society's membership for a three-year period;
 - it is not a requirement that the individual also be a member of SETAC at the National level;

- may be from any of the three membership sectors of the Societies (academia, government or private);

6.4.2 Application Instructions:

A SETAC Regional Chapter or National Member must make the nomination of an individual familiar with the nominee and the efforts they have made of behalf of their Regional Chapter. The nomination package must be supported with:

- three (3) letters of recommendation from individuals familiar with the contributions the nominee has made. These letters must indicate how the individual has contributed to the Regional Chapter membership using the criteria listed above;
- curriculum vitae of the nominee;
- specific examples of the efforts made by the individual on behalf of the membership (e.g. years of service, type of service, number or types of specific activities participated in etc.);
- may be self-nominated OR nominated by a colleague familiar with their work;
- nominations for the award must be received in the SETAC Office, Pensacola, FL by the 30th of June;
- ALL nomination packages must be in a single file in PDF format and must be submitted electronically to setac@setac.org;
- applications submitted by MAIL or FAX will NOT be accepted.

6.4.3 Selection of Awardee:

The SETAC North America Awards and Fellowships Subcommittee for Professional Awards will evaluate nominations independently by using a standardized score sheet. The winner will be announced at the SETAC North America Annual Meeting. Registration fees to the National Conference for the recipient will be waived, and one-year national membership will be waived by the Society in recognition of the individual's contributions.

6.5 SETAC / EA Engineering Jeff Black Fellowship

This award is to honor Jeff Black's life in science and his years of dedication to SETAC. Dr. Black was a champion for the involvement and growth of students in our profession and providing meaning opportunity to students in SETAC. In memory of his achievements and spirit of giving back to students, this fellowship; is offered to students starting their professional journey. Only masters students who have been accepted to or are participating in an environmental science or engineering program at a college or university are eligible. Only SETAC members are eligible. The Award consists of a certificate and \$2,000 (USD).

6.5.1 Eligibility

SETAC members worldwide are eligible for this award. Applicant must currently be a SETAC member and a Master's student in any field of study encompassed by SETAC, or an entering Master's student. (Please provide letter of acceptance from your advisor.)

6.5.2 Application Instructions

The application package should consist of the following:

1. A statement of interest in an environmental science profession, including research interests if formulated (3 pages maximum);
2. Undergraduate transcript(s);
3. Three letters of recommendation;
4. A letter from the masters program advisor (could be one of the three above); and
5. A resume or curriculum vitae.

One of the letters should certify that the student is, in fact, a candidate for a master's degree.

6.6 SETAC / Royal Society of Chemistry Award

6.6.1 Description

The Royal Society of Chemistry Award is offered jointly by SETAC and the Royal Society of Chemistry. It honors early to mid-career scientists who have accomplished and published outstanding contributions that have advanced the understanding or development of environmental systems, technologies, methodologies or other relevant research in the environmental sciences.

To qualify as an early to mid-career scientist, the individual must be aged 25 to 40. However, consideration will be given to individuals outside of this age grouping if they are still an early to mid-career scientist. Please contact the awards committee regarding eligibility for nomination if you believe this situation applies to your nomination.

The winner of the award, which will be announced each year at the SETAC North America Annual Meeting, will be in the form of USD \$1,000 to support the cost of the recipient to attend the SETAC Annual Meeting, a waiver for conference registration fees for that year, a one year subscription to the RSC's Journal of Environmental Monitoring, and a one year subscription to SETAC's Environmental Toxicology and Chemistry (if they are not already a SETAC member). The second place winner will receive an honorable mention, a one

year subscription to the RSC's Journal of Environmental Monitoring, and a one year subscription to SETAC's Environmental Toxicology and Chemistry (if they are not already a SETAC member).

6.6.2 Eligibility

A candidate does not have to be a member of either SETAC or the RSC, however, in order to qualify for this award, individuals under consideration must:

- Have published two papers in peer-reviewed journals within the two years preceding June 30th of the year in which the nomination is being made. Preference will be given to papers published in SETAC's Environmental Toxicology and Chemistry or RSCs Journal of Environmental Monitoring;
- Be nominated before the published deadline by an individual or individuals who believe the nominee has made a significant contribution to environmental science and who support that belief in their nomination letter;
- May be from any of the three membership sectors of the Societies (academia, government or private);
- Must be in an early to mid-career position, between 25 and 40 years of age;
- Consideration will be given to individuals outside of this age grouping if they are still an early to mid-career scientist. Please contact the awards committee regarding eligibility for nomination if you believe this situation applies to your nomination;
- May be self-nominated OR nominated by a colleague familiar with their work.

6.6.3 Application Instructions

A nomination package must include

- Letter(s) of nomination (three letters maximum, maximum length of two pages each);
- Citation(s) of the article(s) under consideration;
- Curriculum vitae of the individual being nominated that also documents the completion date of the formal full time educational program that relates to the area of nomination;
- Descriptions of relevant work and contributions to environmental science;
- Nominations for the award must be received in the SETAC Office, Pensacola, FL by the 30th of June;
- ALL nomination packages must be in a SINGLE file in PDF format and must be submitted electronically to setac@setac.org;
- Applications with multiple PDF files will NOT be accepted;
- Applications submitted by MAIL or FAX will NOT be accepted.

6.7 Student Travel Awards

6.7.1 Overview

The purpose of the Student Travel Award is to encourage the attendance and participation of student members of SETAC at the Annual Meetings through support of travel and accommodation costs. Encouragement is provided as a monetary award of up to \$500 (USD). An annual pool of funds designated from the SETAC North America Office will be used in support of these awards. The award will be made directly to the student.

6.7.2 Eligibility

Applicant must be a SETAC Student Member in good standing. Monetary support equal to the SETAC North America Office award must be provided by either the student, student's institution, or from other sources. A student is limited to winning two travel awards during their graduate education. This includes all student and minority travel awards. Applicant must be the presenting author on an accepted abstract at an Annual Meeting. Students from universities outside of North America are eligible and may be awarded over \$500 (USD), but less than \$1,000 (USD), at the discretion of SETAC North America Executive Director provided that the SETAC award is matched by the student or by his or her home university.

6.7.3 Application

The following materials comprise a complete application package. One copy of the complete application package should be received at the SETAC North America Office by June 1 of each year. Applications received by FAX will not be accepted.

1. A completed application form;
2. A copy of the applicant's abstract;
3. A one-page curriculum vitae of the applicant;
4. A statement of research goals and accomplishments by the applicant (one page maximum);
5. A supporting statement by the applicant's research advisor (one page maximum); and
6. Evidence of the required monetary match. This statement may be included in the applicant's support statement for the research advisor.
7. Applicant must agree to volunteer four (4) hours during the Annual Meeting to receive monetary stipend.

Each application must stand alone; group applications will not be accepted.

6.7.4 Evaluation Procedures

Ideally, all applications for a travel award will be funded. However, because the number of awards is limited by available funds, applications will be ranked on the basis of the following criteria:

1. Completeness and timeliness of the application package;
2. Quality of the abstract; and
3. Organization and presentation of applicant's statement of goals and accomplishments.

If the number of highly meritorious applicants exceeds the available funds, selections will be made with the objectives of maintaining discipline-based and geographical distribution. To allow planning for attendance at the SETAC North America Annual Meeting, applications will be due 6 June of each year, and notifications will be made by 15 August of each year.

6.8 North American Minority Travel Awards

6.8.1 Overview

The goal of this program is to introduce North American minority students and/or their faculty mentors to the Society and to the professional opportunities offered in the fields of environmental toxicology, environmental chemistry, hazard assessment and risk analysis. The long-term goal of the program is to increase the awareness among minorities of educational opportunities and career choices in the fields encompassed by the members of SETAC.

Selected individuals will receive a one year membership to the Society and funds in support of travel to the Annual SETAC North America Meeting, including meeting registration costs, admission to one short-course, and admission to all social functions.

6.8.2 Eligibility

For the purposes of this award, the term "minority" refers to African Americans, Hispanics, Native Americans, and Pacific Islanders. The SNA Board of Directors may identify other ethnic groups as appropriate. Minority undergraduate students, graduate students, and faculty mentors of these students with an interest or area of study allied with SETAC will be eligible to apply. SETAC membership is not required to apply. The applicant must be a citizen or permanent resident of the United States, Canada, or Mexico.

6.8.3 Application

One copy of an application package should be submitted to the SETAC North America Office by 6 June of each year. Applications received by fax will not be accepted. One award will be allowed during a particular degree program or faculty level, with a maximum of two allowed per applicant. The application package should include the following four (4) items:

1. A completed application form;
2. A copy of the applicant's abstract;
3. A one-page curriculum vitae of the applicant, giving citizenship status;
4. A one-page statement of educational/professional goals and accomplishments by the applicant, and of how these goals and accomplishments coincide with the mission of SETAC;
5. A letter of endorsement by the applicant's faculty advisor (for students) or academic supervisor (for faculty), one page maximum.
6. Evidence of required monetary match. This statement may be included in the letter of endorsement by the applicant's advisor or supervisor.
7. Applicant must agree to volunteer four (4) hours during the Annual Meeting to receive monetary stipend.

6.8.4 Criteria for Selection

Ideally, all applicants will be sponsored. However, because the number of awards is limited by available funds, applicants will be ranked on the basis of the following criteria:

1. Completeness and timeliness of the application package;
2. Quality of educational/professional goals and accomplishments in relation to the background of the applicant; and
3. Organization and presentation of the applicant's statement of goals and accomplishments.

If the number of highly meritorious applicants exceeds the available funds, selections will be made with the objectives of maintaining educational, discipline-based and geographical distribution.

6.9 SETAC / Best Student Platform and Poster Presentation Awards

Awards are given to the best student platform and poster presentations at the SETAC North America Annual Meeting. In order to qualify for consideration, the first author of the presentation must be a current SETAC Student Member. The results must be research conducted by the author as a student, while he or she was still a student. The Abstract Transmittal Form for the Annual meetings provides directions for the author to indicate his or her desire to participate in this competition.

Poster papers will be judged by the Committee and sufficient additional reviewers in order to provide careful and thorough reviews. For the sake of uniformity, only the poster itself and conversation with the author during his/her time at the poster will be used in the judging process. Any formal oral presentation will not be judged.

Platform paper reviews will be managed by the platform session chair and subcommittee chair, who will draw additional reviewers from the membership for the qualifying presentations. The Committee will assist as needed in this review process.

For each category of all academic programs, there will be one Best Student Paper award. The awards will be based upon the numerical results of the reviews. When possible, there will be 3 reviewers for each presentation. As the result of the sponsorship of this award, there are funds available for cash awards as well as plaques for the award winners. The decision about the amount of funding is at the discretion of the SETAC North America Executive Director, based on the available funds.

The SETAC North America Presentations Committee and the Executive Director will notify recipients of these awards as they are made available at the SETAC North America Annual Meeting. Plaques and cash awards will be made to the recipients upon validation of scores.

6.10 SETAC North America / Elsevier Best Student Poster and Platform Presentation in Toxicogenomics Awards

Awards are given to the best student platform and poster presentations in Toxicogenomics. The SETAC North America Presentations Committee and the Executive Director will notify recipients as they are made available at the SETAC North America Annual Meeting. Plaques and cash awards will be made to the recipients upon validation of scores. In order to qualify for consideration, the senior author of the presentation must be a member of SETAC and be a student or recent graduate reporting on research conducted as a student. Postdoctoral research is excluded. The Abstract Transmittal Form for Student Platform and Poster Presentations for the Annual National Conference provide directions for the author to indicate his or her desire to be considered for this award.

Evaluations of both platform presentations and poster presentations will be managed by the session chair and subcommittee chair. Additional reviewers, qualified in the discipline of toxicogenomics, will be drawn from the SETAC membership for the qualifying presentations as needed. The subcommittee members will assist when necessary in this review process. When possible, there will be 3 reviewers for each poster and platform presentation.

Participants will be evaluated independently by the selected evaluators using a standardized score sheet. Candidates will also be ranked. The awards will be based upon the numerical results of the reviews.

Platform presentations will be judged based upon the presentation material and the candidates' response to questions during the presentation time only in a manner commensurate with the general conference's Best Student evaluations. Similarly, for poster presentations, only the poster itself and conversation with the author during his/her time at the poster will be used in the judging process. In this award sub-category, there will be one primary winner and one honorable mention in each of the platform and poster presentation categories.

Cash awards, when funds are available, as well as plaques for the two award winners will be awarded. The sponsor (Elsevier) will also provide a one-year membership to the journal *Comparative Biochemistry and Physiology* for the first place award recipients. The decision about the amount of funding is at the discretion of the SETAC North America Executive Director and the Awards Committee, based on the available funds.

The SETAC North America Presentations Committee and the Executive Director will notify recipients of these awards as they are made available at the SETAC North America Annual Meeting. Plaques and cash awards will be made to the recipients upon validation of scores.