



Risk Task Group – Meeting Report

September 27, 2017

Present: Francisco Joglar (Chair), Brian Ashe, Russ Bainbridge, Al Condello, Kevin Frank, Håkan Frantzich, Tim Hawthorne, Vladimír Mózer, Todd Ossmann, Rob Plonski, Ai Sekizawa, John Ulstrand, Armin Wolski and Chris Jelenewicz (Staff).

The following was discussed:

- 1. Draft Document** – Francisco has started to mark-up the existing draft document. The current draft is attached.
- 2. Flowchart** – Vladimir updated the flowchart based on the comments from the last meeting. This updated flowchart can be found in the current draft document.
- 3. Section 1.1 (Purpose)** – Is the term “fire safety” the correct term to use in the purpose statement?

Action Item: Francisco will suggest edits to Section 1.1 and present at next meeting.

- 4. Section 1.2 (Intent)** – Section needs to be revised including sections on new content.

Action Item: Francisco will review existing Items 1.2.1 through 1.2.4.

Action Item: Vladimir will draft new Section 1.2.5 (Communication) and 1.2.6 (Monitoring and Management)

- 5. Section 1.3 (Organization of Guide)** – Section needs to be updated based on new flowchart.

Action Item: Risk Evaluation & Risk Acceptance will be a single chapter.

Action Item: Risk Management and Risk Monitoring will be a single chapter.

Action Item: The Task Group will review the titles for the boxes identified “Review.”

Action Item: There will be a new chapter for Risk Communication.

Action Item: Francisco will review the entire list of chapters to ensure that essential information is not deleted. For example, old Chapter 15 on Documentation will remain in the document.

6. Chapter 2 (Glossary) – New definitions are needed for: Risk Matrix, Fire Safety, Risk Communication and Risk Maintenance.

Action Item: Definitions in Chapter 2 will be updated by Task Group.

7. Outlines for New Chapters – Task Group members were asked to provide outlines for new chapters.

Action Item: Vladimir & Todd will draft an outline for chapter on Risk Management and Risk Monitoring

Action Item: AI will draft an outline for Risk Communication.

8. Updating Existing Chapters – Task Group will start to suggest updates to existing chapters.

Action Item: Tim and Francisco will work on updating existing chapter on Frequency Analysis.

Action Item: Todd will work on updating existing chapter on Consequence Analysis.

Action Item: Rob, Francisco and Håkan will work on updating section on Fire Scenarios.

9. SFPE Risk Harmonization Meeting – Currently there are three SFPE committees/task groups that are looking at risk/probabilistic methods (Risk Task Group, Design Fires Committee and Fire Exposures to Structural Assemblies Committee). The chairs of each of these groups met in August to discuss ways to ensure the content in the three documents will be coordinated.

10. Next Meeting – CJ will scheduled for the next meeting (4 to 5 weeks) via a Doodle Poll.

End of Report

Annex Proposed Flow Chart

