BYLAWS

KNOWLEDGE EXCHANGE COUNCIL
KY/TN SECTION AWWA

ARTICLE 1 – PURPOSE

1.1. Purpose. The purpose of the Knowledge Exchange Council (KEC) of the Kentucky/Tennessee Section (Section) of the American Water Work Association (AWWA) shall be to carry out the duties and responsibilities that may be assigned to the KEC by the Section Board of Trustees in accordance with the Section Strategic Area: Knowledge Creation & Exchange.

1.2. Strategic Goal. The Strategic Goal of the KEC is to position the Section to be the authoritative resource on water for our section members.

1.3. Strategic Objectives. The Strategic Objectives of the KEC are to:
• Advance and expand the Section’s knowledge resources for drinking water and total water solutions.
• Increase the coordination and collaboration of educational programs and services between the Association and the Section.
• Increase the variety of effective distribution channels through which section members can access AWWA knowledge resources.

ARTICLE 2 – ORGANIZATION

2.1. Membership. All Chairs of Section Committees listed under the leadership of both the KEC and the Manufacturers & Associates Council (MAC).

2.2. Officers and Terms of Office.
• The officers of the Council shall be a Chair, Vice-Chair, and Secretary.
• The Chair of the Council shall be approved by the Section Board of Trustees and serve as a member of the Board of Trustees. The KEC Chair shall alternate between Kentucky and Tennessee each term and will coincide with the State of origin of the Section Chair. The term of office shall be one (1) year, commencing at the annual Water Professionals Conference.
• The Vice-Chair of the Council shall be a representative from the opposite state of the Section Chair’s State of origin and approved by the Section Board of Trustees. The term of office shall be one (1) year and alternate with the KEC Chair.
• The Secretary of the Council shall be appointed by the KEC annually.

2.3. Responsibilities.
• Oversee the creation, development, facilitation, and marketing of training courses and other knowledge resources for water professionals and all other members in each of the two states.
• Review, evaluate, and update the KEC Bylaws.
• Attend and participate in Section Board meetings and conference calls, as assigned, and the Fall Leadership Retreat.
• Work closely with Environmental Protection Agency officials, State Regulatory Agencies and Boards of Certification in both Kentucky and Tennessee, other water industry organizations, and Section members to determine the training needs of Section membership.
• Work with the Association and other water industry organizations to facilitate collaborative training. Oversee the use of available Association resources such as seminars, webinars, course material, and publications.
• Work with Section Committee Chairs listed under the leadership of both the KEC and MAC, and Section staff to facilitate training programs and distribution of knowledge resources in both Kentucky and Tennessee.
• Work to obtain a wide geographic distribution of educational opportunities.
• Endeavor to include small system needs in educational opportunities.

ARTICLE 3 – MEETINGS

3.1. The KEC shall hold meetings as necessary to accomplish the Strategic Goal and Objectives of the Council.

ARTICLE 4 – BUDGET

4.1. The KEC will submit an annual work plan and budget to the Section Treasurer for any KEC activities that fall outside of the work plans of the Section committees listed under the leadership of both the KEC and MAC, including training under the requirements of a grant or any specialty educational opportunities offered.

ARTICLE 5 – PROGRESS REPORTS

5.1. A report on KEC activities shall be submitted to Section Staff by the KEC Chair at least one week prior to each Section Board of Trustees meeting, so that it can be distributed to the Board Members for review prior to the meeting. The report shall include a summary of activities, progress and changes in existing programs, and proposals for new programs.

ARTICLE 6 – AMENDMENTS

6.1. These Bylaws may be amended by the officers of the KEC, with approval thereafter by the Section Board of Trustees.