

# Academy of Dentistry International

## Step-by- Step Video-Stream Registration Instructions

Partner Code: ADI22968 – Please Note: You will need to enter this at each course registration.

### Read Before Registering:

- Use a computer that has audio/sound and is connected to a printer to print your Certificate of Completion at the end of course.
- You will create your own password.
- Our system will generate a unique user code for you. Please make sure to save your user code and password. \*\*You will use the same user code and password for each registration.\*\*
- All fields must be completed, including the *partner code: ADI22968 at each registration*
- You must complete the course one month after your online registration is completed.

### Instructions to Register:

- Go to the CDE website at <http://smile.uthscsa.edu>
- Click on the purple tab that says “*Online Learning Opportunities*”
- Scroll down and select the “*Video Streaming*” link.
- You can search courses by title, presenter, or category.
- Select the course you would like to take. If the course has multiple sections, you will need to register for each one individually.
- It is recommended that you watch the preview of the course to make sure the video is playing correctly on your computer.
- Next you will register for the course. Select the “*Register Now*” button.
- The course you selected should be in the dropdown box. Select “*Continue*”.
- Next, you will create a new account by selecting the green “*New Account*” button.
- You will then be redirected to the online registration page. Please make sure to complete all required fields including the *partner code*. Click “*Submit and Continue*”.
- Upon submitting your registration form, you will be directed to the payment section. We accept Visa, MasterCard, and Discover.
- Once payment is submitted, you will receive two emails. The first email is a verification of payment and the second email will contain your User Code, Password, and a link to a *Logon Session* page to begin the course. \*\*You will use the same user code and password for every registration. Please make sure you save this email\*\*

If you have any questions, or if additional instructions are needed please call Continuing Dental Education at 210-567-3177, Monday – Friday, 8:30 AM – 5:00 PM