



# **HISPANIC BAR ASSOCIATION OF THE DISTRICT OF COLUMBIA FOUNDATION**

## **2015 HBA-DC SCHOLARSHIP APPLICATION**

*Due Date:* Friday, October 16, 2015



## HISPANIC BAR ASSOCIATION OF DC FOUNDATION

September 24, 2015

Dear Student:

The Hispanic Bar Association of the District of Columbia (“HBA-DC”) is a local voluntary bar association in the District committed to the advancement and progress of Latinos in the legal profession. To further its commitment, the HBA-DC will award two scholarships of \$2,500.00 to eligible law students via the Hispanic Bar Association of the District of Columbia Foundation (“HBA-DC Foundation”), an independent charitable organization affiliated with the HBA-DC. Eligibility and selection criteria for the HBA-DC Scholarship along with the application procedure are set forth below.

It is important that you read the instructions before you submit an application for the HBA-DC Scholarship. Please answer all questions completely and in legible handwriting or type. Your application will not be considered until all required materials are received. All application materials must be electronically mailed to the Scholarship Committee at: [foundation@hbadc.org](mailto:foundation@hbadc.org).

The HBA-DC will announce the Scholarship awardees at its Equal Justice Awards (“EJA”) to be held on **November 6, 2015**. Should you be selected to receive a Scholarship, you will also receive one (1) complimentary ticket to the EJA. Additional details about the EJA will be provided at a later date.

Thank you for your interest in the HBA-DC Scholarship. The HBA-DC and the HBA-DC Foundation wish you success in your legal career.

Sincerely,

HBA-DC Foundation Scholarship Committee



## HISPANIC BAR ASSOCIATION OF DC SCHOLARSHIP

### APPLICATION INSTRUCTIONS

1. **Eligibility**

Students of Hispanic or Latino descent who are currently enrolled and in good standing in their final year of studies for a *Juris Doctor* degree at a law school in Washington, DC are eligible to apply for the HBA-DC Scholarship.

2. **Selection**

The selection of HBA-DC Scholarship recipients will be conducted by the HBA-DC Foundation Scholarship Committee.

3. **Selection Criteria**

The HBA-DC Scholarship will be awarded based on the following criteria:

- A. Accreditation. The HBA-DC Scholarship is limited to students who are attending ABA approved schools in Washington, DC
- B. Good standing. The applicant must submit an official law school transcript and a letter from the law school stating that the student is in good standing.
- C. Financial need. The applicant must provide documentation sufficient to document his or her need for financial assistance in order to meet the expenses of attending law school. Information submitted should document student and family income, including the applicant's federal tax returns, financial aid received, and expenses related to attending law school.
- D. Demonstrated commitment to the advancement of the Hispanic community. The application materials must reflect service to the Hispanic community, which may include the HBA-DC.
- E. Completeness. In addition to the application form and required documentation described in these instructions, the applicant must submit a brief biography and high resolution photograph.
- F. Timeliness. Scholarship applications and all required supporting documentation must be received by 11:59 p.m. EST, October 16, 2015.

- G. Presentation. Scholarship recipients will receive one (1) complimentary ticket to the EJA and must be present for the Scholarship award announcement.

4. **Awardee Information**

If selected as a scholarship recipient, the awardee must provide a biography and photograph, which will be featured in the EJA program.

5. **Use of Scholarship**

The purpose of the HBA-DC Scholarship is to cover the awardee's educational expenses of tuition, books, and bar exam preparation. The Scholarship is a grant paid directly to the law student and is not a loan.

6. **Certification Regarding Use**

Applicants must certify that they will use the HBA-DC Scholarship only to cover the allowable educational expenses listed in the previous section. Awardees must submit a report on the use of funds on a report form provided by HBA-DC Foundation.

7. **Misuse of Funds**

An awardee, who cannot document that the HBA-DC Scholarship funds were used to cover the allowable costs listed above, must repay the misused funds immediately or under a restitution agreement.

8. **Disbursement of Scholarship**

The HBA-DC Scholarship will be paid directly to the awardee by check unless the awardee requests that payment be made to the law school directly.

9. **Promotional Materials**

By receiving the HBA-DC Scholarship, the awardee agrees that any photographs taken at the EJA event may be used by the HBA-DC on its website, newsletter or other promotional materials.

**HISPANIC BAR ASSOCIATION OF DC SCHOLARSHIP**

**APPLICATION FORM**

**Section I. Personal Information**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone (mobile): \_\_\_\_\_

Telephone (home): \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Father's Place of Birth: \_\_\_\_\_

Mother's Place of Birth \_\_\_\_\_

Marital Status: \_\_\_\_\_ Number of Dependents (if applicable): \_\_\_\_\_

Name of Law School: \_\_\_\_\_

Current Year in Law School: \_\_\_\_\_

Undergraduate School: \_\_\_\_\_

Undergraduate Degree: \_\_\_\_\_

Please check the type of law school program you are currently enrolled in:

\_\_\_\_\_ Day/Full Time

\_\_\_\_\_ Evening/Part-Time

Credits Completed: \_\_\_\_\_ Credits Needed to Graduate: \_\_\_\_\_

Anticipated Date of Graduation: \_\_\_\_\_

Current Grade Point Average or Academic Standing: \_\_\_\_\_

To the best of your knowledge, are you related by blood, marriage or any other family relationship to any officer or director of the HBA-DC or the HBA-DC Foundation or to any member of the Scholarship Committee? If so, please list the member's name and relation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you previously received any financial assistance from the HBA-DC Foundation? If so, please identify the financial assistance and the year in which it was received:

\_\_\_\_\_  
\_\_\_\_\_

**Section II. Financial Information (Income, Assets and Resources)**

**FINANCIAL AID FOR PRESENT ACADEMIC YEAR 2015-2016:**

Total scholarships and grants: \$ \_\_\_\_\_  
Loans: \$ \_\_\_\_\_  
Special Grants (e.g., CLEO) \$ \_\_\_\_\_  
Work Study: \$ \_\_\_\_\_  
Tuition Waiver: \$ \_\_\_\_\_  
*Subtotal:* \$ \_\_\_\_\_

**INCOME:**

Self (per year, net after taxes and deductions): \$ \_\_\_\_\_  
Spouse (per year, net after taxes and deductions): \$ \_\_\_\_\_  
Government Benefits (per year): \$ \_\_\_\_\_  
Family Contribution (per year, e.g. parents): \$ \_\_\_\_\_  
Average Checking Account Balance (for current year): \$ \_\_\_\_\_  
Total Savings: \$ \_\_\_\_\_  
Total Investments (e.g. stocks, mutual funds, bonds, money market accounts): \$ \_\_\_\_\_  
*Subtotal:* \$ \_\_\_\_\_

**PROPERTY:**

Real Estate (approximate value, net of mortgages and liens): \$ \_\_\_\_\_

Automobile value (net of liens): \$ \_\_\_\_\_

Other Assets: \$ \_\_\_\_\_

*Subtotal:* \$ \_\_\_\_\_

**EXPENSES (FOR ACADEMIC YEAR 2015-2016):**

Tuition and Fees: \$ \_\_\_\_\_

Books and Supplies \$ \_\_\_\_\_

Rent or Mortgage: \$ \_\_\_\_\_

Utilities: \$ \_\_\_\_\_

Groceries: \$ \_\_\_\_\_

Transportation or Car Expenses (e.g., auto insurance, gas, car payments): \$ \_\_\_\_\_

Clothing: \$ \_\_\_\_\_

Medical: \$ \_\_\_\_\_

Child or Dependent Care (Child support) \$ \_\_\_\_\_

Contribution to Family: \$ \_\_\_\_\_

Credit Card Payments: \$ \_\_\_\_\_

Other Expenses and Payments (describe): \$ \_\_\_\_\_

*Subtotal* \$ \_\_\_\_\_

What is your total credit card balance? \_\_\_\_\_

What is your total student loan balance? \_\_\_\_\_

What is your total mortgage balance? \_\_\_\_\_

Total debts and liabilities, other than credit card, student loans or mortgage:

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**Section III. Community Commitment (attach up to one additional page, if necessary)**

The HBA-DC Scholarship is awarded to students with financial need who demonstrate a commitment to the progress and advancement of the Hispanic community, which may include the HBA-DC. Please describe in detail your recent community and law school activities and how, as a future lawyer, you intend to contribute to the advancement of the community and the Hispanic bar.

**Section IV. Additional Factors (attach up to one additional page, if necessary)**

Please describe any additional circumstances that you believe would help the Scholarship Committee evaluate your application. You may also include a one-page resume.

## **Section V. Supporting Documentation Required**

1. Copy of your Financial Aid Award Letter from your law school for the year for which this scholarship will be awarded.
2. Copies of your federal tax return (or state tax return if you filed no federal return) for the prior year. If you did not file any tax return for the prior year, please indicate below.
3. Copy of your law school transcript.
4. Letter from your law school indicating that you are in good standing.

## Section VI. Certification

I, \_\_\_\_\_, hereby certify that, should I be awarded an HBA-DC Scholarship by the Hispanic Bar Association of DC Foundation, I will use the Scholarship funds exclusively for tuition, books, school supplies, or bar exam preparation fees. I agree to submit to the Hispanic Bar Association of DC Foundation a form reporting my use of the funds.

I, \_\_\_\_\_ also hereby certify by signing below that the statements and information provided in this application and the supporting documentation are true.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_