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We are looking forward to welcoming you back! It is an entirely new world for events during COVID and we are eager to reconnect and join together in-person. Your event experience may look a little different than before. New safety protocols and less direct contact, are a few of the things we’re doing for our health and yours.

HERE IS WHAT TO EXPECT

1. Face masks are required upon entering the building & checking in. It is required for our attendees to keep their masks on anytime they are moving inside the venue. Attendees can remove their masks ONLY when they are seated while eating and/or drinking.
2. Upon arrival, please check in at our registration desk & use our hand sanitizer to clean your hands.
3. The check-in process will include temperature check and if your temperature is 99.5 degrees Fahrenheit or higher, you will not be able to attend the event.
4. At this time, we will offer disposable, physical event guides to ensure safety and sanitation. You will be able to view the event guide online too.
5. To limit less staff and attendee interaction, we will be enforcing a one-way traffic flow down aisles.
6. A safe-spaced seating arrangement will be in place for all food and beverage offerings.
7. Due to guidelines on seating capacity, safe-distanced seating will be arranged, and limited capacities will be allowed in technical sessions. This ensures our ability to manage seating capacity and the health & safety of our attendees and staff, alike.
8. Sanitizing stations will be accessible in various areas around the venue.

We are doing everything that we can on Our Part to ensure the safety of our staff and our guests. Please do Your Part in reducing the spread of COVID-19. For more information specific to the venue, see page 8.

Risk-Free Cancellation

As part of our commitment to health and safety, all paid event orders are eligible for risk-free cancellation without any penalty or fees. Contact SMTA HQ for more information +1 952-920-7682.
YOUR PART

• Please cancel your registration and do not plan to attend if you answer YES to any of the questions on page 3.
• It is REQUIRED that all staff and attendees wear a face covering anytime they are in the venue and not actively eating and drinking. Face masks are required upon check in, using the restroom, & anytime you are in the building.
• Pre-registration is encouraged and appreciated to properly prepare space requirements.
• Due to guidelines on seating capacity and social distancing, attendees are asked to be mindful and respectful of the number of people gathering in large groups.
• Please practice social distancing and proper use of wearing a face covering while at the venue.

To ensure you are doing your part, please comply with all guidelines given by the SMTA staff and venue staff to aide in making the event successful for everyone.

OUR PART

• Masks are worn by all staff
• All staff members are screened before the event.
• Increased hygiene and sanitation practices across the board.
• Tables and chairs are safely spaced and are placed intentionally to ensure safe distance protocols. Extra tables have been removed and directional signs have been added to ensure proper distancing guidelines.
• Monitoring maximum capacity standards always set by the venue’s current guidelines.
• Frequent hand-washing by staff.
• Sanitizing of all high touch areas, tables, and seats will be conducted more frequently.
• Pens, presentation remotes, and other shared devices are sanitized before use.
• Online event guides will be made available using your personal phone. Disposable event guides will also be available on-site.
• Individual lanyards or single-use badge clips are available for each attendee.
• Hand sanitizer is available throughout the venue.
• Staff will monitor room capacity to avoid overcrowding.

NOTE: We reserve the right to not admit attendees into the venue or allow individuals to come inside the venue if they appear to be sick with COVID-19 symptoms or if they are not complying with the rules stated above. Visiting any public space puts you at a higher risk of contracting COVID-19 than staying home and isolating. By registering and attending an SMTA event, you are doing so at your own risk.
Attendee Safety Checklist

- Do you feel sick or do you have any of the following symptoms of COVID-19?
  - New cough
  - Shortness of breath
  - Chills
  - Headache
  - Muscle pain
  - Sore throat
  - Fatigue
  - Congestion
  - New loss of taste or smell

- Do you have a fever of 99.5 degrees Fahrenheit or higher, or feeling feverish?

- Are you currently waiting on the results of a COVID-19 test?

- Are you isolating or quarantining because you may have been exposed to a person with COVID-19 or are worried that you may be sick with COVID-19?

- Have you cared for or have you had close contact within the last 14 days with someone who has COVID-19 or who has symptoms of COVID-19? *Close contact means spending a total of 15 minutes or more throughout the course of a day within about 6 feet of anyone who has COVID-19.*

If you answered yes to any/all of the above questions, please refrain from attending this SMTA event.
Centers for Disease Control and Prevention
COVID Event Guidelines

(Below information provided from CDC website: https://www.cdc.gov/coronavirus/2019-ncov/your-health/large-gatherings.html)

Steps Everyone Can Take to Make Large Gatherings Safer. The more steps you can take, the safer you will be at the gathering.

Wear a Mask

- Wear a mask with two or more layers to stop the spread of COVID-19 to protect yourself and others.
- Wear your mask over your nose and mouth, secure it under your chin, and make sure it fits snugly against the sides of your face.
- In cold weather, wear your mask under your scarf, ski mask, or balaclava.
- Keep a spare mask in case your mask becomes wet from moisture.

Stay At Least 6 Feet Away from Others

- You are more likely to get or spread COVID-19 when you are in close contact with people who don’t live with you.
- Remember that people without symptoms or with a recent negative test result can still spread COVID-19 to others.
- Arrive to the event early or at off-peak times to avoid crowding and congested areas.
- Avoid using restroom facilities or concession areas at high traffic times.

Wash Your Hands

- Wash hands often with soap and water for at least 20 seconds, after blowing your nose, coughing, or sneezing and before eating.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Bring extra hand sanitizer with you.
- Avoid touching your mask, eyes, nose, and mouth.

Get Your Flu and COVID-19 Shots

- Get your flu and COVID-19 shots as soon as possible.
- The flu shot can help protect you and your family, friends, and community from getting and spreading flu.

What to do if You Become Sick after Attending a Large Gathering

- Get tested for COVID-19. You can visit your state or health department's website to look for the latest local information on testing.
- Know when to quarantine. Attending a large gathering or event increases your chance of being in close contact with people outside your household and being exposed to COVID-19. If you had close contact with people you don’t live with:
  o Stay home for 14 days after your last contact with a person who has COVID-19.
  o Watch for fever (100.4°F), cough, shortness of breath, or other symptoms.
  o If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19.
Centers for Disease Control and Prevention
Information Links

Frequently Asked Questions (FAQ):

Things You Need to Know:

How it Spreads:

Prevent Getting Sick:

Symptoms:

Travel Information:
KNOW BEFORE YOU GO

Our first priority is always the health and safety of our guests and team members. The MCC continues to follow the recommendations and guidelines of health experts.

CLEANING
The MCC is an accredited GBAC STAR™ facility and has implemented the most stringent protocols for cleaning, disinfection and infectious disease prevention. The MCC has increased the frequency of cleaning and disinfecting with EPA-approved disinfectants in all public and private spaces with an emphasis on high touchpoint areas.

AIR FLOW
The MCC has been working to operate its HVAC systems in accordance to COVID-19 health and safety guidelines provided by the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE). At this time, all spaces will be flushed with outside air before and after use. Engineers will monitor all occupied spaces and maximize the use of outside air.

RESTROOMS
The nearly 45 public restrooms in the MCC all operate with an exhaust system to pull air out and keep the air circulating. Restrooms are marked as high-touchpoint areas in our cleaning and disinfecting plan, and all cleaning staff members have a heightened sense of awareness and responsibility when addressing these areas.

SOCIAL DISTANCING
Our team is prepared to work closely with each event to ensure the best measures to maintain a safe physical distance for a social connection.

FOOD & BEVERAGE
Kelber Catering, the exclusive catering company for the MCC, has restructured its entire approach to all types of meetings and events to focus on health and safety measures to keep attendees and employees safe. This includes food and beverage services for events as well as retail outlets, Dunn Brothers Coffee, and all back-of-house functions.

HEALTH SCREENING
Health and screening measures will be required for each event at the MCC. Each event will provide clear direction to its employees, exhibitors, decorators, third-party partners, and guests regarding expectations should they develop symptoms of COVID-19.

SECURITY
The MCC's high-functioning Command Center is centrally located on Level One of the building to provide guests with convenient access and efficient response times. With over 100 security cameras, our team monitors all areas of the building 24/7, including our 3rd Ave. Parking Ramp.

MASKS
When inside the MCC, individuals are required to cover their nose and mouth with a mask or cloth face covering, per CDC guidance.

LEARN MORE
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