

SWON Libraries
Executive Board Meeting Minutes
Meeting room at 10250 Alliance Road
December 5, 2014

Board Members in Attendance

Melanie Blau-McDonald, SWON Exec. Director
Dave Anderson, President, Campbell County Public Library
Chris Owens, Blanchester Public Library
Cindy Sefton, Cincinnati State and Technical College
Jennifer Spillman, Treasurer, Dayton Metro Library
Jennifer Heffron, TriHealth, Good Samaritan College of Nursing
John Stork, University of Cincinnati

Absent

Greg Edwards, Donna Briggs, Cherie Roeth, Joe Kneuve, Andrea Owens, Angela Smith

Call to Order

- Cindy officially called the meeting to order @ 10:03 a.m.

Presentation and Approval of the October 2014 minutes

- Presented but not approved as quorum not present.

Presentation of the September and October 2014 Financial Statements

- Your Membership(YM)/Quickbooks integration. Melanie has moved forward trying to improve data import process. Revenue was not accurate in Quickbooks (low) as YM was not importing that data correctly.
- Discussed but could not vote to approve as we did not have a quorum.

Membership and Renewals

- Adams County has joined SWON. Their Membership will start January 1st.
- Thomas More College membership would be less than previous years but budget constraints may prevent renewal.

State Library and Regional Library Systems Update

- Melanie attended a meeting of the regional directors and the State Library. The report from the state on the surveys given out in the summer of 2014 was presented, as well as a narrative report on the stakeholders involved in the Regional Library Systems.

Update of larger themes, programs and new developments for the upcoming five months

- Level-up Lab update. New levels, new topics. Four new management topics (Melanie). Results. Melanie has 4 labs with Southern State Community College.
- Technology to lend program – re-launched and reloaded. Melanie brought the 3D printer to display for the Board. SWON still has other tech to lend and is working on a grant to revamp the Laptop lab.

- Collaborative webinars with the other Regional Library Systems – Teen and Adult SRP.
- Summer Reading Program Workshop, theme “Heroes” – March 19, at Washington/Centerville PL.
- Take 5: Take 4 – April 24, 2015 at PLCH Main. SWON is collaborating to bring this Teen event to Cincinnati.
- Staff Training Symposium, May 12, 2015 at National Composite Center in Kettering. Theme “Keep Calm and Love Your Library”. Keynote talk on Body Language by Holly Klingler. Breakouts: Emerging Technology, Eating Well on the Go, etc.
- Membership Meeting, in development. Meeting in December to talk to a representative from the Playhouse as an option for a program.
- NLM Programs, July 10, 2015. Morning: “From A(norexia) to Z(its): Providing Health Information to Teens” – Afternoon: “Healthy Aging at Your Library: Connecting Older Adults to Health Information.”
- Picture Book Read-In. Date is set: August 19, 2015 and venue is set: MidPointe Library System, West Chester. Still looking for one presenter.
- Melanie has been talking to other systems to try to collaborate to bring in Saroj Ghoting back for STEM Early Literacy presentations. Would need to presell many of the seats but is getting an underwhelming response.

Consulting Update

- HUC scanning project equipment evaluation
- Adams County Staff Training Day
- Level-Up Lab Supervisor Series, Southern State Community College

Personnel

- Nathan returning to work mid December from his paternity leave.

Operations – Melanie Blau McDonald

- Alliance Road tenant issues. Blue Ocean group neighbors have meeting room next to Melanie’s office causing noise issues. Melanie talking to building management about fixing the issue, may relocate to a different office in the same building, or the neighbors may be relocated to another location.

Next Meetings

The next Executive Board meeting will tentatively be on February 6th, 2015 at 10 a.m. at the SWON offices in the conference room.

Adjournment

Jennifer Spillman moved to adjourn; Jennifer Heffron seconded. Motion carried. Meeting adjourned at noon.

Minutes submitted by David Anderson.