

**SWON Libraries**  
**Executive Board Meeting**  
**December 14, 2017, 10:00 am**  
*Dayton Metro Library, Main Branch*  
*215 E 3<sup>rd</sup> St.*  
*Dayton, OH 45402*

*Mission: Strengthening our region's libraries by providing educational opportunities and by facilitating local collaboration and conversations between libraries of all types.*

**Board Members in Attendance**

Cassandra Vick, SWON Executive Director  
Shawn Fry, President, Boone County Public Library  
Chris Owens, Vice-President, Blanchester Public Library  
Angela Payer, Secretary, Kenton County Public Library  
Travis Bautz, MidPointe Library System  
John Stork, University of Cincinnati  
Kristi Hale, Wright Memorial Public Library  
Tracy Varner, Hamilton Clermont Cooperative  
Rachel Gut, Dayton Metro Library  
Cindy Sefton, Treasurer, Cincinnati State

Absent:

Greg Edwards, Public Library of Cincinnati and Hamilton County

**Call to Order**

Shawn, President of the Executive Board, called the meeting to order @ 10:04 am.

**Presentation of October 2017 Meeting Minutes**

Tracy motion to approve, John second. Approved by consensus

**Presentation of October and November 2017 Financials**

Rachel motion to approve, Cindy second. Approved by consensus

**Programming Updates**

Cassandra gave brief updates on the following:

- In-Person Events
  - Mother Goose on the Loose – positive feedback, paid for by LSTA funds
  - OKI – went smoothly, registration down
- SWON Webinars – doing well
  - Powerpoint for Beginners
  - Beginning Legal Research for the Public Librarian
  - Tell Me What You Want: The Art of the Reference Interview
- PCI Webinars – pre-paid for a year with LSTA funds, attendance trending up

- 40 Apps in 40 Minutes - Pam Baker (KCPL)
- Upcoming
  - Library Programming on Periscope
  - StrengthFinder Workshop (Level up Lab)
  - ALAO Innovation Conversations – What We Don’t Talk About When We Talk About Diversity

### **Consulting**

Tech to Lend – coding toys launched and mostly all checked out, more will be added to available list as Emily gets up to speed with them and her new position

### **Collaborations**

Cassandra gave brief updates on the following:

- State Library conference – looking at a new iteration of this idea with a shared keynote, one day in each region. Tentative theme/topic: opioid crisis. Looking for a venue to seat 200 in August.
- Girls Who Code – if libraries sign up under SWON with GWC, SWON benefits

### **LSTA Grant Funds**

All items have arrived and many are already in use.

### **Administration**

- Emerging Trends and Technology Educator Search
  - Emily Wages hired.
- Strategic Plan Committee
  - Committee will include Cindy, John, Tracy, and Chris.
- Audit – completed yesterday
- Executive Director update – Cassandra updated the Board about her status
  - Executive Session – Shawn motioned to go into Executive Session at 10:27 am, Chris seconded. Shawn motioned to leave Executive Session at 10:42 am, Chris seconded.
  - Rachel moves that the Board will require Cassandra to provide documentation by December 29, 2017 and proactively henceforth. Further discussion and a decision by the Board will be made at the meeting on February 8, 2018. Tracy seconds. Approved by consensus.

### **Next Meeting**

February 8, 2018 at the SWON Offices

### **Announcements**

General invitation to Board and attendees to the Kenton County Public Library’s Erlanger Branch Renovation celebrations.

### **Adjournment**

Cindy motion to adjourn at 10:55 am, Kristy second. Approved by consensus

Minutes submitted by Angela Payer, Secretary.