

TAPPA BOARD MEETING

Called Meeting Date: February 27, 2010

Meeting Location: San Antonio Hilton Airport Hotel
Texas Double D Banquet Room
611 Northwest Loop 410
San Antonio, Texas 78216

Meeting opened at approximately 10:55 a.m. Sign-In Sheet was filled out as follows:

Board Members Present:

- Les Swick
- Richard Gentry
- Mike Billingsley
- Shelton Riley
- Dalton Smith
- Mike Miller
- Raymond Martin
- Robert Taylor
- Lalo Gomez
- Sallie Spotanski

Board Members Absent: Alan Goldapp

The following guests were in attendance:

Scot Colley – Abilene Christian University
Sue Wright – Abilene Christian University
Hester Woods – Abilene Visitors Center
James Norcom, III - University of Houston
Sameer Kapileshwari – University of Houston
Janet Heitmiller – University of Houston

Introductions and welcoming remarks were made by Les Swick, President.

Vice President's Report: Had nothing to discuss or report at this time.

Secretary's Report:

A motion was made by Dalton Smith to accept the corrected minutes of the Secretary's report for November 7, 2009 indicating San Antonio would become the 2012 Conference Host due to Corpus Christi's withdrawal at the November 7, 2009 meeting. The motion was seconded by Raymond Martin and the vote carried unanimously.

Treasurer's Report:

Sallie announced an itemized accounting would be available at the April annual business meeting for the three (3) bank accounts which TAPPA has at Bank America. She reported - TAPPA had the following balances as of January 31, 2010 in their accounts.

- 0525 - \$13,168.52
- 1837 - \$23,377.35
- 4750 - \$91,925.19 (Savings)

A motion was made by Mike Billingsley to accept the treasurer's report as reported and Shelton Riley seconded. The vote carried unanimously.

Information Service Officer:

Mike Billingsley gave a brief overview of the new website and pointed out some of the changes which had been made. More enhancements would follow in the future.

President's Report:

Les read the requirements for the vacant positions:

All officers of the Association must be Institutional Members. Institutional Members are those members with Physical Plant management, supervisory, or professional level responsibility within the institution belonging to the Association. Nominees must be willing to serve in the capacity of the office to which elected and be willing to attend all meetings of the organization and the Board of Directors.

The Vice-President assumes the office of the President, and shall serve a one year term. The Secretary-Treasurer shall serve a two-year term, and may be re-elected. The Board members shall serve a three year term and may be re-elected. Nominations may be submitted to anyone on the Nomination Committed.

The Nominating Committee accepted the following names to be voted upon at the annual business meeting.

- Mike Miller – Vice President
- Dave Irvin – Vice President
- Sallie Spotanski – Secretary/Treasurer
- Gerardo Rodriguez – Board Position
- Terry Pritchett – Board Position
- Sally Moore – Board Position

The Nominating Committee consisted of the following individuals:

- Chair – Past President – Les Swick
- Vice President – Richard Gentry
- Terry Pritchett – Tarleton State University
- Bettie Simpson-Weeks – University of Texas - Austin
- Matt Melsheimer –SMU

A motion was made by Sallie Spotanski to accept the nominations as read by Les and Shelton Riley seconded. The motion carried unanimously.

The Special Awards Committee consisted of the following individuals:

- Les Swick
- Allen Goldapp
- Joe Standridge
- Michael Ruland

The Special Awards Committee reviewed and validated the nomination of Gloria Fuller for the emeritus membership. Gloria's nomination shall be presented to the general membership at the annual business meeting.

The Special Awards Committee presented two names for consideration for distinguished service to TAPPA. The recipients will be announced at the annual meeting banquet.

Lalo Gomez made a motion to accept the nominations and Dalton Smith seconded. The vote carried unanimously.

The following individuals were appointed to serve on the Bylaws committee:

- Shelton Riley – Chair
- Lalo Gomez – Board Member
- Mike Miller – Board Member
- Les Williams – TAMU
- Hollis Dyer – TCU
- Bob Casagrande – SMU

The committee submitted the following amendment to be presented and voted upon by the general membership at the annual business meeting.

Scholarships should be awarded to members of TAPPA institutions that are in good standing and current with their dues. These scholarships can be used for attending conferences of APPA, CAPP, TAPPA or any type of educational training associated within the scope of facilities/physical plant professions. The matching of donated funds should be limited to a maximum of \$1,000.00 as TAPPA funds allow which would be determined by the TAPPA Board during their annual meeting. TAPPA institutions are allowed one entry for the annual scholarship drawing. Institutions must have a member in attendance at the annual conference and present at the banquet to be awarded a scholarship. Institutions receiving scholarships will be required to send a "Thank You" letter to the donating Business Partner, copying TAPPA stating how the scholarships was used and thanking them for their donation.

A motion was made by Richard Gentry and seconded by Robert Taylor to accept the amendment as read. The vote carried unanimously.

The Scholarship Committee consisted of the following individuals:

- James Norcom III - Chair
- Dee Littlejohn
- Chris McCall
- Bill King

James Norcom, III reported he had approximately \$3,500 already committed for this year's conference and hopefully would exceed the amount donated last year. It was suggested that the listserv be used for obtaining additional monies.

Scot Colley, 1st Host, announced the Wind Tour Farm Tour would be limited but two tours would be available. At this time there were 94 individuals who had registered and 37 booth spaces had been sold for the conference. A shuttle would be running every 15 minutes during the conference. March 2nd would be the deadline for speakers.

A brief overview was given by Sameer Kapileshwari with the University of Houston of the 2011 annual conference/business meeting. The conference will be held April 16, 2011 – April 20, 2011 at the Hyatt Regency Hotel in downtown Houston. The theme will be: Rethinking the Future. (A copy of their schedule will be available for those who want it). Sameer wanted to hear from anyone with suggestions.

Briefly mentioned was the Network Magazine – We will provide information regarding the publication through the TAPPA listserv if they wish to provide us coverage.

Meeting adjourned at 12:30 p.m. (Motion made by Sallie Spotanski and seconded by Dalton Smith).
Motion carried.

Respectfully Submitted,

Sallie Spotanski
Secretary/Treasurer