

**TAPPA BOARD MEETING**

**Cancun Room**

**MCM Elegante Suites Hotel**

**Abilene, Texas**

**Called Meeting Date: April 17, 2010**

**Meeting was called to order at 3:10 p.m. Sign In Sheet was filled out as follows:**

**Board Members Present:**

**Les Swick  
Mike Billingsley  
Shelton Riley  
Mike Miller  
Raymond Martin  
Robert Taylor  
Lalo Gomez  
Sallie Spotanski**

**Board Members Absent:**

**Richard Gentry  
Allen Goldapp  
Dalton Smith**

**The following guests were in attendance:**

**Scot Colley - Abilene Christian University  
Sue Wright - Abilene Christian University  
Hester Woodz - Abilene Visitors Center  
Dave Irvin - University of Houston  
James Norcom III - University of Houston**

**Introductions and welcoming remarks were made by Les Swick, President.**

Vice President Report: Absent - No Report

Secretary/Treasurer: Copies of the February 27, 2010 Board Minute Meeting held in San Antonio, Texas were distributed to everyone. Mike Miller noted he wasn't present at the February Board Meeting as recorded in the minutes provided. A motion was made by Robert Taylor and seconded by Mike Miller to accept the minutes with a correction of Mike being absent. The motion carried unanimously. Copies of the approved minutes will be placed on the website following the 2010 annual business meeting conference.

Copies of the treasurer's report were distributed regarding TAPPA's three (3) bank accounts with Bank of America. The accounts consists of main, merchant and a savings accounts. Sallie reported the following balances as of March 31, 2010:

- Main Acct. ending in 0525 - \$4,669.95
- Merchant Acct. ending in 1837 - \$76,135.88
- Savings Acct. ending in 4750 - \$92,021.80

A motion was made by Shelton Riley and seconded by Robert Taylor to approve the treasurer's report as presented. The motion carried unanimously. Copies of the treasurer's report will be available at the annual business meeting on Tuesday, April 20th.

Information Service Officer: Mike gave a brief overview of the website which had been updated. Les requested the 2014 El Paso Conference be removed from the website since the board has not received confirmation as to who will be hosting the conference. Under the navigation link Membership Dues will be added and the Institutional Dues will be removed from C-Vent.

Les announced Allen Goldapp tenured his resignation as a director due to a new position he has taken in San Antonio, Texas with North Side High School. Therefore, the members will be voting on three (3) directors instead of two (2). It was agreed upon by the board the person with the least amount of votes will fill the remaining term vacated by Allen Goldapp.

The Nominating Committee: Les Swick, Chairperson

The following names will be presented to the members at the annual business meeting:

Dave Irvin- Vice President  
Mike Miller - Vice President  
Sallie Spotanski - Secretary/Treasurer  
Mike Billingsley - Information Service Officer

The three nominees for directors are:

Gerardo Rodriguez  
Terry Pritchett  
Sally Moore

A motion was made by Raymond Martin and seconded by Shelton Riley to accept the nominations as presented. The motion carried unanimously.

#### New Business:

Sallie presented to the board a recommendation for TAPPA to pay all expenses for one (1) facilities personnel to attend the 2011 Conference in Houston, Texas since travel has been disallowed due to budget constraints. The drawing will be held at the banquet on Tuesday, April 20th and the winner must be present to win. In the event the winner is unable to attend the 2011 annual business meeting the institution of the person whose name was drawn will select an alternate. Airfare will not exceed the price of flying coach. Raymond Martin made a motion to accept and Lalo Gomez seconded. The motion carried unanimously.

#### Scholarship Committee:

James Norcom III reported several scholarships totaling over \$6,000 had been received with the possibility of more monies being received before the banquet on Tuesday evening, April 20th. Several announcements will be made at the various sessions during the annual meeting, advising all institutions that a letter must be submitted to James in order to be eligible for the drawing. An institutions name can only be submitted once and a representative from the institution must be present to win.

Shelton Riley made a motion for TAPPA to match up to \$1,000 for each scholarship. Sallie Spotanski seconded and the motion carried unanimously.

Shortly after the closing of the annual business meeting an e-mail will be sent out via the listserv for individuals who wish to serve on the following standing committees, Nominating and Special Awards.

Les turned over the meeting to Scot Colley of ACU, who is hosting the 2010 annual business meeting. Scott gave a brief overview of the agenda and plans for the golf tournament, registration process, tours, and transportation. He mentioned this year prizes would be held on Monday between 4:00 p.m. to 5:00 p.m. at the civic center. On Tuesday, the vendors would award their drawings with pictures of the winners with the business partners. The drawings will be held at the same time.

Les thanked Scot, Sue and Hester for their willingness and support to host the 2010 conference. He also expressed his appreciation for the gift baskets presented to the board.

Dave Irvin of Houston University, 2nd Host was given the opportunity to give an overview of the progress for the 2011 annual business meeting. Dave mentioned they had started contracts with the Hyatt Regency Hotel in Houston and state rates would be available. Also negotiations were well underway for the various committees and chair/co-chairs were already in place. Houston will be awarding a complimentary registration and hotel stay for the 2011 event.

A motion was made by Sallie Spotanski and seconded by Robert Taylor for the meeting to adjourn.

Meeting adjourned at 4:22 p.m.

Sincerely,



Sallie Spotanski,  
Secretary/Treasurer