

2015 TAPPA Conference

The TAPPA 2015 Conference and Business Meeting was held March 28-31, 2015 in Dallas, Texas at the Hyatt Regency Hotel and was hosted by SMU/Aramark.

Saturday, March 28, 2015:

TAPPA Registration - (9:00 a.m. to 4:00 p.m.) – Rm. J.
APPA Credentialing Prep Course for EFP and CEFP) – Rm. C.
Business Partners – Set up & Registration – (Noon to 5:00 p.m. Marsalis Hall and Foyer)
CEFP & EFP Testing – (5:30 p.m. – 9:30 p.m.) – Rm. C

Sunday, March 29, 2015:

Golf Tournament – Texas Star Golf Course (8:30 a.m. to 1:30 p.m. bus loads at 7:00 a.m.)
TAPPA Registration – (9:00 a.m. to 3:00 p.m.) – Rm. J
Business Partners – Set up & Registration – (8:00 a.m. to 5:00 p.m.) – Marsalis Hall & Foyer
First Time Attendee Reception – (7:00 p.m. – 8:00 p.m.) – Marsalis Hall

Also educational sessions were held on Sunday: Rm. G – Managing a Successful Environmental Compliance Program; Rm. L- How To Make the Most Educated Decisions on IAQ (10:30 a.m. – 11:30 a.m.) and in the afternoon, Water Conservation-Centralized Irrigation Control Systems – Rm G and Concrete Masonry Restoration –Rm. L., LEED-EB Recertification of an existing building – Rm C (1:00 - 2:00 p.m.) and The Power in Collaboration – Rm. C 2:30 p.m. – 3:30 p.m.)

Monday, March 30, 2015:

Registration (9:00 a.m. to 4:00 p.m.) – Rm. J

Welcome Opening Breakfast: - Monday, March 30th

The Welcome Breakfast was held in the Exhibit Hall beginning at 7:30 a.m.

Robert Ramirez President, welcomed everyone in attendance and thanked the business partners for their participation and sponsorships. A special “thank you” was expressed by Robert to ChemCal for being the 2015 Presidential Sponsor and a special thanks to Shoppa’s and Metro Golf Cars for the carts which will be awarded at the banquet on Tuesday Evening.

Several door prizes were handed out and the drawing for the Facilities Management and Business Partner early registrants was also held and Surface Pro 3’s were given to the winners.

Robert announced the Business Partner Fair will open at 9:00 a.m. today and tomorrow and encouraged facilities personnel to network with our business partners. Terry also encouraged everyone to participate in the Scavenger Hunt which would be held at 2:30 p.m.

The first time attendees and five year attendees were also acknowledged.

Several door prizes were awarded by various business partners.

An announcement was made about the educational session which would be held at 3:00 p.m. – 4:00 p.m. in the respective class rooms. Also, Casino Night will be held this evening at 6:30 p.m. in the Exhibit Hall with dinner being provided. Robert encouraged our business partners to also attend this fun event.

Opening Session ended at approximately 9:00 a.m.

Lunch – Monday, March 30th

The meeting began at approximately 12:00 p.m. in the Marsalis Exhibit Hall

The business partners were acknowledged again by Robert and everyone was encouraged to visit the booths. Robert reminded everyone again about the Scavenger Hunt which is in progress at this time and the drawing would be held at 2:30 p.m. this afternoon.

Robert reminded everyone to be sure and attend the Banquet and Awards Dinner tomorrow night as awards, prizes, scholarships and two Grand Prize drawings would take place, along with the installation of officers. Christine Regis, Vice President for Business and Finance at Southern Methodist University will be the Keynote Speaker.

Robert mentioned Casino Night will be held in the Exhibit Hall this evening and the dinner buffet will begin at 6:30 p.m. Great prizes are in store for the various winners at the end of Casino Event and also some door prizes will be awarded while waiting on the final tabulation of the top winners for each game.

An announcement was made regarding the Business Partner Meeting which would be held in Rm L from 4:00 – 5:00 p.m. and encouraged all business partners to attend or least have a representative present from their company as a new liaison will be voted upon since Curtis King's term expires this year. Also a gold booth space will be awarded for the 2016 Conference.

Robert also reminded everyone about the educational classes which will be held this afternoon.

Several door prizes were awarded by various business partners.

This session ended at approximately 1:30 p.m.

Business Partner Meeting: Monday, March 30th

The Business Partner Meeting began approximately at 4:10 p.m.

Walter P. Moore's name was drawn as the recipient for the 2016 Conference Gold Booth Space. Bob Casagrande conducted the meeting and he announced that Curtis King's position needed to be filled. Curtis King announced that Rhonna Endres had received the most votes previously and he recommended that she should fill the Junior Business Liaison position. Bob Casagrande assumes the Senior Business Liaison position. Bob will give a report at the July Board Meeting of any suggestions or recommendations discussed during this meeting.

No time was noted for the adjournment of this meeting.

Tuesday, March 31, 2015

Breakfast: Begin at approximately 7:30 a.m.

Robert welcomed everyone and announced everyone seemed to have a great time during Casino Night and some great prizes were given.

Chem Cal was again acknowledged and thanked for being our Presidential Sponsor along with Shoppa's and Metro Golf Cars for the Grand Prize donations. Without our various sponsors and business partners our conference would not be possible. Numerous educational sessions will take place today beginning at 10:30 a.m. and topics and locations can be found in the conference brochure. Also, Robert, reminded everyone to please drop by and visit the various business partners. And also not to forget about the Mystery Vendor Game and the name of the Mystery Vendor will be announced at the Business Partner Annual Meeting.

A group photo will be taken immediately following breakfast and everyone will meet up with Miles for the location and photo shoot.

The SMU Campus Tour will be held also this afternoon from 2:30- 4:00 p.m. and spouse tours will be available at the times listed in the conference brochure.

Several door prizes were awarded by various business partners.

There being no further announcements or business the meeting adjourned at approximately 9:25 a.m.

Business Luncheon: March 31, 2015

The business meeting was officially called to order at 12:30 p.m. by Robert Ramirez, President. ChemCal was acknowledged for being the 2015 Presidential Sponsor and Shoppa's and Metro Golf Cars for being the Grand Prize Sponsors along with all Business Partners who participated in this year's event.

President's Report: Robert did not have anything to report officially except his appreciation for the support to the host and the attendees for making this conference a success.

Robert requested Sallie Spotanski to provide the Secretary/Treasurer's report.

Secretary/Treasurer: Sallie stated the board had approved the board minutes as listed on the website at the recent board meeting held on Saturday, March 28th and also the conference minutes from the 2014 Conference.

Robert called for a motion to accept the board meeting minutes as displayed on the TAPPA website. Chris Campbell made the motion and Rick Lobato, seconded. The motion carried unanimously.

Robert called for a motion to accept the 2014 Conference Minutes as displayed on the TAPPA website. Jim Norcom made the motion and Chris Campbell seconded. The motion carried unanimously.

Copies of the secretary/treasurer's report which were approved was provided at each table. Spreadsheets relating to the various accounts; main, savings, scholarship and merchant accounts as of February 28, 2015 are noted for recording purposes.

- Main Account (0525) - \$44,530.31
- Savings Account (4750) -\$12,410.70
- Merchant Account (1837) - \$239,100.46
- Scholarship Account (1639) – \$21,030.52
- Combined total for these accounts is \$317,071.39

Conference Accounts:

- 2015 – Conference Account - \$85,527.12
- 2016 – Conference Account - \$13,222.00
- Combined total for Conference Accounts - \$98,749.12

Total Monies for all accounts is \$415,820.51

Robert called for a motion to accept the Treasurer’s report. Rick Lobato made the motion to accept and Bettie Simpson Weeks seconded. The motion carried unanimously.

It was announced the dues for 2015-2016 will remain as \$25.00 for each facilities personnel from the various institutions. A motion was made by Jim Norcom and second by Chris Campbell regarding the dues announcement. The motion carried unanimously.

IT Report – Mike Billingsley, Chair

Mike stated he had no updates to report at this time.

Scholarship Committee Report: James Norcom, III, Acting as Chair, thanked all contributors and stated at this time \$21,020 had been received for scholarships. TAPPA matches up to \$1,000 for each restricted scholarship. Jim reminded everyone a representative from the institution whose name is drawn at banquet tonight must have a representative from their institution present in order to be accept the scholarship.

By-Laws Committee Report: Rick Lobato, Chair

Rick stated he and his committee are in the process of reviewing and updating the by-laws at this time and no changes have been made since the by-laws were adopted at the 2014 Conference. However, there will be some proposed changes coming in the future.

Special Awards, Terry Pritchett, Chair

Terry announced the names of the winners for the Special Awards would be announced at the banquet tonight.

Nomination Committee: James G. Norcom, III, Chair

Jim announced Rick Lobato’s name had been submitted for the vacant officer’s position of Vice President and asked if there were any further nominations from the floor.

There being no further nominations from the floor, Sallie Spotanski made a motion to elect Rick Lobato as Vice President and Bettie Simpson Weeks seconded the motion. The motion carried unanimously.

Jim announced the following individual names were submitted to the Nominating Committee for several vacant director's position and asked if there were any other nominations from the floor.

Dee Littlejohn – Dallas Theological Seminary
Yana Stephens – Aramark/SMU
Chris Campbell – Tarrant County College District –Northeast Campus
Terry Pritchett – Howard Payne University
Michael Brantley – Dallas County Community College – Eastfield

Floor nominations included:

Mike Feyen- Wharton County Junior College
Jason Lorimer – Texas A&M/SSC

The membership voted and based upon the number of votes received by each candidate the names and their terms of office are as follows:

2018 Directors:

- **Michael Brantley**
- **Yana Stephens**

2017 Directors:

- **Dee Littlejohn**
- **Terry Pritchett**

(Since Rick Lobato was elected as Vice President his remaining term of two years had to be filled and also Bridget Blizzard's term which would have expired in 2017 also needed to be filled. Bridget announced her resignation at the March 28th, Board Meeting.) Normally only two directors would have been elected for the new 3 year term.

May 1, 2015 is the official date for the new board to take effect.

Several door prizes were given out and the Mystery Vendor was announced as EMR Elevators and a prize was awarded to the winner.

There being no further business to discuss Robert called for a motion to adjourn the official business meeting. Jim Norcom made the motion and Sallie Spotanski seconded. The motion carried unanimously.

The annual business meeting officially adjourned at 1:34 p.m.

Conference Banquet: Tuesday, March 31, 2015 (7:00 p.m. – 9:00 p.m.)

The meeting was called to order at 7:29 p.m. by Robert Ramirez, President. Christine Regis, Vice President for Business and Finance, Southern Methodist University was introduced as the Keynote

Speaker and her topic was "What Keeps Me Up At Night – The CFO Perspective on Facilities Management".

ChemCal was recognized as this year's Presidential Sponsor. Shoppa's and Metro Golf Cars was also recognized for providing grand prizes. All business partner's participation and support are greatly appreciated no matter how small or great as noted by Robert.

Recognition of SMU/Armark Volunteer and Staff was noted.

President's Distinguished Service Awards presented by Robert Ramirez:

- Business Partner – Gilsulate International
- Facilities Member – James G. Norcom, III – University of Houston, Main

Robert "Rob" Ramirez was presented the President's gavel by James Norcom along with a token of the board's appreciation. Rob expressed his appreciation to everyone for their support during his term of office and wished Jim and the new board the "best" and continued support during the next year.

The new board members were recognized and sworn into office as:

FY 15 Officers:

- Immediate Past President – Robert "Rob" Ramirez, TWU- Denton
- President – James G. "Jim" Norcom, III, University of Houston - Main
- Vice President – Richard "Rick" Lobato – El Paso Community College – Val Verde Campus
- Secretary/Treasurer – Sallie Spotanski – UNT Health Science Center Fort Worth
- IT Information Service Officer – Mike Billingsley – Wharton County Junior College - Wharton

FY 15 Directors:

- Michael Brantley – Dallas County Community College – Eastfield (2018)
- Yana Stephens – Armark/SMU (2018)
- Terry Pritchett – Mary Hardin Simmons (2017)
- Dee Littlejohn – Dallas Theological Seminary (2017)
- Bettie Simpson- Weeks – University of Texas -Austin (2016)
- Christopher "Chris" Campbell – Tarrant County College District(2016)

FY 15 Business Partner:

- Robert "Bob" Casagrande, Senior Business Partner Liaison – Texas A&M/SSC –College Station(2016)
- Rhonna Endres, Junior Business Partner Liaison, SDB Contracting Services, (2017)

Also introduced was Miles Abernathy, TAPPA Photographer and Gloria Fuller, Event Administrator.

Terry Pritchett was presented with the Past President's Award and also a gift card from the TAPPA Board for his leadership during this past year.

Scholarships Awarded:

James Norcom III, Acting Scholarship Chairperson expressed his appreciation to all of the business partners for their support this year with and stated over \$21,020 had been donated. James explained only one entry per university was permitted and dues must be paid. A representative from the university whose name is drawn must be present to win. TAPPA will match the donation up to \$1,000.00 for the restricted donations. Jim announced that Christopher Campbell will become the Scholarship Chairperson for the coming year. Jim has served as Scholarship Chair since 2009. A representative from the various business partners drew the names of the winners and pictures were taken of each recipient and their photos with the type and amount of donation will be placed on the website.

1. **Brave Architecture -(Restricted) - \$500 – Texas A&M/Kingsville**
2. **Marcis & Associates- (Restricted) - \$2,000 – Alamo Colleges – Palo Alto**
3. **KBR - (Restricted) - \$500 – Midland College**
4. **The Brandt Company - \$2,000 (Restricted) – University of Houston - Main**
5. **EMR Elevator -(Restricted) - \$1,000 - Alamo Colleges – St. Phillips**
6. **EMR Elevator - (Non-Restricted) – \$1,000 - Alamo Colleges – NW Vista**
7. **Jonmar Electric - (Restricted) - \$1,000 – Dallas County Community College- Eastfield**
8. **HC Enterprises, LLC – (Restricted) - \$500 – UT- Austin**
9. **Siemens Industry, Inc. - (Restricted) \$2,000 – UNT Health Science Center - FW**
10. **Gilsulate International, Inc. - (Restricted) \$1,500– Tarrant County College District – South Campus**
11. **Carrier Cooperation - (Restricted) - \$500 – UNT - Denton**
12. **Stantec - (Restricted) – \$1,000.00 – El Paso Community College – Val Verde Campus**
13. **SSC - (Non Restricted) - \$1,000.00 – TWU - Dallas**
14. **Castro Roofing - (Restricted) - \$500.00 – University of Houston – Main**
15. **Cotton USA – (Restricted) - \$500 – TWU Denton**
16. **APPA- U – \$1,425 – Tarrant County College District – Northeast Campus – (TAPPA to match up to \$1,000)**
17. **APPA – Credentialing - \$1,095 – SMU/Armark – (TAPPA to match up to \$1,000)**
18. **Steve and Patty Dumler - \$3,000 (Restricted) – University of Houston - Downtown**

GRAND Prize Drawings:

To be eligible for these drawings, the current year's dues must be paid and only one entry per institution was entered into the drawing; also an institutional representative must be present at the banquet in order to accept the prize.

Curtis King with Shoppa's drew the name of UNT – Denton as the winner of the utility cart donated by Shoppa's. Texas A&M/Kingsville was the winner of the golf car donated by Metro Golf Cars. Ben King along with his mother conducted their drawing. Pictures were taken of both Grand Prize winners and their photos will be appear on the website.

Bob Casagrande acknowledged his staff and volunteers and invited everyone to attend the 2016 Conference. A short video regarding their conference was shown with emphasis being placed on their theme "TAPPA's Got Talent 2016". Bob stated a 65" TV will be awarded to the winners of the Talent Show. Bob announced his staff has already signed up numerous business partners for the conference and encouraged all business partners and facilities personnel to register.

The 2016 Conference Date will be April 16th-19th in College Station and the Hilton Hotel and Conference Center will be the site of the conference. Great things are in store so please make plans to attend. The 2016 video will be placed on the website.

Several door prizes were awarded to Business Partners and Facilities personnel.

The 2015 conference came to a close at 9:00 p.m.

Respectfully submitted,

Sallie Spotanski, Secretary/Treasurer