

SECTION CHAIR PUBLICATIONS MEMORANDUM

There are three (3) primary publications for which Section Chairs are responsible: 1) monthly e-newsletters; 2) Insights articles; and 3) blogs (optional). This is to provide you with some guidance as to whom each Section publication should be sent. You are provided additional information regarding Insights articles.

Please paste this memo to your computer desktops as an easy and quick reference for your Section publications.

E-NEWSLETTERS:

- Newsletters are due on the 10th of each month. Email them to FDCC Editor Jacob Ellison jacob@thefederation.org and Ned Currie ecurrie@curriejohnson.com. ***Newsletters should not be sent to Kim LaBounty or Regina Legoo.***
- See archived Section Newsletters for examples on the FDCC website under Publications/FDCC E-Newsletter ARCHIVE (link below). You will need to sign in. <http://www.thefederation.org/page/FDCCENewsletter>

INSIGHTS ARTICLES:

- Insights articles should be sent in word format to Reid Manley and Beth Smith, the Editor of Insights, with a cc to Ned Currie. Beth's email address is esmith@thefederation.org. ***Insights articles should not be sent to Kim LaBounty or Regina Legoo.***
- The following are the requirements for an Insights article:
 - Articles will contain minimum of 1,250 words with no maximum.

- Articles are to be of broad interest, topical and newsworthy on substantive legal issues, including litigation tips.
 - Articles can provide practical advice that is useful to members of the FDCC in their day-to-day practice.
 - Articles are to provide substance and legal analysis.
 - Additional guidelines for authors are posted on the FDCC website, reprinted below under the “Schedule for Section Submissions”. This is the link to the Guidelines:
[http://c.ymcdn.com/sites/www.thefederation.org/resource/resmgr/docs/Insights/FDCC Insights Guidelines for.pdf](http://c.ymcdn.com/sites/www.thefederation.org/resource/resmgr/docs/Insights/FDCC%20Insights%20Guidelines%20for.pdf)
- Section chairs and authors should be mindful that Insights articles should not be too narrow in focus. For example, an article about the law of just one state probably will not be published. Also, just because you submit an article does not mean that it will be published. There could be a number of reasons for this. For example, an article on a similar topic could have been published recently, or the article could be too narrow in focus, etc. Also, the article must be timely submitted. Publication dates are March 15, June 15, September 15 and December 15. We start working on articles shortly after each publication date, so if you submit an article on September 1 (for example), it will not be published in the September 15 edition of Insights. If you have inquiries about whether an article is going to be published, please email **both** Reid Manley and Beth Smith.
 - Section Insights articles are due per this schedule:

SCHEDULE FOR SECTION INSIGHTS SUBMISSIONS

SECTION	DUE DATE
Alternative Dispute Resolution	November 1, 2017
Appellate Law	January 1, 2018
Civil Rights and Public Entity Liability	March 1, 2018
Class Action and Multi-district Litigation	May 1, 2018
Commercial Litigation	July 1, 2017
Construction Law - Marc Harwell	September 1, 2018
Data Breach, Privacy, and Cybersecurity	November 1, 2017
Drug, Device, and Biotechnology	January 1, 2018
Employment Practices and Workplace Liability	March 1, 2018
Energy Utilities Law	May 1, 2018
Extra Contractual Liability	July 1, 2018
Healthcare Practice - Jay Davis	September 1, 2018
Insurance Coverage	November 1, 2017
Intellectual Property	January 1, 2018
International Practice	March 1, 2018
Law Practice Management	July 1, 2018
Life, Health, and Disability	May 1, 2017
Premises and Security Liability	September 1, 2018
Products Liability	November 1, 2017

Professional Liability	January 1, 2018
Property Insurance	March 1, 2018
Reinsurance, Excess, and Surplus Lines	May 1, 2018
Toxic Tort and Environmental Law	July 1, 2018
Transportation - Terrence Graves	September 1, 2018
Trial Tactics, Practice, and Procedures	November 1, 2017

- **Insights Guidelines for Authors** reprinted here from the FDCC website:

The FDCC Insights includes articles that are primarily of interest to corporate and insurance counsel and attorneys who advise, counsel, and represent defendants in civil litigation, arbitrations, and mediations.

Some articles published in the FDCC Insights are edited versions of papers that the author(s) wrote for a presentation at the FDCC's Annual Meeting, Winter Meeting, or other FDCC sponsored events.

Regardless of the method used for submitting an article for possible inclusion in the FDCC Insights, at the time of submission, the article should be of sufficient quality, both in terms of writing and legal scholarship that the author considers to be suitable for a scholarly law publication.

Most articles in the FDCC Insights contain legal research. Articles based on an author's personal, practical experience as defense and/or corporate counsel are also published (and encouraged) and may include citations to legal authorities.

Authors are responsible for the accuracy of all statements made in their articles, as well as for the accuracy and adequacy of citations. Authors are also responsible for obtaining any copyright permissions needed prior to publication in their articles unless use of another's work falls

within Section 107 of the Copyright Act of 1976 (the “fair use” limitation).

Articles submitted for publication in the FDCC Insights must be the original work of the author(s). The Editor reserves the right to revoke a publication offer if it is discovered during the editing process that an article is not sufficiently original. Published articles may be retracted if their originality is called into question after publication occurs.

BLOGS:

- Although optional for Section Chairs, you are strongly encouraged to submit blogs. They are a wonderful means to delegate to and engage authorship for Section Vice Chairs and members.
- Submit your blogs to Editor Jacob Ellison jacob@thefederation.org and Ned Currie ecurrie@curriejohnson.com.