Draft for approval at 2026 AGM

The LIFE Institute

Minutes of the 35th Annual General Meeting

Thursday, November 20, 2025

10:30 -a.m.

Via Zoom Webinar

Welcome

At 10:30 am Philippa King welcomed participants to The LIFE Institute's 35th Annual General Meeting (AGM). She explained that the AGM was being video recorded and outlined the process for participating in the Zoom meeting.

Eva Bell, Chair of the Board of Directors, welcomed members attending the AGM and introduced Dr. Paula Green, Program Director of Community Services and Director, at The G. Raymond Chang School at Toronto Metropolitan University (TMU).

Dr. Green brought greetings on behalf of the Chang School. The Chang School continues to be proud of its relationship with The LIFE Institute ("LIFE") and the shared goal to provide engaging programmers to adult learners who are 50 plus.

Dr Green told Members about the name change to the Dundas subway station which will soon be known as TMU station, increasing TMU's visibility in the community.

Dr. Green noted that there is more to be done and Chang is committed to community engagement that reflects the diverse learners in our community and looks forward to continued collaboration with LIFE.

Eva Bell showed Members a video: ***Celebrating 35 Years of LIFE***

AGM Business Meeting

There being a quorum of 76 voting members in attendance and 6 proxies, Eva Bell called the business meeting to order.

Approval of the Agenda

There were no proposed amendments to the Business Agenda; therefore, Eva Bell called for a motion to approve the agenda as is. Sandy Stewart moved, and Byron Wall seconded the motion to approve the Agenda for the AGM. **MOTION CARRIED.**

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Approval of Minutes of the November 20, 2024, Annual General Meeting

There were no corrections to, or comments received on the November 20, 2024, minutes; therefore, Eva Bell called for a motion to approve the minutes as is. Donna Luck moved and Martha Wall seconded the motion to approve the minutes of The LIFE Institute Annual General Meeting held on November 20, 2024, **MOTION CARRIED**.

Report of the Chair of Board of Directors

Eva Bell offered her report as Chair of the Board of Directors and noted LIFE's value proposition: that through our mission, and vision, we acknowledge that people need continued learning within an engaged community, as sense of belonging and companionship, and an opportunity to volunteer and give back.

Eva highlighted LIFE's goal of financial sustainability and membership. She highlighted developments from the past fiscal year, including strengthening LIFE's Fundraising Committee, enhancements to LIFE's operational procedures and governance, and its partnerships with Chang's 50 plus program and the Third Age Network.

Finally, Eva Bell took the opportunity to thank LIFE's Program Manager, Dolores Petritaj, along with office support staff Heyden Stewart and Georgia Carrighi as well as Ian Langdon of Agile Computers for all their respective hard work and assistance this past year.

Report of the Treasurer

Peter Drumm provided the report for the financial year ending June 30, 2025.He outlined the contents of the Auditor's Report for the past fiscal year and noted the auditor's satisfaction that LIFE's financial statements fairly represent in all material aspects LIFE's financial position. There were no received questions on the audited financial statements.

Peter Drumm moved, and Susan Froehlich seconded that the audited Financial Statements of The LIFE Institute for the year ending June 30, 2025, be approved as reported**. MOTION CARRIED.**

Appointment of the Auditor

Peter Drumm moved, and Alan Lavine seconded the motion to appoint Pennylegion//Chung LLP as the auditors for The LIFE Institute for the year ending June 30, 2026. **MOTION CARRIED**.

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By-Law Approval

Josh Liswood briefly reviewed the changes to The LIFE Institute's By-Law. Josh Liswood moved and Martha Wall seconded the motion to approve The LIFE Institute By-Law as amended.

Election of Board Members for the 2024-20254 Year

The Nominations Committee put forward its slate of Board members. As per LIFE's by-laws, the board is to be comprised of 13 to 15 Directors and are elected to hold office for a three-year term. Three new Board Member candidates were put forward by the Nominating Committee for election to LIFE's Board of Directors for the three-year term 2025-2028: Poppy Mackenzie, Bob Silveberg and Michael Treuman:

Poppy MacKenzie is a collaborative, innovative, and results-driven senior leader with more than 25 years of experience directing complex, multi-million-dollar initiatives in the financial and technology sectors. As Program Director at RBC, she successfully led global programs—some exceeding $200M—driving strategic planning, governance, financial oversight, vendor negotiations, and risk management across diverse portfolios. She is recognized for building high performing teams, fostering consensus among diverse stakeholders, and delivering measurable improvements in performance, efficiency, and cost savings. Her expertise spans enterprise program management, business transformation, and operational governance—skills that translate directly into effective board decision-making and strategic execution.

Bob Silverberg is a retired software professional who lives in Toronto with his wife. His two children reside in Waterloo and Ottawa, where they are pursuing undergraduate studies in Engineering. His 30-year career in software development culminated in a decade at the Mozilla Corporation, the nonprofit that makes the Firefox web browser. His board contributions have been driven by interest, starting in the late 90's as Membership and then Communications Director at his community sailing club. Recently he has also served as Secretary, Social Director, and Communications Director of his community tennis club. Other interests include cooking, reading, watching movies, and learning to play guitar.

Michael Treuman is a retired Professional Engineer with a with a career in information technology, mostly with IBM Canada. In roles such as product, industry, or project management specialist, he worked with almost every major industry in Canada, most extensively with retail banking and hospital administration. His experience includes management of a local Customer Education Center at IBM Canada, with primary responsibility for marketing, and quality of offerings. This included some personal classroom teaching. He has wide-ranging interests including theatre acting, lifelong

learning, dragon boating, and the Bruce Trail. Volunteering and Board participation began 25 years ago at Street Health, a downtown social service agency. A former president of his Condo Corporation, he is now at the Bruce Trail Conservancy as a long-time volunteer and has been a Board Member there since 2018. Michael just completed eight years as Treasurer of ACT2 Studio WORKS which included the challenges of Covid as well as successful attainment of charitable status. He acts as Treasurer at two environmental non-profit groups in Southern Georgian Bay.

One returning candidate, Peter Drumm was put forward for his second three-year term 2025 – 2028. Peter Drumm is currently The LIFE Institute's First Vice Chair and LIFE's Treasurer. Peter also serves as the Coordinator of The LIFE Institute Triple E Investment Club.

Eva Bell moved, and Sandy Stewart seconded the motion to approve the slate of nominees for the Board of Directors for 2025-2026 as proposed by the Nominating Committee. **MOTION CARRIED**.

The following 8 board members continue to fulfill their board member terms and are not up for re-election: Lori Cornwall; Ron Kanter; Phillipa King; Neema Lakin-Dainow; Joshua Liswood; Phyllis Ryall and Eva Bell (former Chair) and Paula Green (ex-officio).

We would like to take this opportunity to thank outgoing board members Donna Luk and Susan Mackle for their commitment to The LIFE Institute over the past years. Donna Luk has served in a number of Board Roles and LIFE Committees and has served as the Board Secretary and most recently as Chair of the Human Resources Committee. Donna has been extremely helpful with human resources in hiring and policy with respect to HR. Susan Mackle has served as a long-time member of the Nominating Committee as well as chair of the Volunteer Committee. Susan Mackle currently serves on LIFE's Fundraising Committee

Business Meeting Adjourned

Eva Bell moved, and Frances Wilkinson seconded the motion to adjourn the business portion of the meeting. **MOTION CARRIED**.

The business portion of the meeting concluded at 11:27

Question and Answer Session

No questions were received in advance. Questions can be sent to the LIFE office.

Adjournment

Phillipa adjourned the AGM at 11:28.