



SARA Tennessee Supplemental Sheet for Institutions

Institution Name:

Tennessee fee schedule:

There is an annual fee payable to the Tennessee Higher Education Commission (THEC) for an institution to participate in SARA. This fee is in addition to the fee due to NC-SARA. The annual Tennessee fee is based on an institution's total full-time equivalent (FTE) enrollment as shown in the Integrated Postsecondary Education Data System (IPEDS) and is assessed as follows:

Enrolled FTE	Annual Fee
Under 2,500	\$2,000
2,500-9,999	\$4,000
10,000 or more	\$6,000

Please complete the below boxes and provide IPEDS documentation justifying the reported FTE number.

Institution's Total FTE: Amount Due THEC:

Payment should be made to THEC and must be included with the Application for Institutional Approval to Participate in SARA. Please mail your application and fee to:

Tennessee Higher Education Commission
Attn: SARA Application
Parkway Towers, Suite 1900
404 James Robertson Parkway
Nashville, TN 37243

Institution affirmation regarding catastrophic events:

The individual who completed pages 1 through 3 of the application must also agree to the following:

I, the undersigned representative of:

will follow the best practices of our accreditor as to closing a program, site, branch or institution. Our institution is accredited by (no acronyms):

Name:

Title:

Signature and Date: _____

Financial responsibility criteria for ratings 1.0-1.49 (for non-public institutions):

In the event that your institution's financial responsibility index is between 1.0 and 1.49, please submit documentation from the U.S. Department of Education concerning your eligibility to receive Title IV monies and an explanation as to why your institution should be permitted to operate under the terms of SARA.

For THEC Use Only
Entered by: _____ Date: _____