

## Beach Ball Activity

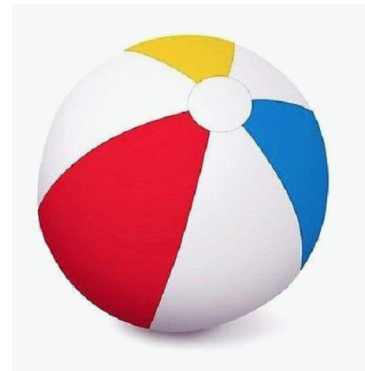
One beach ball per table will be pre-blown and prepared with labels. Each color will represent a different topic: test security, accommodations, test administration, training, documentation, and general. Presenters will instruct participants to toss the beach balls in the air toward other tables. The object is to keep all balls in the air while music plays. When the music stops, a participant will catch each ball. Each participant who catches the ball will report which color their thumb landed on and pick a question from that color of bucket and answer that question to the group. Estimated 10-12 balls/questions.

Review of what has been learned.

### Categories:

#### **BLUE – Accommodations**

1. Who can receive accommodations?
  - a. Special ed students
  - b. 504 students
  - c. General ed students
  - d. **All of the above, who meets criteria**
2. What type of accommodation is Oral Administration? **Type 1**
3. What do you do when a student comes in on test day with a broken arm? **Accommodate and proceed, no TEA approval**
4. Who make decision about accommodation? **Sped = ARD, 504 = 504, Gen ed = Special Committee**
5. When do you call TEA for permission to accommodate? **Type 2, ex. 2 day admin.**
6. What do you do when a student denies an accommodation on test day? **Do not require and document.**



#### **WHITE – Test Administration**

1. What is the color scheme of this year TEA assessment calendar? **Red, pink, yellow**
2. Calendar – where can you find key test dates? **TEA test calendar, Calendar of Events**
3. What is one key component of Test Administration? **Confidentiality, Security, monitoring**
4. Who can administer a test? **Anyone who is an employee of the district, has been trained, signed an oath, and routinely works with students: Teacher, para, principal, etc... no volunteers**
5. What is the new name for the Confidential Student Report or CSR?
  - a. **STAAR Report Card**
  - b. Leadership Report Card
  - c. STAAR Progress Report
6. Name two manual important for testing? **DCCM, Test Security Supplement, Test Administration manual, TAMS/TOMS users guide**

## YELLOW – Training

1. Who should be trained? **Everyone: teachers, paras, CTCs, principals, supt**
2. What happens if someone untrained administers a test? **Procedural incident report**
3. What should training cover? **Test security, test administration, incident reports, specific campus instructions.**
4. Which is best to prove you have that you trained your staff?
  - a. Teachers' word
  - b. Sign in sheet**
  - c. Campus video cameras
5. How many times is staff required to be trained?
  - a. Before every test cycle
  - b. Every chance you get
  - c. One time per year**

## RED – Test Security

1. What could happen to a teacher who refuses to follow test security rules? **Reprimand, license suspension/revocation, termination**
2. What 3 web-based training modules does TEA offer? **Active Monitoring, Distribution of Test Materials, Proper Handling of Secure Materials**
3. Give two examples of incidents that need to be reported to TEA? **Inactive monitoring, not providing accommodations, going over time, etc.**
4. Name one Test Security form? **Absent, Seating chart, materials control, refusal**
5. How do you keep test booklets secure? **Lock in secure room, materials control, count/verify**
6. Which is the appropriate response to a CTC who reports a major incident?
  - a. Freak completely out
  - b. Assume the fetal position and whimper softly
  - c. Report to TEA for guidance**