USA Dance
Member of the World DanceSport Federation
United States Governing Sports Organization for DanceSport as recognized by the US Olympic Committee

DanceSport Competition Sanction Application and Listing Request

Competition organizers are required to complete all questions on this form and submit it to the USA Dance Competition Chairman (DS-Competition@USADance.org). Please consult the most recent USA Dance DanceSport Rulebook for all requirements.

Process:
- USA Dance DanceSport Competition Sanction Application and Listing Request must be completed and submitted at least 10 months in advance of the requested date of a National Qualify Event and at least 6 months in advance of the requested date of a Sanctioned Competition. Within 5 days of approval the DSC will transmit the request to the Treasurer. The request should be sent to DS-Competition@USADance.org.
- The relevant sanction fee must be paid to USA Dance within 30 days of invoice. UNTIL THE FULL SANCTION FEE IS RECEIVED THE COMPETITION WILL NOT BE LISTED AND AN ALTERNATIVE COMPETITION MAY BE SANCTIONED.

Promotion, Publication, Attendance and Insurance Requirements:
- There must be prominent use of the USA Dance Logo in all communications and advertising regarding the competition (emails, social media, web sites, etc.), and onsite during the competition. USA Dance Logo must be more prominent and not in proximity to any other logo, except for the WDSF logo. USA Dance Logo must not appear in a position to suggest USA Dance, Inc., has any relationship other than sanctioning the competition/camp or has an association with any other entity (except for the WDSF). For example, the USA Dance and WDSF logo should be prominently displayed at the top of an advertisement, and sponsors/endorsements may be displayed as the bottom of an advertisement.
- Advertising, web site, social media, etc. copy are subject to pre-approval by USA Dance’s Marketing Director to ensure compliance with brand identity and intellectual property requirements. The organizer should provide promotional materials in editable form to USA Dance’s Marketing Director and Director of Development at marketing-dir@usadance.org and development-dir@usadance.org for review and approval, and for placement on USA Dance promotional platforms.
- Materials promoting local, regional and national USA Dance competitions, and chapter events must be allowed and available to attending athlete participants without discrimination.
- Organizers must comply with USA Dance’s music licensing contracts by taking and reporting attendance each day. The attendance of each individual, each day is required. An attendee entering the ballroom (competitor, official, volunteer, or spectator) is included in attendance once per day regardless of the number of times the individual enters the ballroom that day. Attendance counts should be sent to adminsupport-dir@usadance.org within 30 days following the competition.
- Organizers hosting major international events (i.e., WDSF World Championships, Grand Slams, World Cups, Continental Championships and Cups, World Open and International Open Competitions) must procure event cancellation or another appropriate insurance to mitigate athlete travel and registration losses if the event is canceled (e.g., due to fire, natural disaster, or some other reason) and insurance to cover costs of USA
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Dance if USA Dance is required to step in in the event of a cancellation. The organizer will provide a certificate of such insurance upon request. Where a major international event is voluntarily cancelled by an organizer, the organizer hereby indemnifies USA Dance for the reasonable costs, expenses and losses associated with finding another organizer or running the event itself.

USA Dance Rulebook and Code of Ethics:

● By submitting this form, the organizer agrees to submit to and be bound by USA Dance’s Bylaws, Rulebook, Code of Ethics, and Policies.

● USA Dance, Inc., reserves the right to retract a sanction at any time if the above requirements are not met.

● Within thirty (30) days of the close of registration, the organizer will provide USA Dance with a listing of all Pro-Am and Teacher-Student entries along with any outstanding fees for such entries as set forth in the USA Dance Rulebook under Rule 5.2.8.1.
Sanction Request

Requested Year to Sanction _____________________

Event: __________________________________________

Location of the Competition: _______________________

Date: ___________________ Anticipated # of Competitors: ___________________

Sanction Level:
☐ Registered (not sanctioned)  ☐ Sanctioned Event  ☐ NQE  ☐ WDSF Events

Event Types (Check all that Apply):
☐ Amateur / Amateur  ☐ Solo Proficiency  ☐ Mixed Proficiency  ☐ Pro / Am (See attached)
☐ Gender Neutral  ☐ Teacher / Student

Events to be offered (Check all items that apply)

Styles
☐ Standard  ☐ Latin  ☐ Ten Dance  ☐ Smooth  ☐ Rhythm  ☐ Nine Dance  ☐ ShowDance  ☐ Cabaret  ☐ Theatrical Ballroom  ☐ Formation Teams

Proficiency Level
☐ Bronze  ☐ Silver  ☐ Gold  ☐ Novice  ☐ Pre-Championship  ☐ Championship

Age Groups (See note below)
☐ Pre-Teen I (0-9)  ☐ Pre-Teen (0-11)  ☐ Junior II (14-15)  ☐ Junior I (35+)  ☐ Senior 1 (35+)  ☐ Senior III (55+)
☐ Pre-Teen II (10-11)  ☐ Pre-Teen (0-11)  ☐ Junior II (14-15)  ☐ Junior I (35+)  ☐ Senior 1 (35+)  ☐ Senior III (55+)
☐ Youth (16-18)  ☐ Junior II (14-15)  ☐ Junior I (35+)  ☐ Senior 1 (35+)  ☐ Senior III (55+)
☐ Senior II (45+)

Amateur / Amateur, Mixed Proficiency Age and Gender Neutral Age Brackets
Senior I – One partner at least 35, second partner at least 30
Senior II – One partner at least 45, second partner at least 40
Senior III – One partner at least 55, second partner at least 50
Senior IV – One partner at least 65, second partner at least 60
Senior V – One partner at least 75, second partner at least 70

Chapter Name/President: ________________________________________________  None
Chapter Financial Support: Yes   No

Organizer Information:
As the organizer(s) for the requested USA Dance competition, I (we) agree to comply with all applicable USA Dance policies and rules.

Signature: _____________________________________________________________

Printed Name: _________________________________________________________
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Address: __________________________________________________________

City/State: ________________________________________________________

Phone(s): _________________________________________________________

Email: ____________________________________________________________

Website: __________________________________________________________

Renewal of a Prior Sanction (new sanctions forms are required for every event)

New Sanction Request Request for Chapter Financial Support

Request for USA Dance Credit Card Service (available to USA Dance chapters)

Request for WDSF competitions (requires submission of WDSF Approval Form)

Other Information organizer wishes to share:

______________________________________________________________

Save a copy, then send application to: DS-Competition@USADance.org

For Office Use Only

Submission Date: _____________ Date of Action by DanceSport Council: _____________

DSC Action: Approved Conditional Approval Disapproved Event #: _____________

Conditions (conditional approval):

______________________________________________________________

Approved By: ________________________ (DSC to submit approved form to Treasurer within 5 days of DSC approval)

Sanction Fee Amount: _____________ Date Due: **Within 30 Days of Invoice Date**
USA Dance
Pro/AM Billing Procedure

Applies to: Pro/Am dances at all USA Dance NQEs, Sanctioned and Registered events (EVENTS).

Purpose: To define organizers responsibilities to USA Dance when approved to offer Pro/Am dances at their competition.

Definitions:
NQE – See USA Dance Rule Book
Sanctioned - See USA Dance Rule Book
Registered - See USA Dance Rule Book

Policy: Organizers will reimburse USA Dance for each Pro/Am dance (a single dance) at their respective EVENT at $3.00 per dance.

Procedures:
For EVENTS using 02CM
1. Within 30 days following the EVENT, the organizer will pay to USA Dance the $3.00 fee for each Pro/Am dance.
2. The organizer will submit documentation for this payment in the form of a screen shot from O2CM as appended to this policy.
3. Organizers failing to comply with this policy may lose future approval to host Pro/Am dances for USA Dance approved EVENTS.
4. USA Dance reserves the right to audit EVENT for compliance with this policy.

For EVENTS not using 02CM
1. Within 30 days following the EVENT, the organizer will pay to USA Dance the $3.00 fee for each Pro/Am dance.
2. The organizer will submit documentation for this payment in the form of a summary of Pro/Am dances as listed in Heat Sheets or EVENT Schedule with competitors listed.
3. Organizers failing to comply with this policy may lose future approval to host Pro/Am dances for USA Dance approved EVENTS.
4. USA Dance reserves the right to audit EVENT for compliance with this policy.
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An Example of Screen Shot Necessary for EVENTS using O2CM