

# The Virginia Counselors Journal

## CALL FOR SUBMISSIONS

### Volume 36

*The Virginia Counselors Journal*, the professional journal of the Virginia Counselors Association, is currently seeking submissions for Volume 36. We are looking for quantitative and qualitative research articles as well as theory-based position papers and reports of innovative counseling methods. Specific categories for consideration in the Journal include but are not limited to: counselor preparation, supervision, professional development, counseling theory, current issues, innovative practice, and book or related material reviews.

You are invited to share your original work through this opportunity for publication in a refereed professional journal. Submitted manuscripts are acknowledged on receipt by the editor(s) and sent out for review to Editorial Board members using a blind review process. Every effort is made to have disposition decisions completed within 60 days of manuscript submission. Specific guidelines for manuscript submission can be found on the Virginia Counselors Association website.

The *Virginia Counselors Journal* is produced for the benefit of all Virginia counselors; thus we hope to have submissions from a wide variety of counseling specialty areas. Questions about a proposed or actual submission may be directed to **vcaoffice@cox.net**.

### Manuscript Submission Guidelines

1. Categories of research or non-research manuscripts that will be considered include Counselor Preparation, Counselor Supervision, Professional Development, Counseling Theory, Counseling Practice, Current Issues, Counseling History, and Book Reviews.
2. Non-research manuscripts are not to exceed 20 double-spaced pages, including all references, figures, and tables. Research manuscripts are not to exceed 25 double-spaced pages, including all references, figures, and tables.
3. Manuscripts are to include a cover page with the title of the article, the name of the author(s), and the institutional or work affiliation and contact information (address, telephone, email) of the first author.
4. Manuscripts are to be typed in Microsoft Word 2000 or newer in 12-point, Times New Roman font. Normal page margins (1" top, bottom, and sides) are to be used, and pages are to be numbered at the top right corner of each page.
5. Manuscripts must adhere to all guidelines of the APA Publication Manual, 6<sup>th</sup> Edition.
6. Manuscripts should avoid lengthy quotes, and should follow all copyright laws. The author is responsible for the ensuring the accuracy and sufficiency of quotations and references.
7. Manuscripts are not to be submitted that have been previously published or that are under review by another publisher.
8. Manuscripts can be submitted by attaching them along with a cover letter to **vcaoffice@cox.net**.
9. Every effort will be made to have disposition decisions within 60 days of manuscript submission.
10. The editor reserves the right to make final, non-substantive edits of a manuscript before publication.