



# Email Policy for Virgin Islands Bar Association Membership

## Purpose of this Policy

The purpose of this policy is to ensure the proper use of the Virgin Islands Bar Association's email address lists and to make users aware of what the VI Bar Association deems as unacceptable use of its email address lists. The VI Bar Association reserves the right to amend this policy at its discretion. In case of amendments, members will be informed appropriately.

The Association's purpose for using email is to communicate news, events and information with the officers, directors, members and partner organizations of the Association. Email address lists are created for these purposes. All email addresses are voluntarily provided by these individuals so that they may receive these communications.

## Coverage

All members of the Virgin Islands Bar Association who use the VIBA e-mail lists to send unsolicited bulk e-mails to membership.

## Inappropriate Use

VIBA understands that members are concerned about personal privacy. For this reason, VIBA Email Policy does not permit members to utilize its email lists to send spam, i.e. any email which was not specifically requested by the recipient.

Harvesting e-mail addresses from [www.vibar.org](http://www.vibar.org) or any VIBA publication for purposes of distributing unsolicited or unauthorized material e-mail, commonly known as "spam". This includes any promotional materials, URLs, "junk mail," any form of charitable, political or religious communication, "chain letters," "pyramid schemes," or any other form of unauthorized solicitation that you may email, or otherwise make available to our members.

## Legal Requirements

The following rules are required by law and are to be strictly adhered to:

- Do not forward a message without acquiring permission from the sender first.
- Do not send unsolicited email messages.

## Questions

If you have any questions or comments about this Email Policy, please contact Julia Baldini, Executive Director, at 340-778-7497 or email [executivedirector@vibar.org](mailto:executivedirector@vibar.org). If you do not have any questions the VI Bar Association presumes that you understand and are aware of the rules and guidelines in this Email Policy and will adhere to them.