

## APT Store Terms & Conditions

1. The prices, inventory, and availability of the items contained in the APT Store on the APT website are subject to change by APT without notice. APT reserves the right to both limit and refuse sales. APT is not responsible for typographical or photographic errors listed in the APT Store.
2. If you purchase products from the online APT Store, we will collect your "customer information", including but perhaps not limited to your name, billing and/or shipping address, telephone number, email address, form of payment, and product(s) purchased. If you pay by check, credit card, or debit card, APT will also collect, as applicable, your account number, expiration date, and three-digit security code. APT will keep and use such information in accordance with APT's Privacy Policy. Please review our Privacy Policy.
3. Items purchased from the APT Store may be returned to APT within 10 days for a store credit only if returned in new condition. Customer is responsible for 100% of shipping costs. If the item is found by APT to be defective, however, APT will refund shipping costs. Only store credit will be issued for returned items. No refunds for returned items will be issued.
4. Because it is a charitable nonprofit corporation exempt from taxation per Section 501(c)(3) of the Internal Revenue Code, donations to the Foundation for Play Therapy may be eligible as income tax-deductible charitable contributions. A letter acknowledging receipt of your donation will be sent by The Foundation for Play Therapy to you. Please consult a tax advisor for more information regarding your donation and income tax situation.
5. APT respects your privacy and is committed to protecting your personal information. By sharing this information with you, you now have choices about the nature and way that your information is collected and used. Our intent is to maintain the personal information that you provide to us in a secure, safe, and responsible manner. Please review our Privacy Policy.
6. The trademarks, logos, and service marks used on any item contained in the APT Store are registered and unregistered trademarks of APT or other identified third parties. Your purchase of such items does not grant, by implication or otherwise, any license or right to use any trademark without the express, written, permission of APT or such third party that may own the trademarks, except as to display such trademarks on the item purchased by you.

## Directory Disclaimer

APT publishes this online Membership Directory as a reference source for the members of APT and the general public. To APT's knowledge, the name, email address, and telephone number of and other information about each APT member was accurate at the time of posting. The members listed in this Membership Directory are engaged independently and, as such, are entirely responsible for their own professional activity. APT does not represent or warrant to any person the degree of skill, the quality of care, or quality of services that may be provided those academics, practitioners, and others listed in this directory, including those with RPT or RPT-S designations. In no event shall APT or any branch be liable to any member or other individual for any decision made, action taken, misdiagnosis, or malpractice that may occur as a result of treatment provided by any independent individual(s) listed in this directory. APT and the branches have no control over the services provided by any independent individual(s) listed in this directory, and disclaim any and all liability for any loss or injury to any member or other individual caused by any such independent individual(s) listed in this directory.

## Registered Play Therapist & Registered Play Therapist-Supervisor Disclaimer

The Association for Play Therapy, Inc. (APT) offers the designation of Registered Play Therapist (RPT) or Registered Play Therapist Supervisor (RPT-S) to individuals who have provided APT with documentation that they have: (a) a traditional mental health graduate or higher degree by a regionally accredited college or university; (b) been licensed by one or more applicable licensing authorities and/or certified by the primary certification authorities; (c) completed a minimum number of play therapy training and supervision clock hours; and (d) completed the requisite continuing education hours. The designation as a RPT or RPT-S does not certify, imply or affirm the knowledge or competency of such individual but only confirms that the education and training requirements identified herein have been satisfied.

## Privacy statement

**Your Privacy is Important.** The Association for Play Therapy (APT) respects your privacy and is committed to protecting your personal information. We want you to know about our policy (or Privacy Policy) regarding the information we will collect and how we will use the information, giving you choices about the way your information is collected and used. We endeavor to maintain the personal information you give to us in a secure, safe, and responsible manner.

**Your Choice.** It is up to you whether you participate in any of the activities from which we obtain your information. If you choose to participate, any personal information we collect about you will be carefully handled in accordance with this Privacy Policy.

## Sources of Information

**Personal Information You Provide to Us.** We receive information about you from our interactions with you, including when you apply for membership, apply to become a Registered Play Therapist or Supervisor, an Approved Provider of continuing education, and purchase products from our online Bookstore. Depending upon what information you provide to us and whether you purchase products, the information we receive may include your name, education, and other credentials, billing and/or shipping address, telephone number, driver's license number, birth date, form of payment, email address and product(s)

purchased. If you pay by check or use a credit or debit card, information received will include your account number.

**Membership.** When you apply to become a member, we collect your "membership information," i.e. name, education and other credentials, mailing address, telephone and fax numbers, Social Security number, and email address.

**RPT/S.** When you apply to become or remain a Registered Play Therapist or Supervisor (RPT/S), we collect your "RPT/S information," i.e. name, education and other credentials, mailing address, telephone and fax numbers, Social Security number, and email address.

**Approved Provider.** When you apply to become an Approved Provider of continuing education, we collect your "contact information," i.e. name, education, licensure and other credentialing information, mailing address, telephone and fax numbers, and email address.

**Bookstore Purchases.** When you purchase products from the online Bookstore, we collect your "customer information," i.e. name, billing and/or shipping address, telephone number, driver's license number, birth date, form of payment, email address, and product(s) purchased. If you pay by check or use a credit or debit card, information collected will include your account number and expiration date.

**Website Usage and Traffic Patterns.** We keep track of purchases, related traffic patterns, and usage within our website to help us provide superior service and improve member satisfaction. We also keep track of your participation in APT activities and member services so we can understand our users' interests and evaluate the effectiveness of our offerings.

## Security of Your Transactions

**Policies and Procedures.** We have policies and procedures in place to ensure that information you share with us is handled in a safe, secure, and responsible manner. We maintain and monitor our physical, electronic, and procedural systems to achieve this goal and to comply with any applicable laws and regulations.

**Credit Card Protection.** We never display your credit card information.

**Social Security Number Protection.** We never display or share your Social Security number which is confidentially maintained and utilized almost solely to identify you when changes regarding your name, address, etc. occur.

## Information We Share With Others

**Membership Information.** We make Membership information available to the public and our members through our printed and online membership directories. If you do not want your Membership Information displayed, please log in and edit your display preferences or contact us.

**RPT/S and AP Information.** We make RPT/S and AP information available to the public and our members through printed materials and our website. If you do not want your AP Information displayed, please see Choice and Opt Out, below.

**Third Parties.** We may make available to third parties some of the information we collect, such as your name, mailing address and email address. The third parties may use such information to solicit you for various service and product offerings, such as available conferences and workshops, volunteer service, and credit cards. If you do not want to have your information shared with third parties, please see Choice and Opt Out, below.

**Aggregate Statistics.** From time to time, we provide aggregate statistics about our members, website traffic, product sales, and other user-related information to providers to identify trends.

**Legal Requirements.** On rare occasions, we may be required to disclose your information pursuant to lawful requests, such as subpoenas or court orders, or in compliance with applicable laws and regulations.

### **Online Browsing and Cookies**

**Non-Personal Information.** When you visit our website, we may collect information about you that is not personally identifiable such as the type of internet browser or operating system you have or the domain name of the website from which you linked to our website.

**Cookies.** Cookies are small pieces of information stored on your computer when you view our website and/or advertisements. A cookie lets us recognize you and provide a more meaningful and personalized experience when you visit our website again.

**Changing Your Cookie Setting.** Most web browsers are set to accept cookies automatically, but you can change this setting. See your browser's "help topics" to learn how to change the setting.

**Hyperlinks.** If you link to third party websites from our website, you may be asked to give information to the owner of that website. Please be aware that, once you have left our website, we are no longer your host and are not responsible for the policies or practices of the third party and its website. We encourage you to check each website's privacy policy. This Privacy Policy solely applies to the APT website.

**Children's Privacy.** APT's website is directed to the general public. We do not knowingly collect information from children under 13.

**Acceptance and Consent.** By providing us with your personal information, you are accepting the practices described in this Privacy Policy.

**Modifications.** We may update or modify our Privacy Policy from time to time in our sole discretion. We encourage you to check back with us occasionally. You will always find the latest version of the Privacy Policy posted here.

**Comments.** If you have any questions or comments about our Privacy Policy, please send us an email at [info@a4pt.org](mailto:info@a4pt.org).

**Legal Terms.** We also recommend that you review our Terms of Use which describe the terms and conditions for the use of our website, discuss the content in our website, and provide information about your responsibilities when using our website.

## Choice and Opt Out

You may change your personal information, Member Information, RPT/S, or Approved Provider Information by simply contacting us:

### **Association for Play Therapy**

3198 Willow Ave., #110

Clovis, CA 93612 USA

(559) 294-2128, Fax (559) 294-2129

[info@a4pt.org](mailto:info@a4pt.org)

You may choose what information you desire to receive from us, or opt out of having your personal information, Member Information, RPT/S information, or AP Information shared or used as described in this Privacy Policy by contacting us.