



**Asian American
Bar Association
of New York**

**Asian American Bar Association of New York
Board Meeting**

Tuesday, November 14, 2017 at 7:00 PM

Hosted by:
Kramer Levin Naftalis & Frankel LLP
1177 Sixth Avenue
New York, NY 10036

NOVEMBER 2017 MINUTES

Board Members Present: Dwight Yoo, Yang Chen (non-voting), James Cho, Susan Shin, Francis Chin (non-voting), Dai Wai Chin Feman, Jung Choi, Marianne Chow, Diane Gujarati,* Kevin Kim,* Bobby Liu, Tristan Loanzon, Sapna Palla,* Terrence Shen, Manisha Sheth, Brian Song, Irene Tan, Larry Wee*

AABANY Committee Chairs, Members, and Others Present: Linda Lin,* Sam Lui, Simone Nguyen

There being a quorum of board members present, Dwight Yoo, President, called the meeting to order at 7:11 PM.

* Present via telephone

I. Old Business

A. Approval of Minutes from October 10, 2017 Board Meeting

1. After discussion and upon motion duly made and seconded, the Board adopted the minutes from the October 10, 2017 board meeting.

II. Reports and Announcements

A. Treasurer's Report

1. Treasurer Amy Ngai was not present. Dai Wai Chin Feman provided statistics regarding AABANY's accounts in Ms. Ngai's stead.
2. Dwight Yoo noted that a discussion regarding investment accounts would be forthcoming.

B. Membership Director's Report

1. Tristan Loanzon provided a statistical breakdown of membership metrics.

2. Yang Chen remarked that reduced law student group membership rates may have been responsible for increased membership numbers.

C. Passing of Norman Lau Kee

1. Yang Chen announced that Norman Lau Kee passed away on November 9, 2017. Mr. Chen gave a brief tribute to Mr. Lau Kee's life and provided information regarding funeral arrangements.

D. October and November Highlights¹

1. AABANY Monthly Pro Bono Legal Clinic (10/11, 6:30 – 8:30 pm @ Chinese Chamber of Commerce of NY, Inc., 33 Bowery Street, Suite C202, NY, NY)
2. Hon. Thomas Tang Moot Court - NE Regionals Judging (10/14, 9 am @ Brooklyn Law School, 250 Joralemon Street, Brooklyn, NY)
3. AABANY Co-Sponsors: The Evolution of ADR Services for Inbound and Outbound Investment (10/16, 5:15 – 9:30 pm @ Fordham University School of Law, 150 West 62nd Street, NY, NY)
4. AABANY Co-Sponsors: Asian American Election Protection Volunteer Training (10/17, 12 – 1:30 pm @ Shearman & Sterling LLP, 599 Lexington Ave, NY, NY)
5. AABANY Co-Sponsors: Asian American Election Protection Volunteer Training (10/17, 6 – 7:30 pm @ Milbank, Tweed, Hadley & McCloy LLP, 28 Liberty Street, NY, NY)
6. AABANY Co-Sponsors: Portrait Project Panel with Justice Goodwin Liu (10/17, 6:30 pm @ Arnold & Porter Kaye Scholer, 250 West 55th Street, 3rd Floor, NY, NY)
7. AABANY Women's Committee Monthly Breakfast (10/18, 8 am @ Urbanspace Vanderbilt, 230 Park Avenue, NY, NY)
8. AABANY Co-Sponsors: Selling and Purchasing Real Property from an Estate (10/18, 6 – 8 pm @ Flushing Bank, 99 Park Avenue, NY, NY)
9. AABANY Co-Sponsors: Asian American Election Protection Volunteer Training (10/19, 12 – 1:30 pm @ Akin Gump Strauss Hauer & Feld LLP, One Bryant Park, Bank of America Tower, NY, NY)
10. AABANY Co-Sponsors: Questionable Authorities (10/19, 4:30 – 7:30 pm @ Orrick Herrington & Sutcliffe LLP, 51 West 52nd Street, NY, NY)

¹ Not discussed unless otherwise noted.

11. AABANY Co-Sponsors: Effective Pitching – A Mini Workshop (10/19, 6 – 9 pm @ Kelley Drye & Warren LLP, 101 Park Avenue, NY, NY)
12. AABANY GSPI / Pro Bono Committees Joint Meeting (10/19, 6:30 – 8 pm @ Legal Services NYC, 40 Worth Street, 6th Floor, NY, NY)
13. AABANY Tax Club Dinner (10/19, 7:30 – 9:30 pm @ Tang Pavilion, 65 West 55th Street, NY, NY)
14. AABANY Co-Sponsors: How to Go In-House and Succeed (10/23, 6:30 – 8:30 pm @ Gibson Dunn & Crutcher LLP, 200 Park Avenue, NY, NY)
15. AABANY Co-Sponsors: LGBT Asian American/South Asian Attorney Networking Reception (10/24, 6 – 8 pm @ Gibson Dunn & Crutcher LLP, 200 Park Avenue, NY, NY)
16. AABANY Co-Sponsors: Asian American Election Protection Volunteer Training (10/25, 12 – 1:30 pm @ Simpson Thacher & Bartlett LLP, 425 Lexington Avenue, NY, NY)
17. AABANY Judiciary Committee Meeting (10/26, 7 – 9 pm @ Paul Hastings LLP, 200 Park Avenue, NY, NY)
18. AABANY Supports: 5th Annual Night Market Presented by Big Brothers Big Sister NYC Asian Mentoring Committee (10/27, 7 – 10 pm @ Angel Orensanz Center, 172 Norfolk Street, NY, NY)
19. AABANY Co-Sponsors: The Constitutional Convention (Learn the Facts!) (10/30, 6 – 7:30 pm @ Cleary Gottlieb Steen & Hamilton LLP, 1 Liberty Place, NY, NY)
20. Help Plan the 2018 AABANY Annual Dinner (11/6, 6:30 pm @ New York City Bar Association, 42 West 44th Street, NY, NY)
21. AABANY Student Outreach Committee Professional Development and Networking Workshop (11/7, 6:30 – 8:30 pm @ Benjamin N. Cardozo School of Law, Room 204, 55 Fifth Avenue, NY, NY)
22. AABANY Co-Sponsors: KALAGNY Veterans & Military Networking Event (11/8, 6:30 pm @ Lee Anav Chung White Kim Ruger & Richter LLP, 156 5th Avenue #303, NY, NY)
23. AABANY Monthly Pro Bono Legal Clinic (11/8, 6:30 – 8:30 pm @ Chinese Chamber of Commerce of NY, Inc., 33 Bowery Street, Suite C202, NY, NY)
24. AABANY GSPI / Pro Bono Committees Joint Meeting (11/13, 6:30 – 8 pm @ Legal Services NYC, 40 Worth Street, 6th Floor, NY, NY)

E. Promotion of Future Events²

1. Quarterly Committee Chairs Meeting at Paul Hastings
 - a) Marianne Chow reported that she and Jeff Ikejiri are in the process of organizing a quarterly committee chairs meeting, to be held at Paul Hastings.
 - b) Ms. Chow asked that board members think about succession planning for outgoing committee chairs.
2. Women Rainmakers: Creating and Cultivating (Potential) Successful Client Relationships (11/14, 7 pm @ Lee Anav Chung White Kim Ruger & Richter LLP, 156 5th Avenue #303, NY, NY)
3. AABANY Women's Committee Monthly Breakfast (11/15, 8 am @ Urbanspace Vanderbilt, 230 Park Avenue, NY, NY)
4. AABANY Intellectual Property Committee presents: IP Prosecution 101 (11/15, 6:30 – 8:30 pm @ Fross Zelnick Lehrman & Zissu, P.C., 4 Times Square, 17th Floor, NY, NY)
5. AABANY Co-Sponsors: Distinguished Alumni Perspectives with Justice Chin Brandt (11/16, 6:30 – 7:30 pm @ The Shearman Room, 599 Lexington Avenue, 2nd Floor, NY, NY)
6. IP Career Panel - Law Firm (11/16, 6:30 – 8:30 pm @ Arnold & Porter Kaye Scholer, 250 West 55th Street, 3rd Floor, NY, NY)
7. NYU APALSA - AABANY Bowling Night (11/17, 7:30 – 9:30 pm @ Lucky Strike Manhattan, 624-660 West 42nd Street, NY, NY)
8. AABANY Co-Sponsors: Justice Denied (*Wards Cove Packing Co. v. Atonio*) (11/29, 3 – 5 pm @ University of Buffalo School of Law, John Lord O'Brian Hall, 211 Putnam Way, Buffalo, NY)
9. AABANY Young Lawyers' Committee Yoga and Networking Event (12/4 @ TBD)
10. Call For AABANY Board Nominations: Open Meeting (12/12, 6 – 7 pm @ Skadden, Arps, Slate, Meagher & Flom LLP, 4 Times Square, NY, NY)
11. AABANY Monthly Pro Bono Legal Clinic (12/13, 6:30 – 8:30 pm @ Chinese Chamber of Commerce of NY, Inc., 33 Bowery Street, Suite C202, NY, NY)

² Not discussed unless otherwise noted.

III. New Business (Open)

A. Update: Pro Bono Clinic

1. Sam Lui provided an update regarding the AABANY Monthly Pro Bono Clinic. Mr. Lui reported on the volume of client intake, composition of attorney volunteers, referral sources, and future potential expansion plans.
2. Mr. Lui also discussed certain challenges faced by the clinic. Discussion ensued regarding various issues, including space, resources, and processes.

B. Revised Judiciary Committee Endorsement Policy

1. Linda Lin presented the Judiciary Committee's revised Endorsement Policy to the Board for informational purposes. Discussion ensued regarding various revisions to the Endorsement Policy. The revisions were met with a favorable response from the Board.

C. Board Book

1. Yang Chen presented a copy of the AABANY Board Book in hard copy, and noted that all materials are also available on Google Drive. Mr. Chen encouraged board members to review prior strategic plans.

D. Update: 2018 Annual Dinner

1. James Cho provided an update regarding the planning of the Annual Dinner. Mr. Cho reported that the following individuals will be honored:
 - a) Kathy Hirata Chin (Cadwalader, Wickersham & Taft LLP)
 - b) Arthur Chong (Altaba Inc.)
 - c) Alphonso David (Counsel to the Governor)
 - d) Hon. Goodwin Liu (California Supreme Court)
2. Discussion ensued regarding various issues associated with the Annual Dinner, including awards, sponsorships, and ticket pricing.

E. President's Mid-Year Presentation

1. Dwight Yoo provided a mid-year presentation of AABANY's state of affairs. Mr. Yoo discussed various items, including the Annual Dinner, financials, and potential streamlining of AABANY's By-Laws.

F. AABANY Election

1. Yang Chen discussed the election process for AABANY's officers and

directors. Mr. Chen noted that for the first time, voting will be possible by electronic means.

2. Discussion ensued regarding the formation of a Nominations Committee. After discussion and upon motion duly made and seconded, the Board approved a Nominations Committee consisting of Dwight Yoo, James Cho, Susan Shin, Diane Gujarati, and Tristan Loanzon.
3. Discussion ensued regarding board criteria drafted in 2014 that have been used by the Nominations Committee in prior elections. After discussion and upon motion duly made and seconded, the Board approved the criteria for use in connection with this year's election.

G. Report: Executive Directors' Retreat

1. Yang Chen reported on his attendance of the New York State Bar Association's Executive Directors' Retreat. Discussion ensued regarding issues commonly faced by bar associations, including reserves, membership rates, and sponsorships.

IV. Next Meeting (in-person, location TBD): December 12, 2017

- A. Agenda items to daiwai.chinfeman@aabany.org by December 8, 2017

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:00 p.m.