



**Asian American
Bar Association
of New York**

**Asian American Bar Association of New York
Board Meeting**

Tuesday, May 9, 2017 at 7:00 PM

Held Telephonically

MAY 2017 MINUTES

Board Members Present:* Yang Chen (non-voting member), Francis Chin (non-voting member), James Cho, Diane Gujarati, Amy Ngai, Naf Kwun, Tristan Loanzon, Sapna Palla, Brian Song, Terry Shen, Irene Tan, Dwight Yoo, Manisha Sheth, Larry Wee, Bobby Liu, Marianne Chow, Sonia Low

*All present via telephone.

There being a quorum of board members present, Dwight Yoo, President, called the meeting to order at 7:10 PM.

1. Old Business

a. Approval of Board Minutes from April 19, 2017 Meeting

- i. After discussion and upon motion duly made and seconded, the Board adopted the minutes from the April 19, 2017 board meeting.

2. Reports and Announcements¹

a. April and May Highlights

- i. AABANY Co-Sponsors Police Reform: What's Working? (4/19, 6:30 – 8:30 pm @ New York City Bar Association, 42 West 44th Street, NY, NY)
- ii. Committee Chairs Orientation Meeting and Kick-Off Reception (4/20, 6 – 9:30 pm @ BakerHostetler LLP, 45 Rockefeller Plaza, NY, NY followed by NYY Steakhouse, 7 West 51st Street, NY, NY)
- iii. AABANY Co-Sponsors: Book Presentation - A Short & Happy Guide to Networking (4/24, 6 pm @ Fordham School of Law, Hill Faculty Conference Room (7-119), 150 West 62nd Street, NY, NY)
- iv. AABANY Judiciary Committee Meeting (4/26, 7 – 9 pm @ King & Spalding LLP, 1185 Avenue of the Americas, Room 34E, NY, NY)

¹ Not discussed unless otherwise noted.

- v. AABANY Government Service & Public Interest / Pro Bono & Community Service Joint Committee Meeting (4/26, 6:30 pm @ Legal Services NYC, 40 Worth Street, 6th Floor, NY, NY)
- vi. AABANY Co-Sponsors: New York Diversity Forum (4/28, 9:30 am – 4:30 pm @ U.S. District Courthouse, 225 Cadman Plaza East, Brooklyn, NY)
- vii. AABANY In-House Counsel Committee Kick-Off Meeting (5/1, 6 – 8 pm @ Skadden, Arps, Slate, Meagher & Flom LLP, 4 Times Square, NY, NY)

b. Promotion of Future Events

- i. AABANY Monthly Pro Bono Legal Clinic (5/10, 6:30 – 8:30 pm @ Chinese Chamber of Commerce of NY, Inc., 33 Bowery Street, Suite C202, NY, NY)
- ii. AABANY Co-Sponsors: Caregiver CLE (5/11, 7 – 8 pm @ Phillips Lytle LLP, 340 Madison Ave., Fl. 17, NY, NY)
- iii. AABANY and Hard IP Present: Judges’ Reception (5/17, 6:30 – 9:30 pm @ The Loft in Flatiron, 20 West 23rd Street, NY, NY)
- iv. AABANY Co-Sponsors: Discussion with Acting U.S. Atty. Joon Kim, Hon. Denny Chin, and Rep. Grace Meng (5/30, 6 – 9 pm @ Arnold & Porter Kaye Scholer LLP, 250 West 55th Street, NY, NY)
- v. AABANY Co-Sponsors: This Land is Our Land - *Oyama v. California* (5/31, 5:30 – 8:30 pm @ Cadwalader, Wickersham & Taft LLP, One World Financial Center, NY, NY)
- vi. AABANY Tax Club Dinner (5/31, 7:30 pm @ Tang Pavilion, 65 West 55th Street, NY, NY)

3. New Business (Open)

a. APA Heritage Month Event

- i. Yang Chen briefly outlined the many events taking place during APA Heritage Month, including the screening of “Abacus” on May 24th, which is co-sponsored by KALAGNY and FALANY. AABANY has committed to 50 tickets. Yang also discussed the Judge’s Reception to be held at The Loft in Flatiron.

b. Board Book

- i. Resources for board members will be accessible on Google Drive, rather than hard copy.

c. Appointment of Development Director

- i. As discussed during the April board meeting, the position of Development Director was left vacant at the time of the Annual Meeting. An ad hoc Nominations Committee composed of Dwight Yoo, James Cho, and Jung Choi met earlier today and voted unanimously to formally submit Kevin Kim's name to fill this vacancy. Kevin Kim is personally known by the directors and has excellent fundraising experience. All concerns were discussed and resolved. After discussion and upon motion duly made and seconded, the Board ratified the Nomination Committee's submission and appointed Kevin Kim as the new Development Director.
- ii. Kevin Kim called in after the meeting was adjourned. The Board members who remained on the call had the opportunity to get acquainted with Kevin and pose questions to him, which he readily answered.

d. Strategic Planning Update

- i. Yang Chen reported that AABANY will be sending a survey to external stakeholders (other bar associations, sponsor firms, law schools, APALSAs, etc.) by May 17th. The projected timeline for gathering feedback is 4-6 weeks. The facilitated retreat is estimated to be in July 2017.

e. AABANY Leadership Institute Update

- i. Marianne Chow led a discussion regarding a Development Program for AABANY's members. The AABANY Leadership Institute Committee is composed of Brian Song, Dwight Yoo, Yang Chen, Susan Shin, and Gurinder Singh. The Development Program will be composed of three different tracks: (1) partnership, (2) in-house, and (3) government. The Committee is in the process of developing a 6-month pilot program, targeting law firm senior associates (years 4-8), who ideally have completed an external leadership program. The first inaugural class will be introduced at the Fall Conference, with a term ending March 2018, coinciding with end of fiscal year. The Committee is in the process of compiling a curriculum, but envisions monthly in-person meetings and hands-on workshops.
- ii. There was some discussion regarding the overlap among AABANY's program and those of the In-House Summit and NAPABA. Marianne clarified that AABANY is a much longer program (6 months as compared to several days) and that AABANY is open to partnering with other organizations.

f. Major Events Updates:

- i. **Prosecutors' Committee Reception (6/22 @ NYCLA)**

ii. **AALFNY Summer Reception** (6/29 @ Baker McKenzie)

1. The summer reception will be paired with the next mentorship program reception.

iii. **Wine Tasting Reception** (6/27 @ NYY Steak)

iv. **Fall Conference** (9/23 @ Fordham Law School)

1. AABANY is very close to signing the contract with Fordham. The total cost is \$22K (room rental fee of \$7,500, AV fee estimate of \$520, catering to be negotiated, but estimated to be \$15,000).
2. The event will take place in three large capacity rooms with seating of 200, the veranda, the moot court room, the dining hall (diversity career fair), two 90-seat classrooms, and five conference rooms (pitch sessions and diversity career fair).
3. This year, we will be able to accommodate more CLE sessions. A planning committee will be formed soon.

g. VPPO Report

i. **Committee Chair Vacancies**

1. The VPPOs are currently looking for additional co-chairs for the Mentorship Program and Student Outreach Committee.

ii. **Request for Help with Judiciary Committee**

1. It was reported that the Judiciary Committee needs help vetting candidates in its pipeline. A request was made to board members to consider volunteering.

iii. **Status of Committee Budgets**

1. Naf Kwun provided an update that the total budget requested was \$44,000. The total allocated was approximately \$30,000.

4. New Business (Closed)

a. Approval of FY2017 Budget

- i. The Board reviewed and discussed the proposed budget. Upon motion duly made and seconded, the Board approved the proposed budget.

5. Next Meeting (Skadden, Arps, Slate, Meagher & Flom LLP): June 13, 2017

- a. Agenda items to daiwai.chinfeman@aabany.org by June 7, 2017

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 8:02 PM.