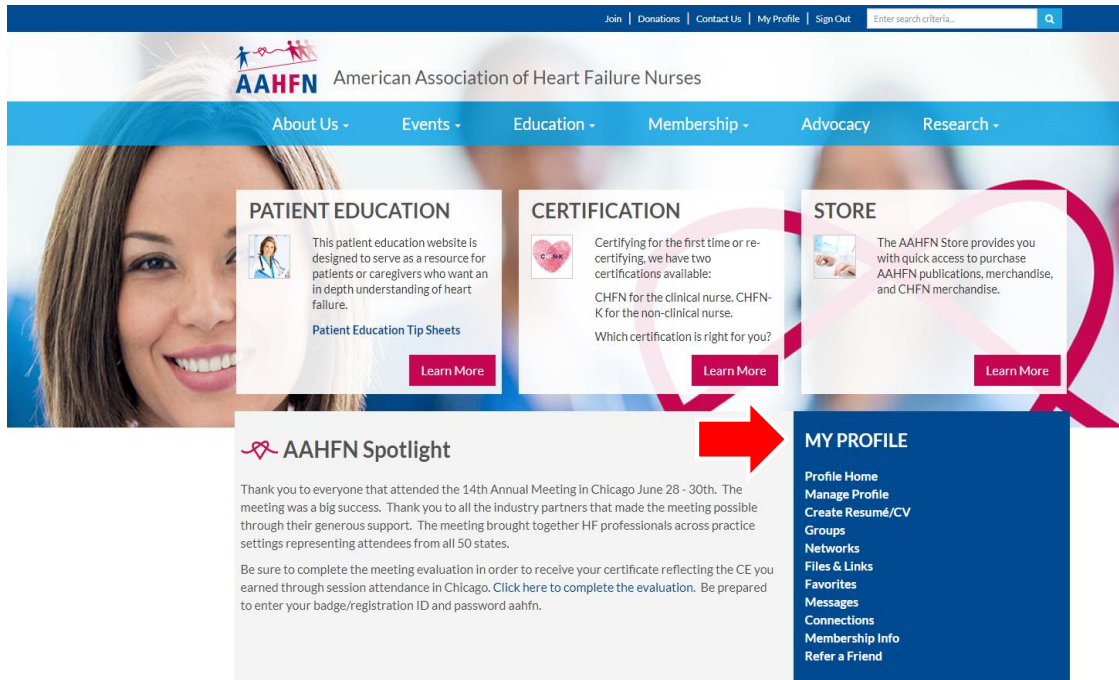


How to Access and Print Your CE Transcript

To access and print your CE transcript, please follow the steps below:

1. Log in to www.aahfn.org with your username and password.
2. On the right, will be a blue **MY PROFILE** box. Under here, please choose the **Manage Profile** option.



3. Scroll down until you see the **Content and Features** tab. Under here, please choose the **Professional Development** option.

Content & Features



Favorites
Manage your favorites and share them with the community.



Networks
View and manage social/professional networks.



Blogs
Post to your existing blogs, manage settings and create new blogs.



Pages
Create pages linked to your profile, manage settings, edit existing pages.



Photo Gallery
Post photos, manage albums, update captions and view your photos.



Files & Links
Upload files and create links in your file library.



Professional Development
View current entries and professional development journal.

4. Once you are on the **Professional Development** page, you can access, view and print your CE transcript. To print your CE transcript, please click on the printer icon that says **print transcript**.



American Association of Heart Failure Nurses

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Click on the printer icon for the activity in which you wish to print your certificate

Certifications/Programs

Journal Entries

Status: All Statuses ▾

Certification/Program: All Certifications/Programs ▾

Credit Type: All Types ▾

Credits Earned: From To

Apply Filter

 Export Entries (Unicode)



 Print Transcript

 Print Filtered Entries

 Email Transcript

 Add Entry